



**Board Meeting Minutes
June 10, 2025 – 6:00 pm
Community Center
600 N. Main Street, Wauconda, IL**

1. Call to Order – Pledge of Allegiance
At 6 pm Commissioner Starkey called the meeting to order.
2. Roll Call: Commissioners –Berrelez, Carr, Bianco, Tallman, and Starkey
Commissioners Tallman, Carr, Bianco, Berrelez and Starkey were present along with Executive Director Staton and Director Babicz. The following members of the public attended the meeting: JoAnn Freeman and Sam Rowdy.
3. Approval of Minutes – May 27, 2025 – Regular Session Minutes
A motion to approve the Regular Session Minutes from May 27, 2025, was made by Commissioner Bianco and seconded by Commissioner Berrelez. Roll call: All aye
Discussion: A completion date for Osage Park needs to be included in the minutes moving forward.
4. Comments from the Public
Sam Rowdy, here on behalf of Representative Martin McLaughlin, to give information on services available to residents throughout the state.
5. Communications
Director Staton let the Board know that the Park District has a spot for the Guns N Hoses Golf Outing and to let him know who is available to golf. An email was shared with the Board from a concerned resident regarding a property line question and kids in the park after dark at Orchard Hills Park. An email was shared from a concerned citizen regarding Osage Park and Director Staton shared a sign that was left on the fence at Osage.
6. Approval of Disbursements – May 28, 2025 – June 10, 2025 = \$343,546.61
A motion to approve the disbursements from May 28, 2025-June 10, 2025, in the amount of \$343,546.61 was made by Commissioner Carr and seconded by Commissioner Tallman. Roll call: All aye
Discussion: The Board and Executive Director Staton discussed taking Director Staton’s name off of the Petty Cash line item and the large payment that was made to Schroder for the Osage project. Commissioners were happy with how the accounts are grouped together in an organized manner.
7. Committee Reports
 - A.) Recreation
Director Babicz reviewed her written report. Recreation Staff are doing a great job with summer programming. Already working on Program Guide for fall.
 - B.) Finance
Bond payments were included in this disbursement.

C.) Park Maintenance

Director Staton reviewed Director Drinkwine's written report. Three seasonal staff were hired for this department.

D.) W-Fest

Next meeting is tomorrow, June 11, and will be the last meeting before the event. A food vendor meeting will be set up the week before the event.

E.) Comprehensive Plan

Executive Director Staton met with Prate to discuss the rehab of the back of the Community Center. The project should be completed around July 11. Director Staton has a meeting tomorrow with Hitchcock Design regarding the OSLAD grant for the Marina.

Discussion: The Board requested that bids be sent out for Sedgebrook Park by fall 2025.

F.) Administration

Director Staton reviewed his written report. Main topics were Osage Park Redevelopment, Bangs Lake Outflow Groundbreaking and licenses needed for Bangs Lake Marina through the Department of Natural Resources.

Discussion: Discussion took place on the Osage Park redevelopment. Board wants a timeline that is sustainable, and staff need to hold them accountable. Public statement should go out to be proactive. Executive Director Staton will draft something for review. Pressure needs to be put on the parties involved for a faster response time.

8. New Business

A. Approval – Public Comment Policy

Director Staton provided the Board with a draft of the Public Comment Policy.

Discussion: Where will this policy be housed. Director Staton said it will be on our website, on the agenda and a Board Policy manual will be in the works this upcoming fall. The question was asked if the Board has to accommodate a public comment from a non-resident. A few adjustments need to be made to the wording before final approval.

B. Approval - Bangs Lake Marina - Topographic Survey

A motion to approve the contract provided by Vanderstappen Land Surveying, Inc. in the amount of \$5200 to complete a topographical survey of the Bangs Lake Marina was made by Commissioner Tallman and seconded by Commissioner Berrelez. Roll call: All aye

9. Unfinished Business

None

10. Commissioner's Comment

None

11. Executive Session – If needed for the

1. Litigation – Pending or Imminent 5 ILCS 120/2 (c)(11)
2. Personnel – Appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c) (1)
3. Real Estate – Purchase or Lease (Buy) 5 ILCS 120/2(c)(5)
Setting Price for Sale/Lease 5 ILCS 120/2 (c) (6)

12. Issues to be voted on by the Board that were discussed in executive session

13. Adjournment

A motion to adjourn the meeting at 7:30 pm was made by Commissioner Berrelez and seconded by Commissioner Carr. All ayes

The Wauconda Park District is subject to the requirements of the American's With Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Tim Staton at (847) 526-3610 promptly to allow the Wauconda Park District to make reasonable accommodations for these persons.