

Board Meeting Minutes
March 11, 2025 – 6:00 pm
Community Center
600 N. Main Street, Wauconda, IL

1. Call to Order – Pledge of Allegiance
At 6:00 pm Commissioner Starkey called the meeting to order.
2. Roll Call: Commissioners – Berrelez, Carr, Bianco, Tallman, and Starkey
Commissioners Berrelez, Tallman, Carr, Bianco, and Starkey were present along with Executive Director Staton and Director Babicz. The following members of the public attended the meeting: JoAnn Freeman.
3. Approval of Minutes – February 25, 2025 – Regular Session Minutes
A motion to approve the Regular Session Minutes from February 25, 2025, was made by Commissioner Tallman and seconded by Commissioner Berrelez. Commissioner Carr abstained. Roll Call: all aye
4. Comments from the Public- None
5. Communications
Information on the 2025 IAPD Legislative Platform was presented to the Board by Executive Director Staton.
6. Approval of Disbursements – February 26, 2025 – March 11, 2025 = \$190,610.14
A motion to approve the disbursements from February 26, 2025-March 11, 2025, in the amount of \$190,610.14 was made by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye
7. Committee Reports
 - A.) Recreation-
Director Babicz reviewed her written report. Highlights - Upcoming program registration dates, Women In Business Luncheon, and scheduled staff trainings/certificates.
 - B.) Finance-
Tomorrow Director Staton will have his bi-monthly meeting with Kelly from L&A. At the next Board Meeting, staff will present the first draft of the 2025-2026 budget.
Discussion- Starkey had questions from last finance meeting between Staton, Starkey, and Carr.
 - C.) Park Maintenance-
Staton reviewed Director Drinkwine's written report. Highlights - Safety locks for doors in rooms at Community Center and the Beach House were installed, parts have been ordered to repair several playgrounds, and staff is researching a replacement truck for the 2007 Ford F-350.

Discussion- The Board inquired if any of the replacement parts would be for playgrounds replacements coming up soon in the comprehensive plan. Staton said that they would not.

D.) W-Fest-

Generators have been ordered and we have a contract with a new tent company.

E.) Administration-

Staton reviewed his written report. Highlights- Osage Park update, received contract for Marina OSLAD Grant, and Bangs Lake Outflow project at Phil's Beach has been scheduled for September instead of this Spring.

Discussion- Commissioners asked questions about the timeline for Osage Park. Discussion was had on whether Liberty Lakes courts will be resurfaced and lined for Pickleball. Director Staton said the plan is to bid out the project in spring with an intent to schedule improvements for the fall of 2025.

F.) Comprehensive Plan-

Sailing lessons are receiving a good response, Supervisor Miller went to IPRA Nature Committee to gain insight into future programming. Osage Park and Marina OSLAD grant were discussed under the Administration Report.

Discussion- The Board discussed how often they should receive updates on the Comprehensive Plan. It was decided that Executive Director Staton would update the Board monthly at the first meeting of each month. The Board also discussed moving the Comp Plan update to letter E on the agenda and moving the Administrative Report down to Letter F.

8. New Business

No New Business

9. Unfinished Business

A.) Human Resources Coordinator- Director Staton wants to get one more quote before making a recommendation to the Board.

B.) Downtown Redevelopment Project – TIF District- Director Staton reviewed notes taken by Director Babicz from the Joint Review Board on March 7, 2025. There will be a public hearing on April 22, 2025 at Village Hall. The next JRB will be held on May 9.

Discussion- Commissioners discussed how not everyone understands the TIF. Could we talk to State Representatives about Park Districts not receiving the housing impact money? Questions were asked about how the current Joint Review Board works.

10. Commissioners Comment- None

11. Executive Session – If needed for the

1. Litigation – Pending or Imminent 5 ILCS 120/2 (c)(11)
2. Personnel – Appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c) (1)
3. Real Estate – Purchase or Lease (Buy) 5 ILCS 120/2(c)(5)
Setting Price for Sale/Lease 5 ILCS 120/2 (c) (6)

12. Issues to be voted on by Board that were discussed in executive session

13. Adjournment –

At 6:55 pm a motion to adjourn was made by Commissioner Bianco and second by Commissioner Berrelez. Roll Call: all aye