

Wauconda Park District
Board Meeting
February 14, 2023
Community Center

At 6:00 pm Commissioner Starkey called the meeting to order. Commissioners Berrelez, Carr, and Micelli were present, along with Executive Director Staton and Director Babicz. Commissioner Bader was not in attendance due to a work conflict.

Approval of Minutes

Approval of the Regular Session Minutes from January 24, 2023 was motioned by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.

Approval of the Executive Session Minutes from January 24, 2023 was motioned by Commissioner Micelli and seconded by Commissioner Berrelez. Roll Call: all aye.

Comments from the Public

None

Communications

The Wauconda Chamber of Commerce sent a Thank You to the Park District for our assistance with and participation in the Annual Chamber Dinner.

The next Legislative Breakfast will be held on March 3. Commissioners were asked to RSVP to Executive Director Staton if they were interested in attending. Staton plans to attend to represent the District.

Approval of Disbursements

Approval of Disbursements from January 25, 2023 – February 14, 2023, in the amount of \$112,029.43 was motioned by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.

Committee Reports

A. Recreation – Director Babicz reviewed her written report with the Board. Highlights included a recap of the Annual Sweetheart Dance, a review of Early Childhood programming numbers, the Preschool registration process, and a staffing update.

B. Finance – Staton will provide a written report at the next meeting.

C. Park Maintenance – Staton reviewed Director Drinkwine’s written report with the Board. Highlights of the report included the painting of the interior of the Community Center, repairs to the men’s showers, repairing damaged areas of the roof, Pier repairs and rebuild, and routine park and facility checks.

D. Risk Management/Support Services – Manager Ftacek will provide a written report for the next meeting.

E. Wauconda Fest – The next Wauconda Fest meeting was moved from February 21 to March 7 at 6:00 pm due to the District’s comprehensive planning public meeting.

F. Administration – Executive Director Staton reviewed his written report with the Board. Highlights of his report included an update on the Comprehensive Plan and upcoming stakeholders’ meetings, and an update on grants the District has applied for and possible future grant opportunities.

New Business

A. Affiliate Agreements – Director Babicz presented the Board with a draft of the Affiliate Agreement for the upcoming season with several changes including; requiring affiliates to have schedules submitted to the District at least two weeks prior to the start of the season, notice of changes to the schedule must be made at least 48 hours prior to the scheduled event, raising field usage fee to \$22 per game, \$35 per 2-hour game/practice for lights, \$250 annual practice fee, and a \$250 per tournament fee.

A motion to approve the affiliate agreements for the upcoming year was made by Commissioner Berrelez and seconded by Commissioner Micelli. Roll Call: all aye.

Unfinished Business

A. Phil’s Beach After Season Hours – Nothing to report

B. FAQ Topics – Nothing new to report

Commissioner Comments

Commissioner Berrelez asked to have the Marina sign and logo added to unfinished business.

Commissioner Micelli stated that the handicap accessible fishing pier had several pieces of rotten wood that needed to be looked at.

Executive Session

No Executive Session

Issues to be voted on by Board that were discussed in executive session.

None

Adjournment

A motion to adjourn at 6:45 pm was made by Commissioner Micelli and seconded by Commissioner Carr. Roll Call: all aye.