

Wauconda Park District
Board Meeting
November 26, 2024
Community Center

At 6:00 pm Commissioner Starkey called the meeting to order. Commissioners Berrelez, Carr, Bianco, and Tallman were present along with Executive Director Staton and Director Babicz. Tim Howe, Allison Matson, Bob Berrelez, and JoAnn Freeman were present at the meeting.

Approval of Minutes

A motion to approve the regular session minutes from November 12, 2024, was made by Commissioner Berrelez and seconded by Commissioner Bianco. Roll Call: Commissioners Starkey, Berrelez, Bianco, and Tallman voted yes, and Commissioner Carr abstained since he was not at the meeting. Motion carries.

A motion to approve the Decennial Committee meeting minutes from November 12, 2024, was made by Commissioner Tallman and seconded by Commissioner Berrelez. Roll Call: Commissioners Starkey, Berrelez, Bianco, and Tallman voted yes, and Commissioner Carr abstained since he was not at the meeting. Motion carries.

Comments from the Public

None

Communications

Executive Director Staton shared with the Board a letter that Director Babicz received from PDRMA acknowledging her grant application approval for \$250 to update the emergency door locks at the As We Grow Preschool.

Approval of Disbursements

A motion to approve the disbursements from November 13, 2024 – November 26, 2024, in the amount of \$73,152.55 was made by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.

Committee Reports

A. Recreation – No written report. Director Babicz gave an update on several Holiday events to take place in the next few weeks including: Holly Jolly Holiday, Phone Calls From Santa, and Grinchmas Pizza Deliveries. The annual Pancakes with Santa Event was cancelled due to low enrollment. The Park District will also be assisting the Wauconda Police Department with their annual Shop with a Cop event on December 14.

B. Finance – No written report. Commissioner Starkey, Commissioner Carr, and Director Staton met with Kelly Brainard from Lauterbach and Amen to discuss modifying the District's current

monthly report. We hope to have a draft version of the new report later in December that can be shared at the first meeting in January for Board evaluation and a fresh start in 2025.

C. Park Maintenance – No written report. The Parks Department has been preparing summer equipment for winter storage and getting trucks ready to plow and salt when needed. We did have to salt the lots with the snow we received last week. Parks staff has also been setting up holiday decorations at Cook Park and Phil’s Beach. All ceiling fans were replaced in the gym. Director Drinkwine has been on vacation this week.

D. Wauconda Fest – Nothing to Report

E. Administration – Executive Director Staton reviewed his written report with the Board. He provided an update on Osage Park. He will be on vacation beginning November 28 – December 4.

The District recently completed all its requirements for this year’s PDRMA SMART goal. In the upcoming year the District’s SMART goal will be to update the District’s work order procedures. Director Staton thanked Director Babicz for all of her work to ensure the District completed this goal.

Staton asked the Board to let him know who will be attending the IPRA/IAPD Conference in January and how long they will be attending, so that the proper registrations can be made. Early Bird Registration ends on December 13.

F. Comprehensive Plan – Nothing to update at this time.

New Business

A.) Presentation – Village of Wauconda TIF Study – Village Manager Allison Matson and Village Trustee Tim Howe attended the meeting to review with the Board the preliminary results of the recent TIF study the Village conducted for a proposed TIF District in the Downtown area.

B.) Approval – Changes to Employee Program Participation and Rental Benefits – Director Babicz presented the Board staff’s recommendations to the current policy regarding employee participation in programs and rental of Park District facilities. A motion to approve the changes as presented by staff was made by Commissioner Berrelez and seconded by Commissioner Bianco. Roll Call: all aye.

Unfinished Business

None

Commissioner Comments – Commissioner Berrelez asked about the Eagle for the top of Phil’s Beach carving. Staton said he would follow-up with the artist this week.

Executive Session

At 7:09 pm a motion to go into Executive Session for the purpose of 2.) Personnel- Appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c) (1) was made by Commissioner Tallman and seconded by Commissioner Carr.

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

At 7:32 pm a motion to adjourn was made by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.