Wauconda Park District
Board Meeting
January 10, 2023
Community Center

At 6:00 pm Commissioner Starkey called the meeting to order. Commissioners Bader, Berrelez, Carr, and Micelli were present, along with Executive Director Staton and Director Babicz.

Approval of Minutes

Approval of the Regular Session Minutes from December 13, 2022 was motioned by Commissioner Bader and seconded by Commissioner Micelli. Roll Call: all aye.

Approval of the Executive Session Minutes from November 8, 2022 was motioned by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye.

Approval of the Regular Session Minutes from November 22, 2022 was motioned by Commissioner Bader and seconded by Commissioner Micelli. Roll Call: all aye.

Approval of the Executive Session Minutes from December 6, 2022 was motioned by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye.

Comments from the Public

None

Communications

Executive Director Staton asked the Board to confirm who would be attending the Chamber of Commerce Awards Dinner on January 20. Commissioner Berrelez will be attending with Executive Director Staton, Director Babicz, and Coordinator Freeman. Commissioner Starkey will also attend the event as a representative of his businesses.

Approval of Disbursements

Approval of Disbursements from December 14, 2022 – December 27, 2022 in the amount of $353,893.18 was motioned by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye.

Approval of Disbursements from December 28, 2022 – January 10, 2023 in the amount of $54,165.14 was motioned by Commissioner Micelli and seconded by Commissioner Carr. Roll Call: all aye.

Committee Reports

A. Recreation – Director Babicz reviewed her written report with the Board. Highlights included the District securing twelve Park Partners for 2023. There were two hundred and fifty-one (251) participants in our Days Off program over Winter break. Basketball is starting this week and the numbers are far better than they were in 2022. Indoor Pickleball started today with twelve (12) participants.

B. Finance – No report. Executive Director Staton will have a written report and financial details at the next meeting in January. Staton distributed the budget timeline for FY2324 to the Board.

C. Park Maintenance – Director Drinkwine provided a written report to the Board. Staff has utilized Holiday and vacation time off over the past couple of weeks. Staff has been completing work on a new floating pier at Cook Park and the maintenance pier for Bangs Lake Marina. Tree trimming and removal has been completed at Phil's Beach and along the Liberty Lakes Trail.

Commissioner Micelli wanted to thank the Parks Department for keeping the back patio clear of ice and snow, so that Jazzercise could continue exercising outside during this warm spell. She also let staff know that Jazzercise would only be on the back patio on Mondays and Fridays.

D. Risk Management/Support Services – Manager Ftacek will provide a written report for the next meeting. Wauconda Fire District will be holding a CPR/AED recertification class for all our full-time staff on Thursday, January 12.

E. Wauconda Fest – The Wauconda Fest Committee will meet on Tuesday, January 17 at 6:30 pm. The band line-up is close to being finalized. The committee is working on setting beer prices but is looking to raise prices to $7. This price will be for all drinks and limit the number of tickets needed. It is also in line with what surrounding area festivals charged this past summer.

F. Administration – Registration for the annual triathlons is underway. While we are slightly lower than last year at this point, staff is happy with the number of people registered.

The District received a $1500 incentive from PDRMA for reaching our risk management goals for the year. These funds will be used for a future safety initiative.

Options for the annual staff dinner at the IAPD/IPRA conference later this month were discussed. The Board was comfortable with staff making a reservation at an appropriate restaurant.

Commissioner Starkey inquired about what the next milestone for the Comprehensive Plan would be. Executive Director Staton advised that more stakeholders meetings with the community were being planned for the beginning of February.

New Business

A. Garland Road Property - Executive Director Staton discussed the possible sale of property on Garland Road. He stated that the District should not rush into a sale and that time was running out to place a question on the April 4 ballot. He recommended to the Board that an appraisal be done on the property to see what it is worth. Currently, the property has no recreational value to the District. Commissioner Starkey inquired about the cost of an appraisal. Staton stated that the last appraisal the District had done cost $750 and took approximately a month to complete.

A motion to approve an appraisal be done on the Garland Road property at a cost not to exceed $1000 was made by Commissioner Bader and seconded by Commissioner Micelli. Roll Call: all aye.

Unfinished Business

A. Phil's Beach After Season Hours – Nothing new to report

B. FAQ Topics – Nothing new to report

Commissioner Comments

None

Executive Session

None

Issues to be voted on by Board that were discussed in executive session

None

Adjournment

A motion to adjourn at 7:02 pm was made by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye.