WAUCONDA PARK DISTRICT
Board Meeting
March 8, 2022
Community Center

At 7:00 pm, Commissioner Starkey called the meeting to order. Commissioners Bader, Berrelez, and Carr were present, along with Executive Director Staton and Director Babicz. Commissioner Micelli was absent due to a family commitment.

Approval of Minutes

Approval of the Regular Session Minutes from February 22, 2022, was motioned by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.

Approval of the Executive Session Minutes from February 22, 2022 was motioned by Commissioner Carr and seconded by Commissioner Berrelez, Roll Call: all aye.

Comments from Public

Facebook posts regarding the sidewalk drainage issues and the sidewalk not being cleared after snow events was shared with the Board. Executive Director Staton will follow-up with the Village regarding the drainage issues.

Also included in these posts were some comments regarding the need for pickleball courts. Executive Director Staton will follow up with other districts to see how they are handling this up-and-coming activity. He also stated that we have set-up this activity in the gym in the past and that this is something that we could investigate doing again at least until camp begins in early summer.

Communications
None

Approval of Disbursements

Approval of the disbursements from February 23-March 8, 2022, in the amount of $65,694.70 was motioned by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.

Committee Reports

A. Recreation – Director Babicz submitted a written report. She gave updates on the Mom/Son event scheduled for March 11 at Wauconda Bowl. The Sunday Funday for February 20 was cancelled due to low enrollment and we were able to reschedule the entertainer, a magician, for the March event on March 20.

Books for the Easter basket delivery are being provided by Wauconda Area Library.

Registration for Phil's Beach passes went on sale. The first one hundred to purchase a pass will receive a coupon book for the facility. She reviewed preschool enrollment and early childhood program registration numbers also.

B. Finance – Executive Director Staton provided the Board with a report on the status of several of our major accounts. Recreation is doing well with Athletics and Early Childhood classes doing better than expected. The Fitness and Beach funds are still operating at a loss for this fiscal year. We are seeing an improvement in the sale of fitness memberships.

Commissioner Starkey inquired if it was possible to get a "flash report" at the beginning of the month, so that the information was more current. Executive Director Staton will talk with Lauderbach and Amen to see if we can do a summary report closer to the beginning of each month.

C. Park Maintenance – Dimmer switches have been installed at Phil's Beach to cut back on the amount of light in this facility while giving the staff the capability to adjust as needed for events. The wiring for the light facing the Memorial at Memorial Park has been redone and that light is now functioning properly. The ice rink has been taken down at Fieldbrook Park. It was not opened this past year due to vandalism. We did not receive any complaints about this from the public. Due to the cost associated with this the Board may want to consider not installing this rink next year.

D. Risk Management – A written report will be provided at the next meeting.

E. W-Fest – The Meeting scheduled for March 1 was cancelled. The meeting is rescheduled for March 15 at 6:30 pm.

F. Administration – The Owners of Dock's Bar and Grill are requesting an easement at the Wauconda Boat property to widen the access to their parking lot to allow for two-way traffic. The Board was in agreement to move forward with this project.

Staff presented the Board with a color scheme for painting the inside of the Wauconda Boat facility and a visual of a laminate floor to be installed. The Board was comfortable moving forward with the recommendations.

A recognition ceremony for Mike Drinkwine's 20th Anniversary with the District will take place on March 18 at 7:30 am. Staff and the Board are invited. Coffee and donuts will be provided.

Executive Director Staton will provide the Board with a draft budget at the next meeting.

New Business

A. Safe T Act Policy – The Board was presented with a Safe T Act Policy commonly referred to as the Whistleblower Act, outlining the procedures for staff and contractual employees to report improprieties committed by government officials and staff and ensuring there will be no retaliating for reporting these instances. This act was approved by the Illinois General Assembly in July 2021. A motion to approve the policy was made by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.

B. Comprehensive Plan Timeline – Commissioner Starkey, Executive Director Staton, Director Drinkwine, and Director Babicz will meet Friday, March 18 at 2:00 pm with Hitchcock Design for the Comprehensive Plan Kickoff Meeting.

C. FY22-23 Budget Draft – This was tabled until the next meeting.

D. Phil's Beach Stormwater Management – Executive Director Staton presented the Board with a proposal from Hitchcock Design to complete the close out of Stormwater Management Permit 18-217. The Board was concerned if this was a budgeted item, if it was something that we knew about, and why this wasn't completed when the project was completed. Executive Director Staton will work with Hitchcock on these questions and report back to the Board at the next meeting.

Unfinished Business

None

Commissioners Comments – Executive Director Staton shard with the Board the names that staff came up with for the new marina. These included Spirit Waters Marina, Liberty Street Marina, and Sunset Marina. The Board was asked to consider more names and get back to Executive Director Staton by March 18.

Executive Session –None

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

At 8:10 pm a motion to adjourn was made by Commissioner Bader and seconded Commissioner Carr. Roll Call: all aye.