

WAUCONDA PARK DISTRICT
Board Meeting
November 8, 2022
Community Center

At 7:00 pm, Commissioner Starkey called the meeting to order. Commissioners Bader, Berrelez, Carr, and Micelli were present, along with Executive Director Staton and Director Babicz.

Approval of Minutes

Approval of the Regular Session Minutes from October 25, 2022 was motioned by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye.

Approval of the Executive Session Minutes from October 11, 2022 was motioned by Commissioner Micelli and seconded by Commissioner Carr. Roll Call: all aye.

Comments from the Public

None

Communications

None

Approval of Disbursements

Approval of Disbursements from October 26, 2022 – November 8, 2022, in the amount of \$112,908.46 was motioned by Commissioner Bader and seconded by Commissioner Berrelez. Roll Call: all aye.

Executive Director Staton noted that the second of two payments of the District's NISRA dues was made in the amount of \$35,284.50.

Committee Reports

A. Recreation – Director Babicz reviewed her written report with the Board, highlighting upcoming events, Pre-Season Basketball Camps, Early Childhood classes.

Babicz also informed the Board of some rules that staff will be implementing in the Fitness Center, including limiting the number of patrons in the free weight area and ensuring that parents are present at the time of membership purchase and renewal. We have been having some issues with teens congregating in the free weight area. While it is important for the teens to be in the facility, they are often hanging out and not working out. This can be intimidating to some of the other members in the gym at the same time. Staff will continue to monitor this situation.

B. Finance – A finance report is normally provided at the second meeting of each month. No report at this meeting.

C. Park Maintenance – The Parks Department has been busy with multiple projects in preparation for the winter months. Phil's Beach has been winterized, all marina piers have been taken out of the lake, and staff is preparing equipment for winter snow removal.

Commissioner Carr asked about the comment regarding the fleet nearing end of life. Staton said that may have been a little dramatic, but a majority of the fleet is getting old, and the Parks Department has done a good job of keeping all the vehicles safe and running. It is however the right time to revisit our vehicle replacement plan and get back on track with replacing some of the older vehicles.

D. Risk Management – Facility Manager Ftacek will provide a written report for the second meeting in November.

E. Wauconda Fest – The next Wauconda Fest meeting will be on December 6 at 6:00 pm. Staff has booked the following bands ARRA for Thursday night headliner, Feudin' Hillbillys for Opening band on Friday, and working on Modern Day Romeos for Sunday night closing.

F. Administration – Executive Director Staton reviewed his written report with the Board. He would like to schedule staff and board workshops on December 13 to ensure that all commissioners would be available. It was decided that the Board would meet from 5:30 – 6:30 pm and then have a short break prior to the regularly scheduled board meeting. Staton also discussed with the Board the need to develop a Master Plan for the Bangs Lake Marina and the role that the land off Garland could play in future improvements at the District. Commissioner Starkey asked to think about what information they would need to decide on selling the Garland property by the next meeting.

Executive Director Staton also notified the Board the District recently received two reimbursements from PDRMA. One was reimbursing for lifeguard audits the District paid for this past summer and the other was for Health Insurance reimbursement.

New Business

A. 2023 Board Meeting Dates – Executive Director Staton presented the Board with a list of Board meeting dates for 2023. The dates follow the traditional second and fourth Tuesday of each month, except for the months of June and July where there would be only one meeting. Commissioner Starkey noted that he would not be available on February 28 or August 8. Commissioner Bader recommended moving the meetings to 6:00 pm. The Board agreed. A motion to approve the dates as presented with a meeting start time of 6:00 pm was made by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.

B. Ballfield Improvement Update – After reviewing the ballfield improvement plans with Fairfield Material and LYAA two additional improvements at Fieldbrook Park were presented. LYAA proposed installing a french drain along the west ballfield to catch water as it comes off the hill from the parking lot. On the east field they proposed cutting a slightly bigger arc to allow this field to accommodate 70-foot bases. After brief discussion, a motion to approve these two additional improvements at a cost of \$1300 to be paid for by LYAA, was made by Commissioner Micelli and seconded by Commissioner Carr. Roll Call: all aye.

C. IAPD Credential Certification – IAPD will hold their annual meeting on Saturday, January 28 at the conference. During the meeting, Wauconda Park District will receive a vote on any business items that require a vote. The IAPD by-laws state that each Park District must appoint and approve their delegate at a Board Meeting. After a brief discussion, a motion to approve Executive Director/Board Secretary Staton as the District’s delegate at the IAPD Annual Meeting was made by Commissioner Bader and seconded Commissioner Berrelez. Roll Call: all aye.

D. Easement Agreement Between the Village of Wauconda and Wauconda Park District For Memorial Park – Executive Director Staton presented the Board with an Easement Agreement for the Village of Wauconda to create a path connecting the 9-11 Memorial and Memorial Park called the Path of Honor. This Path would be constructed on approximately thirty-six feet of park land. A motion to approve this easement was made by Commissioner Bader and seconded by Commissioner Micelli. Roll Call: all aye.

Unfinished Business

A. Phil’s Beach After Season Hours – Nothing to Report

B. Frequently Asked Questions – Commissioner Starkey and Executive Director Staton reviewed this topic and will present the Board with some topics soon.

Commissioners Comments – Commissioner Berrelez sent a Thank You note to the Wauconda Women’s Club for the \$250 donation they made to the As We Grow Preschool.

Executive Session

At 7:45 pm a motion to enter Executive Session for the following purpose was made by Commissioner Bader and seconded by Commissioner Berrelez.

2. Personnel – Appointment, employment, compensation, discipline, performance, or dismissal of specific employees 5 ILCS 120/2 (c) (1).

3. Real Estate – Purchase or Lease (Buy) 5 ILCS 120/2 (c) (5) Setting Price for Sale/Lease 5 ILCS 120/2 (c) (6)

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

At 10:10 pm a motion to adjourn was made by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.