

Wauconda Park District
Board Meeting
May 14, 2024
Community Center

At 6:00 pm Commissioner Starkey called the meeting to order. Commissioners Berrelez, Carr, Bianco, and Tallman were present along with Executive Director Staton and Director Babicz. JoAnn Freeman, Marketing Coordinator, and Island Lake resident was in attendance to observe the meeting.

Approval of Minutes

A motion to approve the regular session minutes from April 23, 2024 was made by Commissioner Bianco and seconded by Commissioner Berrelez. Roll Call: all aye.

Comments from the Public

None

Communications

Executive Director Staton shared an email with the Board that he received regarding the positive social benefits of the open pickleball. He also shared pictures of the new signage at the Bangs Lake Marina.

Approval of Disbursements

Approval of Disbursements from April 24, 2024 – May 14, 2024, in the amount of \$149,946.57 was motioned by Commissioner Carr and seconded by Commissioner Tallman. Roll Call: all aye.

Board Elections

Executive Director Staton suggested to the Board that a Board Policy Manual be completed in the Fall to outline policies and procedures for the Board.

Elections were held for the following Board offices: President, Vice-President, Treasurer, and Secretary.

A motion to elect Commissioner Starkey as Board President was made by Commissioner Berrelez and seconded by Commissioner Bianco. Roll Call: all aye.

A motion to elect Commissioner Berrelez as Board Vice-President was made by Commissioner Carr and seconded by Commissioner Tallman. Roll Call: all aye.

A motion to elect Commissioner Carr as Board Treasurer was made by Commissioner Tallman and seconded by Commissioner Bianco. Roll Call: all aye.

A motion to appoint Executive Director Staton as Board Secretary was made by Commissioner Bianco and seconded by Commissioner Berrelez. Roll Call: all aye.

Committee Reports

A. Recreation – Director Babicz provided the Board with a written report. She updated the Board on the Fly 4 Kids event held on May 11, upcoming preschool graduations, and new employee orientations for summer staff.

The Board discussed having a music theme for the Wauconda Memorial Day Parade to help advertise the upcoming Wauconda Fest.

Commissioner Starkey inquired about Yoga on the Beach and the Moon Rise Viewing. Director Babicz said staff were planning these activities for the summer.

B. Finance – Director Staton provided the Board with the end of March financial reports. He and Commissioner Carr met with Lauterbach and Amen to discuss the District’s financials and possible additional monthly reporting.

C. Park Maintenance – Staton reviewed Director Drinkwine’s written report with the Board.

Commissioner Starkey inquired about the lighting at Phil’s Beach. It appears the timers may be off as different sections of the lighting are coming on at different times.

D. Wauconda Fest – The next Wauconda Fest meeting will be held on May 16 at 6:00 pm.

E. Administration – Executive Director Staton reviewed his written report with the Board. The Board held a discussion about giving out free passes during the Memorial Parade for Phil’s Beach. He also discussed a pre-construction meeting for Osage Park and that we are currently awaiting a timeline from the construction company. He also highlighted some of our new full-time employees. Commissioner Starkey asked him to redo the organizational chart for the next meeting.

F. Comprehensive Plan – Nothing new to report at this time. Staton will work on a timeline for the Board of projects outlined for this fiscal year.

Commissioner Starkey asked about the apartment tear down at Bangs Lake Marina. Staton informed the Board this would need to go to bid and that he would work with Hitchcock Design to prepare a bid document.

Commissioner Starkey also inquired if any discussions were had with the Village regarding recent work at Memorial Park and preparations for the upcoming Memorial Day Parade. Staton said that he has been in contact with Administrator Matson regarding the work.

New Business

A. Annual Triathlon Resolution 2024-05 – Staton reviewed this annual resolution indemnifying certain highway authorities, primarily Lake County Department of Transportation, as the District and Village Police will take control of the traffic control devices along the Triathlon bike course. A motion to approve Resolution 2024-05 A Resolution Providing for the Indemnification of Certain Highway Authorities to Facilitate the Annual Wauconda Triathlons was made by Commissioner Berrelez and seconded by Commissioner Tallman. Roll Call: all aye.

B. Approval of Playground Mulch Quote – Four of our parks are in desperate need of playground mulch. Director Drinkwine obtained a quote from McGinty Brothers to do this work and allow the District to stay on task with other maintenance needs. This work will be done at Oak Grove Park, Orchard Hills Park,

Saddlewood Park, and Sedgebrook Park. A motion to approve McGinty Brothers Quote not to exceed \$25,000 was made by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.

Unfinished Business

None

Commissioner Comments -

Commissioner Berrelez mentioned that a slip owner at Bangs Lake Marina let her know that his/her boat continues to bump against the dock. Staton advised her to have the owner contact Manager Ftacek and that we have additional bumpers to put on the piers.

Commissioner Berrelez also mentioned that on Sunday afternoon some boats launched at Bangs Lake Marina and did not pay. Staton mentioned they could be season pass holders or could have purchased the pass online. We do have some people that sneak past with our current set-up at this Marina. Commissioner Bianco mentioned more signage about how to pay may be needed.

Executive Session

A motion to enter Executive Session at 7:01 pm for the purpose of discussing Real Estate – Purchase or Lease (Buy) 5 ILCS 120/2(c)(5) Setting Price for Sale/Lease 5 ILCS 120/2 (c) (6) was made by Commissioner Carr and Seconded by Commissioner Berrelez.

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

A motion to adjourn at 7:27 pm was made by Commissioner Berrelez and seconded by Commissioner Tallman. Roll Call: all aye.