

WAUCONDA PARK DISTRICT
Board Meeting
June 14, 2016 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Schlick called the meeting to order. Commissioners Berrelez, Geary, Kadlec and Leahy were present, along with Director Burton, Superintendent Staton, Supervisor Ftacek and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from May 24, 2016 was made by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: Commissioners Berrelez, Leahy, Geary and Kadlec voted aye. Commissioner Schlick abstained.

Approval of the Executive Session Minutes from May 24, 2016 was tabled until the next meeting.

Comments from Public

Jonas Fernandez was present to speak to the Board of Commissioners; under New Business.

Communications

Jonas Fernandez – A letter of apology was included in board packet for board members to review.

Approval of Bills

Approval of the disbursements from May 25, 2016 to June 14, 2016 in the amount of \$61,618.28 was made by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye. Commissioner Schlick inquired about payment for the auditorium rental for Dance Recital on May 21, 2016. Director Burton advised that this is to cover not only the use of the auditorium for dress rehearsal and the actual recital, but also for the time of WHS staff and students who help make this show a success every year. Commissioner Kadlec inquired about the payment to Community Sewer for 2 porta-pottys at the Marina, asking were 2 actually necessary. Director Burton advised she would check into it.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton reviewed his report with the board members. Commissioner Schlick brought up the issue of swimmers itch and asked about posting a notice. Superintendent Staton stated that a reminder notice could be given to camp parents stressing showering after beach days. He stated that there is no notice at the beach itself. Commissioner Kadlec asked if the boat slip that was posted for sale on-line had been taken care of. Supervisor Ftacek advised that it had.

- B. Finance – No report. Director Burton advised that newly hired Business Manager Maura Malloy completed her first payroll last week. Director Burton stated that eventually she will be attending the board meeting but right now she is trying to get acclimated to the responsibilities of the position.
- C. Maintenance – Written report submitted. Director Burton advised board members that Superintendent Drinkwine is still out due to health issues. She advised that staff is getting ready for W-Fest; a new fence has been installed at front gate, a new electric installed for beer tent; the tents will be here Sunday June 19th, everything is falling into place for the Fest. She stated also that park staff continues to keep up with mowing responsibilities also.
- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report with board members. He advised that he will be working on the personnel manual after W-Fest is done. Also included in board packet was a copy of the training schedule for all seasonal summer staff.
- E. W-Fest – Under Administration.
- F. Administration – Director Burton reviewed her report with board members.

Business

- A. Fernandez Request – Jonas Fernandez went before the Board of Commissioners to apologize for a recent incident that occurred at the skate park. The board members decided that Jonas would have to complete a total of 5 hours of community service with the Park District in order to have his ban lifted and be able to attend the upcoming W-Fest activities, facilities and parks.
- B. Budget & Appropriation Ordinance #2016-01 – A motion to approve Ordinance #2016-01 adopting the combined annual budget and appropriation of funds for the Wauconda Park District, Lake County, Illinois for the fiscal year beginning on the first day of May, 2016, and ending on the thirtieth day of April, 2017 was made by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye.
- C. Community Garden – By Board consensus, staff was instructed to move forward with this project. There was discussion regarding this garden to include mentioning it in the Fall brochure to see if there was interest in volunteering. This garden would be maintained by volunteers and all produce would go to either the Wauconda Food Pantry or the Farmer’s Market. The only cost to the Park District would be the initial setup of the garden and providing water. Commissioner Geary suggested maybe not naming it the community garden because that may be misleading, individuals may think that they can have individual garden plots for the summer. She suggested possibly the Helping Hands Garden.

- D. Resolution of Authorization IDNR – By Board consensus, it was certified and acknowledged that the Wauconda Park District has the sufficient funds necessary to complete the pending OSLAD/LWCF project within the timeframes specified for the project and for staff to move forward with the grant application.

Unfinished Business

- A. Marina Light – Commissioner Berrelez wanted to follow up on the customer complaint regarding the burned out light at the Marina. Director Burton advised that it had been fixed.

Commissioners Comment

Commissioner Leahy thanked Director Burton for taking care of the mowing situation for a second time at Sedgebrook Park.

Executive Session

At 7:44 p.m., a motion to go into Executive Session to discuss the acquisition or lease of real property, the employment, dismissal, performance of employees, or litigation affecting or on behalf of the District pending, probable or imminent was made by Commissioner Geary and seconded by Commissioner Kadlec. Roll Call: all aye.

At 8:04 p.m., a motion to come out of Executive Session and to return to the regular board meeting was made by Commissioner Berrelez and seconded by Commissioner Leahy.

Adjournment

At 8:05 p.m., Commissioner Kadlec motioned to adjourn, seconded by Commissioner Leahy. Roll Call: all aye.