

WAUCONDA PARK DISTRICT
Board Meeting
November 26, 2019 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Geary and Starkey were present, along with Executive Director Burton, Supervisor Ftacek and Peggy Amundson. Commissioner Berrelez was absent due to a family commitment.

Approval of Minutes

Approval of the Regular Session Minutes from November 12, 2019 was motioned by Commissioner Starkey and seconded by Commissioner Geary. Roll Call: all aye.

Comments from Public

None

Communications

Ancel, Glink – A dinner invitation was extended to Executive Director Burton and the Board of Commissioners and spouses/significant others from the attorneys Ancel, Glink during the upcoming IAPD/IPRA conference on Friday, January 24, 2020. Executive Director Burton advised that she needs to submit a list of people attending by January 13th.

Approval of Bills

Approval of the disbursements from November 11, 2019 to November 26, 2019 in the amount of \$231,142.28 was motioned by Commissioner Geary and seconded by Commissioner Bader. Executive Director Burton informed the Board that the annual bond payment was in these disbursements. Roll Call: all aye.

Committee Reports

- A. Recreation – No report. Executive Director Burton informed board members that Director Staton was on vacation this week.
- B. Finance – No report.
- C. Maintenance – No report.
- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report with board members.
- E. W-Fest – Executive Director Burton advised that the next meeting will be December 3rd at 6:30 p.m. and that entertainment was on the agenda.
- F. Administration – Executive Director Burton reviewed her report with board members.

Executive Director Burton updated board members on the Phil's Beach project, advising that the parking lot lighting had been installed yesterday, the outdoor lighting on the buildings is completed and the concrete for the walkway in has been poured. She stated that the stone veneer for the retaining wall has been delivered and that the landscaping probably will be held off until spring. She advised that fencing installation is scheduled to begin tomorrow weather pending. Commissioner Bader inquired about the dumpster issue; Executive Director Burton advised there has been no movement on this issue. Commissioner Kadlec asked if the parking lot would be opened for the upcoming holiday walk event; Executive Director Burton advised that the barricades could be moved.

Business

- A. Loan Agreement Ordinance #2019-03 – A motion to approve the Loan Agreement Ordinance #2019-03 authorizing and providing for a Loan Agreement for the purpose of financing the purchase price for certain real property in and for the Wauconda Park District, Lake County, Illinois, and authorizing and providing for the issue of a \$312,192.00 Promissory Note, of said Park District evidencing the rights to payment under such Agreement, prescribing the details of the Agreement and Note, and providing for the security of and means of payment under the Agreement of the Note was made by Commissioner Geary and seconded by Commissioner Starkey. Roll Call: all aye.
- B. Personnel Policy/Alcohol and Drug Abuse Policy – A motion to adopt the Alcohol and Drug Abuse Policy that was revised November 26, 2019 was made by Commissioner Starkey and seconded by Commissioner Bader. Roll Call: all aye.

Unfinished Business

None

Commissioners Comment

Commissioner Starkey complimented staff on the new Winter/Spring brochure. Commissioner Bader asked if this was the last brochure that we would have help with. Executive Director Burton advised that no, that Christina will still helping us in the future. Her new employer informed her that she could continue, as it did not interfere with her new job. Commissioner Kadlec stated that she did point out to Director Burton the issue with ink on the pages and typos but overall the brochure looked nice.

Executive Session

At 7:29 p.m., a motion to go into executive session for the purpose of discussing (1) Litigation pending or imminent 5ILCS 120/2 (c)(11), (2) Personnel appointment, employment, compensation, discipline, performance or dismissal of specific employees 5ILCS 120/2 (c)(1), or Real Estate purchase or lease (Buy) 5ILCS 120/2 (c)(5) or setting price for sale/lease 5 ILCS 120/2 (c)(6) was made by Commissioner Geary and seconded by Commissioner Starkey. Roll Call: all aye.

At 7:37 p.m., a motion to come out of executive session and return to the regular board meeting was made by Commissioner Bader and seconded by Commissioner Geary.

Issues to be voted on by Board that were discussed in executive session

None

Adjournment

At 7:38 p.m., Commissioner Starkey motioned to adjourn, seconded by Commissioner Bader. Roll Call: all aye.