

WAUCONDA PARK DISTRICT
Board Meeting
October 25, 2016 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Geary and Leahy were present, along with Director Burton, Superintendent Staton, Business Manager Malloy, Supervisor Ftacek and Peggy Amundson. Commissioner Schlick was absent due to a work schedule conflict.

Approval of Minutes

Prior to the approval of the minutes, Director Burton indicated that the incorrect date was listed on the minutes, she stated that it should have been September 27, 2016 not October 11, 2016. Approval of the Regular Session Minutes from September 27, 2016 was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye. Approval of the Executive Session Minutes from September 27, 2016, was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

Comments from Public

None

Communications

Commissioner Kadlec informed board members and staff that she had recently seen Recreation Supervisor Sara Schuring and commended her on a job well done and for going above and beyond on a recent senior trip to Ho Chunk Casino, where 2 rear tires blew out on the Park District bus. Supervisor Schuring was able to locate a repair shop and had the tires replaced while the seniors were still able to enjoy the trip.

Approval of Bills

Approval of the disbursements from October 12, 2016 to October 25, 2016 in the amount of \$48,228.26 was motioned by Commissioner Leahy and seconded by Commissioner Geary. Roll Call: all aye. Commissioner Kadlec asked how many TV remotes the Park District currently had. Director Burton advised approximately 15. Commissioner Kadlec stated that she saw a notice on her last cable bill that Comcast will start charging a monthly rental fee for remotes. Director Burton advised that staff can check into this, but she thought that it most likely will not affect the current contract with Comcast.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton reviewed his report with board members. He also informed board members that Scout Troop #90 provided a pancake breakfast during this year's triathlon and in exchange they were offered the use of one of the parks for recruiting purposes and archery practice. This event was held this past weekend and both Superintendent Staton and Director Burton checked in on

the event held at the Cook Park. They observed that all safety measures were taken for this event. The event was not well attended due to little marketing done prior to event. Superintendent Staton commented that he discussed the possible idea of having Troop #90 do a similar event during Wauconda Fest, which may draw additional people.

- B. Finance – Written report submitted. Business Manager Malloy reviewed her report with board members.
- C. Maintenance – Written report submitted. Director Burton advised that Superintendent Drinkwine was currently on vacation and reviewed his report with board members. In addition, Director Burton advised board members that staff is currently researching the cost of parking lot light poles and light globes, and parking lot bollards for the newly installed handicap parking spaces. Commissioners agreed to let staff choose which types of bollards to install in the lot. Director Burton also informed the Board that there are two willow trees that would need to be trimmed or possibly removed at Meadowview Park. Staff will be having this work contracted out with a local firm.
- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report with board members.
- E. W-Fest – Director Burton advised that the next meeting would be Tuesday, November 15th at 6:30 p.m. She informed board members that committee members held their recap meeting last week and discussed moving the 5K/10K race to the weekend before. Entertainment will be on the agenda for the next meeting.
- F. Administration – Director Burton reviewed her report with board members. Included in Director Burton’s report was a layout of the Liberty Lakes subdivision showing where an individual had mowed a path through the retention area located on Park District property. She informed Board members that she has already discussed this matter with the HOA representative. As stated in her report the Liberty Lakes HOA will be paying to have a survey done prior to any additional discussion on this matter to determine the actual property lines of the HOA property and District property.

Business

- A. PDRMA Health Insurance Plan Selection 2017 – A motion to approve both Option 1, \$1,500 deductible with \$1,000 HRA with Rx1 Plan, and Option 2, HMO plan with Rx1 option was made by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.
- B. Master Plan Design Proposals/Phil’s Beach – Director Burton handed out copies of the ten proposals received from firms interested in being selected for this project and a timeline for the project. The board members discussed and decided to review all ten proposals and come back to Director Burton and staff with their recommended 3-4

choices for the project by next Monday 10/31/2016. Director Burton stated that staff will also review and evaluate proposals.

Unfinished Business

- A. Accounting Software – Under Finance Report.

- B. Lagoon Park Paving – Commissioner Kadlec asked for an update on this proposed project. Director Burton informed board members that she had not received a price quote from Mark Rooney yet.

Commissioners Comment

All the Commissioners were in agreement that the Cook Park main parking lot looks great.

Executive Session

None

Adjournment

At 7:50 p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.