

Wauconda Park District
Board Meeting
August 22, 2023
Community Center

At 6:00 pm Commissioner Starkey called the meeting to order. Commissioners Berrelez, Carr, Tallman, and Bianco were present, along with Executive Director Staton and Director Babicz. JoAnn Freeman, Marketing Coordinator and a Village of Island Lake resident was in attendance to observe the meeting.

Approval of Minutes

A motion to approve the Regular Session Minutes from August 8, 2023, was motioned by Commissioner Bianco and seconded by Commissioner Berrelez. Roll Call: all aye.

A motion to approve the Public Hearing Minutes regarding Budget and Appropriation Ordinance 2023-04 from July 11, 2023, was motioned by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.

A motion to approve the Regular Session Minutes from July 11, 2023, was motioned by Commissioner Berrelez and seconded by Commissioner Bianco. Roll Call: all aye.

A motion to approve the Executive Session Minutes from May 30, 2023, was motioned by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.

A motion to approve the Executive Session Minutes from June 13, 2023, was motioned by Commissioner Tallman and seconded by Commissioner Berrelez. Roll Call: all aye.

Comments from the Public

None

Communications

Executive Director Staton shared with the Board an invoice he received from Prate Roofing. The invoice was for \$0 but showed a donation value of \$4200 for the new roof on the Cook Park picnic shelter.

Approval of Disbursements

Approval of Disbursements from August 9, 2023 – August 22, 2023, in the amount of \$33,820.26 was motioned by Commissioner Tallman and seconded by Commissioner Berrelez. Roll Call: all aye.

Committee Reports

A. Recreation – Director Babicz updated the Board on the concert at Phil’s Beach having over two hundred spectators in attendance, the CLUB program starting up, and the ending of our summer programs.

B. Finance – Staton reviewed the end of June and July Budget reports with the Board. The District appears to be in a stable financial position three months into this fiscal year.

C. Park Maintenance – Staton reported that the Parks Department is continuing with routine maintenance of all parks. Director Drinkwine has investigated pricing for two new trucks to be purchased this year. Staton informed the Board that the District’s fleet is growing old and in need of replacement. Given the current state of the automobile industry, the Board can pass a resolution that allows staff to bypass the bid process for up to six months. Staton shared this ordinance with the Board and the Board will act on this topic at its next meeting.

D. Wauconda Fest – A Fest wrap-up meeting has been planned for Wednesday, August 30, at 6:00 pm in Room C. In looking at the budget report, there are still a few outstanding invoices to be paid, but it looks like the District did well financially with the Fest again this year.

F. Administration – Staton reviewed his written report with the Board. All topics were included in Committee Reports or in New Business.

During this time the Board discussed the need for a special meeting to review and comment on the District’s Draft Comprehensive Plan. It was decided a special meeting would be held on August 29, beginning at 6:00 pm for this purpose.

New Business

A.) Copy Machine Lease – The District’s current copy machine lease expires at the end of this month. Staton presented to the Board an updated thirty-nine month lease to include 329,000 black and white and 117,000 color copies at a cost of \$410 per month. A motion to approve the Copy Machine Lease as presented by staff was made by Commissioner Berrelez and seconded by Commissioner Bianco. Roll Call: all aye.

B.) Land Survey – Osage Park – Staton presented the Board with a proposal from Vanderstappen Land Surveying, Inc. to perform a boundary and topographical survey of Osage Park as one of the first steps in the Osage Park Redevelopment Project. A motion to approve Vanderstappen Land Surveying, Inc.’s proposal to perform a boundary and topographical survey of Osage Park at a cost not to exceed \$3900 was made by Commissioner Tallman and seconded by Commissioner Berrelez. Roll Call: all Aye.

C.) 2023 General Obligation Bonds – Staton provided the Board with a planning packet prepared by Aaron Gold of Speer Financial outlining the District’s 2023 General Obligation Bond issue. Next actions for the Board are to approve the Bond Ordinance on October 10. The Bond closing will be on October 24.

D.) Marina Piers – This topic was tabled until a future meeting.

E.) Mike’s Towing Agreement – After a lengthy discussion, the Board directed staff to investigate a ticketing option as well. No action was taken.

F.) Fiscal Year 2023-2024 GASB 75 Actuarial Services – Menard Consulting, Inc. – As part of the annual audit process the District must complete actuarial calculations for post–employment benefits other than pensions. In the past, Menard Consulting has performed this work for the District and our most recent contract has expired. Staton presented Menard Consulting proposal to the Board. A motion to approve a contract with Menard Consulting, Inc. to complete the Fiscal Year 2023 GASB 75 Valuation at a cost of \$1800 with an additional cost to complete the Fiscal Year 2024 GASB 75 Roll Forward at an additional

cost of \$200 was made by Commissioner Bianco and seconded by Commissioner Berrelez. Roll Call: all aye.

Unfinished Business

A. FAQ Topics – Staff is making progress on this topic and hopes to have a live page in place by the end of September.

B. Bangs Lake Marina Logo and Signage – The Board held brief discussion on renaming the Bangs Lake Marina. Commissioner Starkey and Director Staton have talked with Ed Salisbury about the possibility of keeping the Wauconda Boat name.

Commissioner Comments

Commissioner Berrelez asked that staff continue to offer music at Phil's Beach and all Commissioners agreed that they would like to continue having off season activities at this facility. This could be a good spot to host some of the high school band and drama students.

Commissioner Berrelez also asked staff to keep an eye on Dock's utilizing parking by the Bangs Lake Marina during off hours.

Executive Session

None

Issues to be voted on by the Board that were discussed in Executive Session.

None

Adjournment

A motion to adjourn at 7:23 pm was made by Commissioner Bianco and seconded by Commissioner Tallman. Roll Call: all aye.