



**Board Meeting Minutes
July 28, 2026 – 6:00 pm
Community Center
600 N. Main Street, Wauconda, IL**

1. Call to Order – Pledge of Allegiance

Commissioner Carr called the meeting to order at 6 pm.

2. Roll Call: Commissioners – Berrelez, Starkey, Tallman, Bianco, and Carr

Commissioner Berrelez, Starkey, Carr, Bianco and Tallman were present, along with Director Staton, Director Babicz, Supervisor Miller and lifeguards, Jackson Murphy, Savannah Bond, and Audrey Brown.

3. Approval of Minutes – July 14, 2026 – Regular Session Minutes

A motion to approve the Regular Session Minutes was made by Commissioner Tallman and seconded by Commissioner Berrelez. Roll call: All aye

4. Comments from the Public - Those wishing to comment during the public comment section of the Board Meeting may do so, provided they follow the District's Public Comment Policy located on the District's website at <https://www.waucondaparks.com/general/policies/>. Public comments will be limited to three (3) minutes for each speaker.

None

5. Communications

None

6. Approval of Disbursements – July 15, 2026 – July 28, 2026, = \$104,458.04

A motion to approve the disbursements from July 15, 2026, -July 28, 2026, in the amount of \$104,458.04 was made by commissioner Starkey and seconded by Commissioner Bianco.

Discussion: Director Staton responded to a Commissioner Berrelez inquiry regarding two checks that were on the disbursement for Triathlon officials.

7. Committee Reports

A.) Recreation

Director Babicz gave a brief report stating staff will be taking some time off after Fest and Triathlon, summer programs are coming to an end, and staff is looking to fall programs and hiring of staff.

B.) Finance

Director Staton reviewed the written report from Lauterbach & Amen. He stated that deferred payments need to be brought over to the new fiscal year which will give a more accurate account of revenue. Director Staton is meeting with Kelly from Lauterbach & Amen next week.

Discussion: Board consensus was to review the finances in more depth after that meeting.

C.) Park Maintenance

Director Staton stated that staff kept up with mowing and making the grounds look nice for this past weekend's Triathlon. Staff will be taking some time off. Director Staton and Director Drinkwine are meeting tomorrow to look at replacement trucks.

D.) W-Fest

No report. Director Staton will set up a recap meeting in August. He stated that all revenue sources were up (beer, rides, gates) but we need to wait for all expenses to clear to have an accurate picture of net revenue.

E.) Comprehensive Plan

Report will be at the next meeting.

F.) Administration

Director Staton reviewed his written report. Contractors are making good progress at the Bangs Lake Marina and he has been updating the FAQ page on the website. The Triathlons went well this past weekend. Director Staton stated that we may need new blood on the committee for next season since some members may be "retiring". Director Staton met with the neighbor to Osage Park that had a complaint regarding soccer balls hitting the side of her house. Director Staton plans to submit a claim to PDRMA and investigate the possibility of adding a net to the top of the Futsal Court. The Village fireworks have been rescheduled for September 6. Staff will be assisting with National Night Out to continue our community involvement.

Discussion: Commissioner Starkey said he felt the Triathlons ran very smoothly. Commissioners will individually look at the Futsal court compared to the home that is being hit by the soccer ball. Commissioner Carr mentioned the Bait Shop should have better signage, and Wauconda Boat needs to be taken off the garage. Director Staton said that the budget should allow us to include this in the current project.

8. New Business

A. Lifeguard Recognition – 5 Star Audit

Director Staton and the Board recognized Supervisor Miller and 3 out of 7 lifeguards that achieved a 5-Star Audit with Starguard Elite on July 8.

B. Approval – Woodward Rental Purchase Dram Shop Insurance

A motion to approve the facility rental request submitted by Denise Woodward, and Island Lake Resident, to include the ability to serve beer and wine in the community center for a birthday party on August 23 from 12:00 pm-6:00 pm was made by Commissioner Starkey and seconded by Commissioner Tallman.

Discussion: Board made note that the outdoor gazebo was included in the rental and want to make sure the renters know that the alcohol is limited to indoors and there is no alcohol allowed outdoors.

9. Unfinished Business

A. Bangs Lake Outflow Project – Phil's Beach Fence

Director Staton met with Luke from Public Works and Dereck from HMG. They are looking to put a cage along the front of the outflow on the water side and add a panel wall around the structure with plants along the boardwalk to improve safety and aesthetics around the outflow structure.

Discussion: Director Staton gave the idea of using the sign from the Phil's Beach slide (once the structure is removed) as a property sign to be placed on the water side of Phil's Beach. At that time no trespassing signage could be added, which has been a commissioner request in the past.

B. Sound Proofing at Osage Park

Discussion: The question was asked if the survey regarding sound proofing at Osage Park should be sent out now or wait until next year. Board consensus was to do the survey now and then implement feedback for next year. Commissioners had a brief discussion based on Commissioner Starkey's inquiry as to whether the no parking sign that had been put up on Ross Road should be there. Director Staton met with McGinty Brothers and Danny from Schroeder to review the grounds at Osage. Any seedlings that would be put down now would not take, so they will revisit again in August.

C. Sedgebrook Park Tennis Court Timeline

Discussion: Commissioner Carr asked that the title for this line item be changed to Sedgebrook/Larkdale Park Tennis Court Timeline moving forward. Director Staton spoke with US Tennis this week and they are going to meet to look at pricing. Director Staton will hopefully have an update for next meeting.

D. Phil's Beach Slide

No update

9. Commissioners Comment

Commissioner Tallman expressed his thanks to staff for their hard work on the Triathlons this past weekend.

11. Executive Session – If needed for the

1. Litigation – Pending or Imminent 5 ILCS 120/2 (c)(11)
2. Personnel – Appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c) (1)
3. Real Estate – Purchase or Lease (Buy) 5 ILCS 120/2(c)(5)
Setting Price for Sale/Lease 5 ILCS 120/2 (c) (6)

12. Issues to be voted on by Board that were discussed in executive session

A motion to adjourn the meeting at 6:52 pm was made Commissioner Berrelez and seconded by Commissioner Bianco. Voice vote: All aye

13. Adjournment

The Wauconda Park District is subject to the requirements of the American's With Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Tim Staton at (847) 526-3610 promptly to allow the Wauconda Park District to make reasonable accommodations for these persons.