

Wauconda Park District
Board Meeting
June 11, 2024
Community Center

At 6:00 pm Commissioner Starkey called the meeting to order. Commissioners Berrelez, Carr, Bianco, and Tallman were present along with Executive Director Staton and Director Babicz. The following members of the public were in attendance: Donna Stollo, Tom Stollo, Sarah Hauk, Tom Bachhuser, Ernie Losch, Dawn Munstrou, Mike Munstrou, Donna Nikodem, Sue Ulrich, Maria Weisbruch, Tracy Lehman, Stephanie Marconi, JoAnn Freeman, Zach Miller, Beth Christianson, Kathy Norris, Debbie Yakimisky, Shelly Redensek, and Gale Schumacher.

Approval of Minutes

A motion to approve the public hearing minutes regarding the Budget and Appropriation Ordinance 2024-04 from May 28, 2024 was made by Commissioner Bianco and seconded by Commissioner Berrelez. Roll Call: all aye.

A motion to approve the regular session minutes from May 28, 2024 was made by Commissioner Tallman and seconded by Commissioner Berrelez. Roll Call: all aye.

A motion to approve the executive session meeting minutes from May 28, 2024 was by Commissioner Carr and seconded by Commissioner Bianco. Roll Call: all aye.

Comments from the Public

A group of pickleball supporters attended the meeting. Donna Stollo was the spokesperson for the group and asked the Board if additional pickleball courts could be added at Osage Park and other locations within in the park system. The group is also looking for more indoor space during the fall and winter months. A letter with examples of how other Districts have striped tennis courts for dual use was shared with the Board.

Communications

None

Approval of Disbursements

Approval of Disbursements from May 29, 2024 – June 11, 2024, in the amount of \$88,494.76 was motioned by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.

Committee Reports

A. Recreation – Director Babicz shared her written report with the Board. Summer programs are going well. The first Concert in the Park will be on June 13. Commissioner Starkey let staff know that he is not available to do the band introductions this week. Staff also reported that the FAQ's on the District website had been updated to include closing procedures for Phil's

Beach due to inclement weather. Commissioner Bianco inquired if there was a way to have an introduction to pickleball class for beginners and those interested in learning how to play the game. Staff noted that some surrounding Districts offer lessons and that they would investigate this for the Fall season.

B. Finance – No report provided.

C. Park Maintenance – Preparations are under way for the Fest. Routine mowing and cleaning of the parks continues. Commissioner Starkey inquired about the exterior lights at Phil's Beach not coming on at the same time. Director Staton will have Director Drinkwine investigate this.

D. Wauconda Fest – The next meeting for Wauconda Fest will be on Thursday, June 13. Director Staton and Director Babicz recently met with the Wauconda Police to discuss security at this year's event.

E. Administration – Director Staton reviewed his written report with the Board. He also included a construction timeline for the Osage Park Project that the Board can reference during the process. Staton will provide the Board with updates as they become available. Commissioner Berrelez asked that the construction fence at Osage be locked. Commissioner Starkey asked that signage be posted advising people of alternative places to play tennis during the construction project at Osage Park.

F. Comprehensive Plan – The Board asked to revisit pickleball planning. Commissioner Starkey shared some examples of project tracking with Director Staton to possibly be used to provide updates to the Board as we navigate through Comprehensive Plan.

New Business

A. Employee Service Awards – The Board and Executive Director Staton presented the following service awards to staff at the meeting. Moving forward, a service award presentation will be held quarterly to recognize employees for years of service.

JoAnn Freeman – Marketing Coordinator – 5 Years

Rick Stevens – Parkman – 5 years

Dave Schwarz – Parkman – 15 years

Sue Ulrich – Camp and Club Counselor – 15 years

Kathy Norris – Kathy Norris – 30 years

B. Phil's Beach Drainage Outlet Easement- Village of Wauconda – The Village of Wauconda has applied for a grant to improve the drainage outlet of Bangs Lake. Staton shared with the Board drawings completed by HMG engineers on behalf of the Village showing a temporary construction easement for this project if the Village was able to secure funding. The Board held a brief discussion outlining the project and the effects the easement would have on Phil's Beach operations. The Board was comfortable with the easements presented and looks forward to receiving a formal draft agreement from the Village of Wauconda.

C. ADA Transition Plan – As part of the Comprehensive Plan the District will develop an ADA transition plan. This plan will outline where the District may be deficient in compliance with the Americans with Disabilities Act, how these deficiencies can be resolved, and the costs associated with these updates. The District received a proposal from Mark Trieglaff of ACT Service to complete the plan for the District. Mark recently completed a similar plan for the Huntley Park District. Staton reviewed this proposal with the Board. A motion to approve the proposal from ACT Services to assist the District in developing an ADA Transition Plan at a cost not to exceed \$26,775 was made by Commissioner Tallman and Seconded by Commissioner Berrelez. Roll Call: all aye.

Unfinished Business

None

Commissioner Comments

None

Executive Session

The Board did not go into Executive Session.

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

A motion to adjourn at 7:15 pm was made by Commissioner Berrelez and seconded by Commissioner Bianco. Roll Call: all aye.