

WAUCONDA PARK DISTRICT
Board Meeting
September 27, 2022
Community Center

At 7:00 pm, Commissioner Starkey called the meeting to order. Commissioners Berrelez, Carr, Micelli, and Bader were present, along with Executive Director Staton and Director Babicz.

Approval of Minutes

Approval of the Regular Session Minutes from September 13, 2022, was motioned by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.

Comments from Public

None

Communications

None

Approval of Disbursements

Approval of Disbursements from September 14 – September 27, 2022, in the amount of \$79,929.24 was motioned by Commissioner Micelli and seconded by Commissioner Berrelez. Roll Call: all aye.

Committee Reports

A. Recreation – Director Babicz reported that our Scarecrow Walk has begun at Cook Park. Staff is very happy with the number of scarecrows on display. She also reviewed registration numbers for Fall classes that began on September 12. Marketing Coordinator Freeman is working with two FBLA students to develop a Park District promotional video, allowing the students to get some real-life experience.

B. Finance – Nothing to report

C. Park Maintenance – The Parks Department is performing routine park maintenance and preparing for several projects that will take place over the next couple of months.

D. Risk Management – Manager Ftacek provided the Board with a written report. Ftacek's report gave updates on the Bangs Lake Marina, Community Center Rentals, Military and

Veterans Pontoon Boat program, Birthday Parties, a Self-Care Training, and upcoming fire drills for Fire Safety month in October.

E. Wauconda Fest – The next Wauconda Fest meeting will be held on Wednesday, October 5 at 6:00 pm. Discussions will focus on admission fees and bands.

F. Administration – Executive Director Staton provided the Board with a written report updating the Board on action items regarding Beach Park.

There was Police activity at the Community Center today due to a fight in the parking lot area.

Staton will be attending two Zoom meetings this week regarding the District's health insurance. He will make a recommendation to the Board in October regarding what plans to offer and what the costs will be.

Staton advised Board members that election petitions are available for the April 2023 Elections. Three Commissioner's seats will be up for election in April. Packets can be picked up at the Community Center. Thirty-six signatures are required to file a petition.

In addition, the Board reviewed comments from the Osage Park Open House on September 21.

New Business

A. Public Hearing- concerning the intent of the Board of Park Commissioners of the Wauconda Park District, Lake County, Illinois, to sell not to exceed \$800,000 General Obligation Limited Tax Park Bonds. – A public hearing regarding the District's intent to issue not to exceed \$800,000 was held at 7:00 pm. There were no comments received prior to the hearing and no one from the public or the Board had any additional comments during the hearing. At 7:11 pm Commissioner Bader motioned to adjourn the hearing seconded by Commissioner Berrelez. Roll Call: all aye.

B. OSLAD Resolution 2022-04 – As part of the OSLAD application the District must pass a resolution certifying that if awarded the grant, the District has the funds and will to continue with the project. Executive Director Staton told the Board that after reviewing the plan and looking at other potential projects that the District needs to complete, he decided that the playground should be taken out of this phase of the renovation lowering the District's commitment for the project to \$500,000 from \$600,000. A motion to approve the OSLAD Resolution 2022-04 was made by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.

C. Custodial Services Contract – Director Babicz presented a report prepared by Facility Manager Ftacek on the costs of hiring a cleaning service to clean the Community Center three days a week. The District has been without a full-time custodian since the start of the pandemic. Different methods have been investigated to fill this need with little success. Five

companies submitted bids for the work. A motion to approve a cleaning contract for the Community Center with Crystal Clean Building Solutions in the amount of \$1667 per month for 12-months was made by Commissioner Micelle and seconded by Commissioner Berrelez. Roll Call: all aye.

D. Purchase of Aerator for Saddlewood Park – The Aerator at the pond in Saddlewood Park is going bad and needs to be replaced. A motion to approve the purchase of a Kasco HP Surface Aerator 240v Bottom Screen and Float with 100' cord in the amount of \$4573.00 was made by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.

E. Approval of Tree Trimming at Phil's Beach and Liberty Lakes – Executive Director Staton presented the Board with a quote to trim one oak and three sycamore trees at Phil's Beach and one silver maple tree along Liberty Lakes Trail. After discussion on whether to leave one oak tree at Phil's beach with a 12 ft. trunk for a future tree carving option, or removing the entire tree upon trimming, the Board decided to table this topic so staff can gather more ideas and costs regarding carving of the 12 ft stump.

Unfinished Business

None

Commissioners Comments – Commissioner Bader purchased fuel at the Bangs Lake Marina and was impressed with the operations and professionalism of the staff.

Commissioner Starkey wanted to make sure that we were purchasing a gift card for Carl Waggoner and the Board signed a WPD thank you card to present to Carl.

Commissioner Starkey also wanted to include previous agenda items that were left incomplete to remain on the unfinished Business section of the agenda, so that we do not lose track of these items. In particular, he referenced FAQ topics, Bangs Lake Signage, and Pros and Cons of Phil's Beach being open after the season for regular park visiting.

Commissioner Starkey wanted to remind the Board of Executive Director Staton's one-year anniversary of being the District's Executive Director on September 10.

Executive Session

None

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

At 8:00 pm a motion to adjourn was made by Commissioner Micelli and seconded by Commissioner Bader. Roll Call: all aye.