

WAUCONDA PARK DISTRICT
Virtual Board Meeting
July 14, 2020 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Berrelez, Geary and Starkey were present, along with Executive Director Burton, Director Staton, Maura Malloy, Accounting Manager and Jon Seidenzahl, Recreation Supervisor.

Approval of Minutes

Approval of the Regular Session Minutes from June 16, 2020 was motioned by Commissioner Bader and seconded by Commissioner Geary. Roll Call: all aye.

Comments from Public

None

Communications

None

Approval of Disbursements

Approval of the disbursements from July 1 - 14, 2020, in the amount of \$24,102.54 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Committee Reports

- A. Recreation – Director Staton reviewed his report and provided a summary of recreation programs that were currently running under the Phase 4 guidelines. He stated that the Summer Care program has between 9-14 children depending on the day of the week. Tennis and Pee Wee Soccer instructional programs are currently being offered through 5 Star Sports. The District did find out that the tennis instructors have tested positive for COVID19 and staff has cancelled class for the upcoming week and new instructors will be provided for the remainder of the program. All parents were contacted regarding the matter. Fitness First reopened on Monday, June 29, 2020 and is averaging 39 patrons during the week and 13 patrons on weekends. Members must follow protocols that include wearing a mask in the building, wiping down all machines and equipment after usage. Each member is given their own disinfectant bottle. No in person fitness classes are being held. Dance classes are being held virtually with the exception one. Early Childhood programs began last week. The first concert and the first meeting of Go Wauconda walking program were cancelled due to inclement weather. The next concert is scheduled for Thursday, July 16. Summer/Fall Softball league will begin tonight.
- B. Finance – Executive Director Burton informed the Board that Maura Malloy, Accounting

Manager has resigned from the District. Her last day will be July 24, 2020. She has taken a full time position at the Village of Antioch. She stated that Maura was a key member of the administrative team and will be missed. Executive Director Burton stated that she has already begun advertising for the position and will be evaluating the possibility of outsourcing these responsibilities.

- C. Park Maintenance – Executive Director Burton informed the Board that park staff have been working at Phil’s getting ready for opening day. The slide has been re-deck and bollards will be installed around it. Staff will be working on repairing seawall and the parking lot in the marina.
- D. Risk Management – Mark Ftacek, Administrative Support Supervisor’s submitted a written report.
- E. W-Fest – No report.
- F. Administration – Executive Director Burton reviewed her report. Phil’s Beach opened on July 8, 2020, and there was a line of people waiting to get in she stated. Opening day went smoothly and staff have only heard positive comments about the facility. She stated that the capacity of the facility is 80 and staff is monitoring this to see if we could increase to 100 and still adhere to social distancing guidance.

The District has found out that they will be eligible for funding from Lake County under the CARES Act. It is not clear exactly how the County will determine the funding amounts per agency she stated. However, this was not funding the District was anticipating receiving so any amount of funding will be of benefit to the District. In addition, the District will also be eligible to receiving CARES Act funding for 50% of its unemployment costs. Executive Director Burton stated that the sale of the Callahan property is moving forward now that the courts have reopen.

Executive Director Burton informed the Board that she was approached by an individual interested in donating a bronze bench that had a little boy and a soccer ball sitting on it. Commissioner Starkey asked if the District had a program in place regarding donations. Executive Director Burton stated that benches and trees have been donated in the past. The style of the bench being proposed was different than the other benches. The Board preferred that the District continue using the same style of benches.

Business

- A. Lindy’s Landing Proposal Summer Concerts - The Board reviewed the proposal submitted by Lindy’s in regards to using a portion of the grass area west of the playground and the entire parking lot area from August 6 – September 6, 2020 (Thursday – Sunday 2:00 – 10:00 pm). Lindy’s wants to create specific spots that would seat up to 6 patrons, taking into consideration social distancing requirements. Tickets would be sold for each spot. The park area would be designated as a Family Zone

alcohol-free area, with 20 spots available. The parking lot would hold 30 spots in addition to the stage which would be set up the entire 5 weeks. Lindy's would provide the District with the necessary insurance certificates, in addition to all the equipment, maintenance, clean-up and security for the events. Executive Director Burton stated that she had received clarification from Lindy's in regards to a financial donation. In return for park usage, all ticket sales from the Family Zone along with 5% of net profits would be donated to the District. Board members discussed the usage fee and preferred to have a flat rental fee instead of basing it on number of tickets sold. The Board agreed to a flat of \$5,000 (\$1,000 per weekend) and 10% of net profits. Executive Director Burton stated that she would contact Lindy's and if they agreed to the fee structure she would draft up a lease agreement for Board approval at the next meeting.

Unfinished Business

None

Commissioners Comment

Board members commented that they were glad the District was able to open Phil's Beach up this season.

Executive Session

None

Adjournment

At 8:28 p.m., Commissioner Starkey motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.