

WAUCONDA PARK DISTRICT
Board Meeting
January 14, 2020 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Berrelez, Geary and Starkey were present, along with Executive Director Burton, Director Staton and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from December 10, 2019 was motioned by Commissioner Berrelez and seconded by Commissioner Starkey. Roll Call: all aye.
Approval of the Executive Session Minutes from December 10, 2019 was tabled.

Comments from Public

Sue Koscielski, Kellie Bianchi, Erin Kafka, Jenn Novello and Jane Bergan were in attendance representing Sweeps & Skulls.
Employees Matt Billings, Jon Perez and Scott Vlaovic were in attendance.

Communications

None

Approval of Bills

Approval of the disbursements from December 11, 2019 to December 24, 2019 in the amount of \$97,497.96 was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.
Approval of the disbursements from December 25, 2019 to January 14, 2020 in the amount of 97,218.92 was made by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye.

Committee Reports

- A. Recreation – Written report submitted. Director Staton reviewed his report with board members.
- B. Finance – No report.
- C. Maintenance – Written report submitted. Executive Director Burton reviewed the report with board members. Commissioner Kadlec stated that there was a gap on the newly installed fence at Phil's Beach; Executive Director Burton advised that Stuckey is aware of this and will be addressing the issue. Executive Director Burton also added that the neighbors south of Phil's Beach and next to the parking lot expressed that the fencing looked very nice.

- D. Risk Management – No report.
- E. W-Fest – Executive Director Burton advised that the next meeting will be at the beginning of February. She advised that entertainment will be on the agenda; all the major acts have been booked, but there are still a couple of slots that need to be filled on Saturday and Sunday. Executive Director Burton advised that Food Vendor applications will be sent out shortly. She also advised that entertainment for 2021 will need to be booked much earlier. This is due to the fact that there are many festivals at the end of June and they are all competing for the same bands.
- F. Administration – Executive Director Burton reviewed her report with board members. Commissioner Starkey asked if there could be more exposure regarding the purchase of bricks at Phil’s Beach. He was informed that they are advertised in the brochure and on the website and social media and the recent Daily Herald article brought in approximately 25 bricks.

Business

- A. Public Hearing – At 7:00 p.m. President Kadlec announced that the next agenda item for the Board of Park Commissioners was a public hearing to receive public comments on the proposal to sell not to exceed \$650,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto. President Kadlec opened the discussion and explained that the reasons for the proposed issuance of the Bonds were as follows: Payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land facilities of the District. Where upon President Kadlec asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following: None. President Kadlec then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.
At 7:22 p.m., Commissioner Geary moved and Commissioner Berrelez seconded the motion that the Hearing be finally adjourned. Roll Call: all aye.
- B. Sweeps & Skulls Recommendation – Members from the Sweeps & Skulls were in attendance and answered questions from board members regarding their request for having the District designate space at Cook Park for a pier along with an area for storage of boats for the upcoming season, along with a goal of establishing a permanent site at Cook Park to include a boat house. Commissioner Kadlec asked if the club had approached anyone else regarding a site location. Sue Kocielski advised no, she stated that the District was the first choice since they already have a relationship with the District. If the District was not able to accommodate the Club, she stated that there

were two or three other locations that could possibly work. Commissioner Kadlec asked how many boats and trailers they currently have. Sue stated that currently they have 9 skulls, 2 safety boats, 1 skull trailer and 1 utility trailer, plus the oars. She advised that if the club continued to grow, they would need more, possibly up to 20 in the next 3 years. Commissioner Kadlec asked how many skulls the trailer holds. Sue advised 18, but that all of them are not moved at the same time, some would be kept in storage. Commissioner Kadlec asked how many members the club had and the number of residents vs. non-residents. Sue advised that they have 40 members and that 50% of the members come Wauconda. She advised that she would be happy to provide a membership list. Commissioner Kadlec thanked the club members for coming and informed them that the board is still considering the matter and would notify them once a decision is made.

- C. Resolution 2020-01/Approving the Sale of Surplus Property a portion of the parcel identified by P.I.N. 09-23-201-036 - A motion to accept Resolution 2020-01, a resolution approving the sale of surplus real property was made by Commissioner Starkey and seconded by Commissioner Berrelez. Roll Call: all aye.

