



**Board Meeting Minutes
May 27, 2025 – 6:00 pm
Community Center
600 N. Main Street, Wauconda, IL**

1. Call to Order – Pledge of Allegiance
At 6 pm Commissioner Starkey called the meeting to order.
2. Roll Call: Commissioners –Berrelez, Carr, Bianco, Tallman, and Starkey
Commissioners Tallman, Carr, Bianco, Berrelez and Starkey were present along with Executive Director Staton and Director Babicz. The following members of the public attended the meeting: JoAnn Freeman.
3. Approval of Minutes – May 13, 2025 – Regular Session Minutes
A motion to approve the Regular Session Minutes from May 13, 2025, was made by Commissioner Berrelez and seconded by Commissioner Tallman. Roll call: All aye
Discussion: Conversation among the Board regarding an additional Board Meeting in July and December for 2025 and 2026 due to the longer length of time between the current scheduled meetings.
4. Comments from the Public- None
5. Communications-
Invite for Senator Darby Hills, Meet and Greet Reception, Fairfield Road Planning Study Public Information Meeting.
Discussion: Director Staton asked if any commissioners were available to golf June 5 at the Chamber Golf Outing. All Commissioners were unable to participate.
6. Approval of Disbursements – May 14, 2025 – May 27, 2025 = \$108,003.25
A motion to approve the disbursements from May 14, 2025-May 27, 2025 in the amount of \$108,003.25 was made by Commissioner Carr and seconded by Commissioner Berrelez. Roll call: All aye
7. Committee Reports
 - A.) Recreation
Director Babicz reviewed highlights from the Recreation Department- Phil's Beach opening, Camp Wauconda starting June 2, Marina is now in summer hours, and Dance numbers continue to rise.
 - B.) Finance
Director Staton reviewed the Monthly Financial Report for the Month Ended April 30, 2025. This is the end of the year for our fiscal year. Staton reported the District is in good financial shape.

C.) Park Maintenance

Director Staton stated that the Parks Department is busy completing outside projects and working with the new Service Request process.

D.) W-Fest

Next meeting is Wednesday, May 28. Director Staton and Director Babicz met today with the Village (Police, Fire, CERT, and Public Works) to discuss security and Park District needs for Fest and Fireworks.

E.) Comprehensive Plan

Director Staton gave an update on Osage Park.

F.) Administration

Director Staton reviewed his written report. Highlights included- TIF District update, permits are in place for Tri and Fest. The District received a positive ruling in regard to the Automobile Rental Tax. Staton will work with our accountant and attorney to request a refund of this tax previously paid. New Credit Card Readers at Phil's Beach, Marina, Community Center.

Discussion- Director Staton reported to the Board information on the Freedom Audit that staff encountered last week. The Board of Commissioners commended staff on how they handled the situation.

8. New Business

A. Approval – Osage Park Pay Application #3 from Schroeder Asphalt

Motion to approve payment of Pay Application #3 to Schroeder Asphalt, Inc in the amount of \$250,641.45 for work completed on the Osage Park Redevelopment Project was made by Commissioner Berrelez and seconded by Commissioner Tallman. Roll call: All aye

Discussion- A brief discussion was had on continued payments and a possible completion date.

B. Approval – Annual Fireworks Donation

A motion to approve a \$3,000 sponsorship to the Village of Wauconda's Annual Fireworks Display was made by Commissioner Bianco and seconded by Commissioner Carr. Roll call: All aye

C. Approval – Prate Roofing Quote for Community Center Soffit, Fascia, and Siding

Motion to approve the quote by Prate Roofing and Installations to replace the siding on the southeast corner of the Community Center, repair various missing soffit pieces, and replace missing fascia for a cost not to exceed \$15,000 was made by Commissioner Tallman and seconded by Commissioner Carr. Roll call: All aye

Discussion- Commissioner Starkey noted a few additional repairs needed in the back area of the Community Center.

9. Unfinished Business- None

10. Commissioner's Comment

Commissioner Starkey brought attention to spam emails that are going around using Board of Commissioner's names, based on an email Commissioner Bianco received with Commissioner Starkey's name.

11. Executive Session – If needed for the

1. Litigation – Pending or Imminent 5 ILCS 120/2 (c)(11)

2. Personnel – Appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c) (1)

3. Real Estate – Purchase or Lease (Buy) 5 ILCS 120/2(c)(5)
Setting Price for Sale/Lease 5 ILCS 120/2 (c) (6)

12. Issues to be voted on by the Board that were discussed in executive session - None

13. Adjournment

A motion to adjourn the meeting at 6:51 pm was made by Commissioner Berrelez and seconded by Commissioner Bianco. All ayes

The Wauconda Park District is subject to the requirements of the American's With Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Tim Staton at (847) 526-3610 promptly to allow the Wauconda Park District to make reasonable accommodations for these persons.