



Board Meeting Minutes
September 9, 2025 – 6:00 pm
Community Center
600 N. Main Street, Wauconda, IL

1. Call to Order – Pledge of Allegiance
At 6 pm Commissioner Starkey called the meeting to order.
2. Roll Call: Commissioners –Berrelez, Carr, Bianco, Tallman, and Starkey
Commissioners Tallman, Carr, Bianco and Starkey were present along with Executive Director Staton and Director Babicz. Commissioner Berrelez was absent. The following members of the public attended the meeting: Lacey Lawrence from Hitchcock Design Group, Kevin Burke from Featherstone and JoAnn Freeman.
3. Approval of Minutes – August 26, 2025 – Regular Session Minutes
A motion to approve the Regular Session Minutes from August 26, 2025, was made by Commissioner Tallman and seconded by Commissioner Carr. Roll call: Commissioner Carr, Tallman and Starkey aye, None no, Commissioner Bianco abstained.
4. Comments from the Public – Those wishing to comment during the public comment section of the Board Meeting may do so, provided they follow the District’s Public Comment Policy located on the District’s website at <https://www.waucondaparks.com/general/policies/>. Public comment will be limited to three (3) minutes for each speaker.
None
5. Communications
Director Staton presented letters from the Wauconda Grade School ESL class regarding their recent visit to Osage Park. He will scan the letters to the Board.
6. Approval of Disbursements – August 27, 2025 – September 9, 2025 = \$117,712.80
A motion to approve the disbursements from August 27, 2025-September 9, 2025, in the amount of \$117,712.80 was approved by Commissioner Carr and seconded by Commissioner Bianco. Roll call: All aye
7. Committee Reports

A.) Recreation

Director Babicz reviewed her written report. Highlights included upcoming special events, new programs, and the PDRMA Risk Management review.

Discussion- Commissioner Starkey recommended Director Babicz reach out to Productive Parks to learn more about their Service Request software.

B.) Finance

The Board discusses the monthly Finance report at the second meeting of each month.

C.) Park Maintenance

Director Staton reviewed Director Drinkwine's written report.

D.) W-Fest

No report

E.) Comprehensive Plan

Director Staton reviewed the comprehensive plan spreadsheet with the Board. He is actively working on researching playground replacements, updates to the Larkdale Park basketball court, Sedgebrook Park basketball and tennis court updates, and the Bangs Lake Marina redevelopment project.

Discussion- Commissioner Bianco asked for a report on what new programs have run and what programs did not. Commissioner Tallman advised using how many new programs we are running as a marketing tool.

F.) Administration

Director Staton reviewed his written report. Highlights included Osage Park Ribbon Cutting, Triathlon Financial report, Corks and Kegs recap, and the Bangs Lake Outflow Project scheduled to begin next week.

Discussion- None

8. New Business

A) Discussion – Bangs Lake Marina Conceptual Estimate - Featherstone

Kevin Burke from Featherstone reviewed the Bangs Lake Marina Conceptual Estimate with the Board.

Discussion- The Board asked questions regarding the conceptual estimate. Questions were related to who manages the project, Featherstone's role in the development, timeline of the project and what are the next steps. Commissioner Starkey asked Lacey from Hitchcock where we are currently at with the conceptual drawings for the project. Lacey explained from here they will take the estimate and begin working on the final drawings for the project.

B) Discussion and Approval - Affiliate Agreement – Bulldog Youth Sports (Football)

A motion to approve the affiliate agreement with Bulldog Youth Spors for the Fall 2025 season was made by Commissioner Tallman and seconded by Commissioner Carr. Roll call: All aye

C) Discussion and Approval – Pay Application #4 from Schroeder Asphalt-

A pay application was not received from Schroeder. Director Staton told the Board that he

would bring this back to the Board once a pay application is received and not list this item under unfinished business.

9. Unfinished Business

None

10. Commissioner's Comment

Commissioner Bianco inquired about the requests to remove sound screens on the courts at Osage Park. Commissioner Starkey spoke to a few residents with different opinions. Commissioner Carr asked if the screens could be shortened. Commissioner Starkey recommended, with Executive Director Staton's final approval, taking down the soundproof screens off the door that leads to the Pickleball Court. Staff will work with the village to receive addresses and names around the park so they can survey the residents adjacent to the park for their feedback.

Commissioner Starkey mentioned Director Staton has an anniversary on November 4. His evaluation will be coming up, so he provided the Board with Director Staton's goals.

11. Executive Session – If needed for the

1. Litigation – Pending or Imminent 5 ILCS 120/2 (c)(11)
2. Personnel – Appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c) (1)
3. Real Estate – Purchase or Lease (Buy) 5 ILCS 120/2(c)(5)
Setting Price for Sale/Lease 5 ILCS 120/2 (c) (6)

12. Issues to be voted on by the Board that were discussed in executive session

13. Adjournment

At 7:05 pm a motion to adjourn the meeting was made by Commissioner Bianco and seconded by Commissioner Carr. Voice vote: all aye, none opposed.

The Wauconda Park District is subject to the requirements of the American's With Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Tim Staton at (847) 526-3610 promptly to allow the Wauconda Park District to make reasonable accommodations for these persons.