

Wauconda Park District
Board Meeting
June 13, 2023
Community Center

At 6:00 pm Commissioner Starkey called the meeting to order. Commissioners Berrelez and Carr were present, along with Executive Director Staton and Director Babicz. JoAnn Freeman, Marketing Coordinator, and a Village of Island Lake resident and Park District residents Andy Dunham, Adam Tallman, Jeff Strauts, and Kathy Bianco were in attendance to observe the meeting.

Approval of Minutes

Approval of the Regular Session Minutes from May 30, 2023 was motioned by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye.

Approval of the Executive Session Minutes from May 30, 2023 was tabled until the next meeting.

Comments from the Public

JoAnn Freeman thanked the Board for assisting with the announcements at the recent Concert in the Park. In return Commissioner Starkey complimented Coordinator Freeman on a wonderful job.

Communications

None

Approval of Disbursements

Approval of Disbursements from May 24, 2023 – June 13, 2023, in the amount of \$47,266.42 was motioned by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.

Commissioner Berrelez inquired about the additional charge from Eric's Lawn Care. Staton explained the area for him to mow was inaccurate and an additional amount was added due to the extra area. Commissioner Berrelez also inquired about the purchase of sunglasses at Home Depot. Staton explained these were purchased as PPE for the Parks Department. Commissioner Carr inquired about the list of Mastercard usage and Staton explained this was normal.

Committee Reports

A. Recreation – Director Babicz reviewed her written report with the Board. Highlights included camp enrollment numbers, the resignation of our part-time Athletic Coordinator, Phil's Beach, senior picnic, and seaweed at Phil's Beach.

B. Finance – Executive Director Staton let the Board know that staff was working to complete the June financial reports and hoped to have these updated prior to the next meeting.

C. Park Maintenance – Staton reviewed the following Parks Department updates with the Board: picnic tables being rebuilt for Wauconda Fest, the aerator in the Saddlewood Pond was replaced, working on a quote for the picnic shelter roof at Cook Park, and staff has been watering the grass and landscape at Phil's Beach due to the drought.

D. Risk Management/Support Services – Staton reviewed the PDRMA and 10-minute trainer portions of Manager Ftacek’s written report.

E. Wauconda Fest – Wauconda Fest is nine days away. The big tent will be set up on Saturday, with other logistical items coming in on Monday and Tuesday. The annual Volunteer meeting will be held on Wednesday, June 21 at 6:30 pm.

F. Administration – Executive Director Staton reviewed his written report. He discussed the lake weed situation with the Board stating that we did not receive any advance notice of the spraying of weeds and that a homeowner he knows on the Lake also stated they did not receive any advance notice.

New Business

A.) Intergovernmental Agreement for the Purchase of Services Between the Wauconda Fire Protection District and the Park District Approval – Staton presented an Intergovernmental Agreement for services provided by the Fire District to the Park District for Wauconda Fest and the Triathlons. The agreement set the maximum amount to be reimbursed for Fire District personnel to \$65 per hour. A motion to approve the Intergovernmental Agreement for the Purchase of Services Between the Wauconda Fire Protection District and the Park District was motioned by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye.

B.) Updated Employee Program Benefit – Director Babicz made a recommendation to update the employee benefits to include permission and discounts for boat rentals as approved by the Executive Director.

Unfinished Business

A. FAQ Topics – Director Babicz shared with the Board an outline of questions to include in the frequently asked questions section of the website. Commissioner Berrelez asked for staff to elaborate on grant funding.

B. Bangs Lake Marina Logo and Signage – Tabled

Commissioner Comments – All of the Commissioners acknowledge Supervisor Yakimisky’s work at Phil’s Beach with the seaweed.

Commissioner Berrelez asked if we could join Wauconda Rocks and start a program for rock collection. Director Babicz noted that teen camp is interested in starting a rock snake.

Executive Session

At 6:40 pm a motion to enter executive session for the purpose of:

1. Litigation – Pending or Imminent 5 ILCS 120/2 (c)(11)
2. Personnel – Appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c) (1)
3. Board Vacancy – Selection of a person to fill a public office 5 ILCS 120/2 (c) (3)
4. Real Estate – Purchase or Lease (Buy) 5 ILCS 120/2(c)(5)

Setting Price for Sale/Lease 5 ILCS 120/2 (c) (6)

was made by Commissioner Berrelez and Seconded by Commissioner Carr. Roll Call: all aye.

Issues to be voted on by Board that were discussed in executive session.

None

Adjournment

A motion to adjourn at 7:16 pm was made by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye.