

WAUCONDA PARK DISTRICT
Virtual Board Meeting
January 12, 2021
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Berrelez, Geary, Kadlec, and Starkey were present, along with Director Staton, Director Drinkwine and Executive Director Burton.

Approval of Minutes

Approval of the Regular Session Minutes of December 8, 2020, was motioned by Commissioner Starkey and seconded by Commissioner Berrelez. Roll Call: all aye.

Approval of the Executive Session Minutes of December 8, 2020, was tabled until the next meeting.

Comments from the Public

None

Communications

PDRMA correspondence regarding risk management incentive.

Approval of Bills

Approval of disbursements from December 9 - 22, 2020 in the amount of \$245,965.63 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: All aye

Approval of disbursements from December 23 – January 12, 2021 in the amount of \$85,756.14 was made by Commissioner Bader and seconded by Commissioner Berrelez. Roll Call: All aye.

Committee Reports

- A. Recreation – Written report submitted. Director Staton updated the Board on the current status of recreational programs. Staff will be making adjustments to the Club program in order to meet the changes due to the hybrid school day District 118 will be starting on January 25, 2021. With the anticipated move back to Tier 2 mitigation possibly on January 15, 2021, staff is working on organizing our traditional basketball league into a clinic format which would be allowed on the Tier 2 guidelines. Triathlon registration will begin next week, staff is planning this as an in-person event at this time. A new event called “Beat the Winter Blues” has been planned and will consist of having Frosty the Snowman dropped off a blues kit that would include crafts, cookies, games and activities. At the last meeting, staff discussed the possibility closing a few hours during the day as a cost savings. Since that time some of our part-time staff availability has changed. In lieu closing the facility in the afternoon, Recreation staff will be covering the open shifts. This will save approximately \$750 per month and \$3,000 by end of fiscal year. JoAnn Freeman, Marketing Coordinator, has been in contact with our Park Partners from 2020. At this time, all seven partners are interested in continuing

their support. Commissioner Berrelez asked for a review on what the levels of sponsorships were. Director Staton shared with the Board highlights of the 2020 Recreation in Review report which outlined programming successes for the past year. Commissioner Starkey suggested putting together possibly a marketing piece that would outline what the District did for the year and include pictures of the events.

- B. Finance – No written report. Executive Director Burton stated that the financial reports will be presented at the next meeting.
- C. Maintenance – Written report submitted. Director Drinkwine updated the Board on the projects his staff were currently working. On the boardwalk project staff still has to complete the roof structures. Repairs are being done to marina piers that were damaged during the summer. The ice rink at Beach Park will hopefully be open by the weekend. The rink at Fieldbrook Park will take additional time to get open. Director Drinkwine also presented a written Recap of Park Projects for 2020. Commissioner Berrelez commented nice job on the boardwalk area. Commissioner Kadlec thanked Director Drinkwine and his staff for keeping the Cook Park walking path open and clear of snow and ice.
- D. Risk Management – No report.
- E. W-Fest – No report.
- F. Administration – Written report submitted. Executive Director Burton stated that three individuals filed for the two board seats that open at the April election. Staff is currently working on the 21/22 budget with the first Board review being done in March. Staff have received the water bills for Phil’s Beach. To operate the splash pad for the season, the cost was \$4,100. This was lower than what staff originally anticipated.

New Business

- A. Executive Session Semi Annual Review Resolution – A motion to approve the Resolution 2021-01 Authorizing the Release of Certain Closed Session Minutes was made by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.
- B. Wibit Inflatables – A motion to approve the purchase of Wibit inflatables and life jackets from Commercial Recreation Specialists in the amount of \$26,290 was made by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Unfinished Business

None

Commissioners Comments

Commissioner Kadlec wanted to express on behalf of the Board their appreciation and thanks to staff for the fabulous job they have done during the 2020 year.

Executive Session

None

Adjournment

At 7:37 p.m., Commissioner Starkey made a motion to adjourn, seconded by Commissioner Berrelez. Roll call: all aye.