- D. Intergovernmental Agreement Village of Wauconda – Executive Director reviewed the draft copy of the agreement relating to the Village’s use of Phil’s Beach Parking Lot. She stated that the District’s attorney had reviewed the draft. Executive Director Burton advised that she had spoken to the Village about lowering the time frame from 25 years to 15 years as board members requested when they first reviewed the draft. She stated that Village would not go to 15 years but did lower it to 20 years. There was discussion by board members regarding the maintenance of the lot and liability for any damage occurring at the lot. Executive Director Burton advised that she would check on liability, but believed the Park District would be liable. Commissioner Geary asked if the District could receive any additional money from the Village; Executive Director Burton advised that the amount agreed on was already established in the Village’s annual budget. Commissioner Geary asked if a pro-rated amount would have to be refunded, if the agreement was cancelled after 10 years. Executive Director Burton advised that there is no refund after a 10-years and the Park District would need to make notification of cancellation of the agreement, not less than 1 year in advance. Commissioner Kadlec asked about being able to change the time the parking lot could be used after hours. Executive Director Burton advised that the agreement could be amended. She advised that she would check on the liability issue and about changing the hours to an early time for closing. Commissioner Kadlec asked that this matter be placed under “Unfinished Business”.

- E. Part-time Pay Schedule Recommendation – Director Staton reviewed his report outlining the new pay scales for part-time employees that staff were recommending for approval. He stated the change was necessary in order to meet the changes to the minimum wage requirements. He informed board members that actual rates are contingent on the position and experience. Commissioner Geary motion to adopt the new part-time pay scales, seconded by Commissioner Bader. Roll Call: all aye.

F. Phil's Beach Fee Recommendation – Executive Director Burton reviewed a report outlining various fee structures for Phil's Beach. Board members discussed the options including the differences between resident and non-resident fees. They agreed to the following fee structure; Residents; \$80 for Family (5 members) and \$25 for Individuals. Non-residents; \$115 for Family and \$35 for Individuals. Daily fees for residents \$8 and non-residents \$10. In addition, Executive Director Burton stated that staff was recommending changing the age for a senior discount for all District programs from 55 years to 62 years. There was also discussion regarding "Twilight Hour" fees after 5:00 p.m. to closing, for individuals that just wanted to visit the beach after work, the fee for residents would be \$2 and non-residents \$3. Commissioner Starkey brought up the marketing of Phil's Beach stating that he attended a Village Economic Committee where he thought discussion was going to occur on ways that community organizations could partner together and cross promote events to reach a broader base. Executive Director Burton advised that staff would be more than happy to attend a meeting in the future to discuss ideas. She did state that the District recently partnered with the Village and Chamber of Commerce for magnets that list all the community events for 2020. He asked if staff had begun developing a marketing plan for Phil's Beach. Executive Director Burton stated that information on Phil's would be in the brochure, website and social media. She reminded the Board that the capacity of the facility is only 300. Discussion also occurred on different ideas on how to encourage people to purchase passes prior to opening day. The Board did not take action on the fee structure but advised Executive Director Burton to write a formal policy with the fee structure agreed upon so the Board could take formal action at the next their next meeting.

G. Unfinished Business

None

Commissioners Comment

Commissioner Bader stated that he went past Phil's Beach and saw the new signs and that they look great.

Commissioner Geary asked if there was an anticipated finish date for Phil's Beach; Executive Director Burton advised not at this time, and then updated board members on the work that still needed to be completed.

Commissioner Starkey stated that currently there are two signs at Phil's facing the lake; "Boathouse" and "Concessions" and asked if signs stating "Phil's Beach" could be added for the people on the lake to help identify the location.

Commissioner Kadlec stated that she had concerns regarding the Sweeps and Skulls boathouse recommendation. She stated that the placement of the building would use up property that we may need in the future to enlarge the barn, and that this would be setting precedent for other organizations to approach the Park District, and growth of the organization and additional space needed for the skulls. Commissioner Kadlec asked the other board members to consider the concerns presented and that a decision would need to be made. She asked that Director Staton would need to inform the club, once they have made a decision.

Executive Session

None

Adjournment

At 9:21 p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Starkey. Roll Call: all aye.