

Wauconda Park District

Board Meeting

November 22, 2022

Community Center

At 7:00 pm Commissioner Starkey called the meeting to order. Commissioners Bader, Berrelez, Carr, and Micelli were present, along with Executive Director Staton and Director Babicz. Jordan Glazov, JEFF Sode, and Jeff Pathmann were in attendance from the public.

Approval of Minutes

Approval of the Regular Session Minutes from November 8, 2022 was motioned by Commissioner Bader and seconded by Commissioner Berrelez. Roll Call: all aye.

Comments from the Public

None

Communications

The Board received an invitation to a dinner sponsored by Ancel Glink during the annual IAPD/IPRA conference.

Approval of Disbursements

Approval of Disbursements from November 9, 2022 – November 22, 2022 in the amount of \$41,548.57 was motioned by Commissioner Micelli and seconded by Commissioner Carr. Roll Call: all aye.

Committee Reports

A. Recreation - Director Babicz reported on the upcoming Holiday events. Santa Calls are full for the first week in December. We have sixty-nine participants registered for the Pancakes with Santa on December 10. The Community Center will be closed on Thursday and Friday for Thanksgiving Holiday and fitness will be open from 7:00 am – 1:00 pm on Friday, November 25.

The As We Grow Preschool took fifty (50) bags of food to the food pantry for their annual food drive to teach the children about sharing.

B. Finance – Executive Director Staton shared the monthly summary of cash balances and the entire budget report for October since we are six months into the fiscal year. The District is doing well at this time of the year with revenue up approximately \$700,000 while expenses are up approximately \$200,000. Staton reminded the Board that while programming is doing well and we collected most of the property tax revenue for the year, we recently received money from bond sale, which we did not do in 2021. Bangs Lake Marina also had a strong first season. He also reported to the Board that three bond payments were due in December.

C. Park Maintenance -

D. Risk Management/Support Services – Facility Manager Ftacek submitted a written report. He reported to the Board the status of registration at the marinas and provided an update on rentals. In January, the District will begin offering indoor pickleball in the gymnasium. Now that the marinas have closed for the season, we are expecting Ftacek to focus more on training and safety responsibilities.

E. Wauconda Fest – Nothing new to report. The next meeting will be held on Tuesday, December 6 at 6:00 pm. Staton hopes to have to have to have a recap of the Fest recap notes at the next meeting.

F. Administration – Staton reviewed his written report with the Board. This included a reminder about the December 13 Board engagement workshop, Annual Black Triday Sale, an update on Risk Management Institute that he and Director BABicz attended, and IAPD/IPRA Conference registration.

New Business

A. FY21/22 Audit Review – The District did not receive the final Audit Report before the meeting. This topic was tabled until the next meeting.

B. 2022 Tax Levy Discussion – The Board reviewed the proposed tax levy presented by staff. The total levy for this year is just under 5% and will not require a public meeting or publication in a local paper. The Board will approve the levy at the next meeting.

C. Employment Contract Staton – The Board received a copy of Executive Director Staton’s Employment Contract with revisions from District Counsel. These included revising the anniversary date to November 4, which is Staton’s anniversary date with the District. The contract also increased Staton’s annual salary by 4.5%. A motion to approve Staton’s Employment Contract for a period of November 4, 2022- November 4, 2025, was made by Commissioner Bader and seconded by Commissioner Berrelez.

D. Beach Park Letter of Intent – The Board advised Staton to make changes to the Draft Letter of Intent and bring this back to the Board.

There was also discussion on this topic related to the possibility of relocating the preschool facility. Jeff Pathmann and Jeff Sode shared the possibility of using an existing Village site. Jordan Glaznov shared his expertise in pricing commercial land and fundamentals for getting the best price.

E. Phil’s Beach Recap – Director Babicz reviewed a Phil’s Beach recap report with the Board. She noted that staff would recommend closing early on weekends once kids go back to school. It is hard for the District to staff the facility during these times as many of our guards return to college. This is also a trend in many area pools and beaches, as all facilities are encountering the same problem. The consensus of the Board was to alter these hours, but the Board would like to discuss them further at a future meeting.