

WAUCONDA PARK DISTRICT  
Board Meeting  
July 12, 2022  
Community Center

At 7:00 pm, Commissioner Starkey called the meeting to order. Commissioners Berrelez, Carr, and Micelli were present, along with Director Babicz and Executive Director Staton. Commissioner Bader was absent due to vacation.

Approval of Minutes

Approval of the Regular Session Minutes from June 14, 2022 was motioned by Commissioner Berrelez and seconded by Commissioner Micelli. Roll Call: all aye.

Comments from Public

None

Communications

None

Approval of Disbursements

Approval of Disbursements from June 15 – June 28, 2022, in the amount of \$112,226.76 was motioned by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.

Approval of Disbursements from June 29 – July 12, 2022, in the amount of \$218,287.73 was motioned by Commissioner Berrelez and seconded by Commissioner Micelli. Roll Call: all aye.

Committee Reports

A. Recreation – Director Babicz reviewed her written report with the Board. Highlights included the popularity of the Lunchtime entertainment program, recent Cubs vs Brewers trip in Milwaukee, one hundred and sixty-one participants are registered for session 2 athletic programs, we have been doing well with Birthday Parties at Phil’s Beach, and we have our first play at the Park scheduled for Fieldbrook Park in the next couple of weeks.

Commissioner Carr noted the Blues Brothers movie to be shown at Phil’s Beach on August 12. He said that the Volo Auto Museum has a car and maybe they would let us borrow it for the evening. Commissioner Starkey added that Maria at the Chamber has a connection.

B. Finance – No written Report. Executive Director Staton stated that he received the June Budget reports this afternoon and did not have time to review them, but noted registration is going well in the Recreation Fund. Staton provided the Board with a summary of the District’s cash accounts.

C. Park Maintenance – The Parks Department has been busy with routine parks maintenance, as well as preparing for the various special events over the past few weeks. Staton commended the parks department for a job well done considering being short one staff due to a non-work-related accident. Staff is planning interviews for the open Parkman position after the Triathlon.

Executive Director Staton informed the Board of a mishap at the fuel depot where diesel fuel was put into the regular fuel tank and vice versa. This caused issues with two of our vehicles including one park truck and one 15-passenger van. Estimates to fix the damage from Victor Ford are approximately \$1500 for both vehicles. The company which provides the gas to the fuel depot will be reimbursing organizations affected.

Commissioner Starkey inquired about the park staff taking time off after working long hours the past few weekends at events. Staton said they do take time off and some have vacations planned for later this summer.

D. Risk Management – Executive Director Staton reviewed Risk Manager Ftacek’s report with the Board. This report focused primarily on the Marinas and the need to set pricing for the 2023 season. The Board had discussion on Manger Ftacek’s recommendation with input from Executive Director Staton.

The Board agreed to allow current slip holders the opportunity to register first at both marinas, followed by a period for Residents only and then a period for open registration which would include nonresidents who currently do not have a slip. Fees were set at follows:

Bangs Lake Marina	Beach Park Marina
Resident = \$1150	\$710
Nonresident \$1250	\$1110

The Board wanted to thank Ftacek for his insight and recommendation for the marinas moving forward.

E. W-Fest – Staton reported to the Board that it looks like Wauconda Fest will end on a positive note. A wrap-up meeting will be planned for some time at the end of August. A financial summary will be available late August or early September after all of the expenses are paid.

F. Administration – Staff is moving forward with the Comprehensive Plan. The statistically valid survey is due to be mailed by the end of next week. Verbiage was added to the survey to let people know that demographic information was being asked to ensure that we had a

statistically valid survey and received input from a section of the community that was representative of the Village.

Staff will be working on adding security cameras to the exterior of some of our buildings and highly vandalized areas. This project will begin after the Triathlon is over.

Facility Manager Ftacek will be passing a milestone of 20 years of employment with the District at the end of this month. The Board would like to hold a small reception for him prior to the Board meeting on August 16 at 6:30 pm.

### New Business

A. Budget and Appropriation Ordinance 2022-02 – Executive Director Staton discussed the Budget and Appropriation Ordinance with the Board. A motion to approve the Budget and Appropriation Ordinance for FY 22-23 beginning May 1, 2022, through April 30, 2023 was made by Commissioner Carr and seconded by Commissioner Micelli. Roll Call: all aye.

B. Bulldog Youth Sports Request – Executive Director Staton reviewed with the Board a proposal from Bulldog Youth Sports regarding the usage of practice areas in Cook Park and the placement of a POD to store equipment. Staton was in favor of this, especially the storage unit as in the past they have used the concession stand making it difficult to enter this area. The storage unit will be placed temporarily for the upcoming Fall season from August 1 – October 31. A motion to approve the request from Bulldog Youth Sports for the placement of a storage pod for the duration of the 2022 Fall season was made by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye.

C. Mission Square Authorization – The District offers employees a supplemental retirement savings plan through Mission Square. Due to staff turnover the past couple of years, there was not anyone from the current staff authorized to access this information and act on behalf of the District. Executive Director Staton made a recommendation to the Board to add Shannon Healy, Lauderbach and Amen, Devyn Bilich, Lauterbach and Amen, and Tim Staton, Executive Director, administrators of this plan for the District. A motion to approve this recommendation was made by Commissioner Micelli and seconded by Commissioner Carr. Roll Call: all aye.

D. Annual Rollover Bonds – Staton reviewed information pertaining to the annual rollover bonds with the Board. Aaron Gold from Speer Financial will attend the next meeting on August 16 to answer any questions the Board may have. No action was needed on this item.

E, 2023 Marina Registration – see notes under Risk Management and Support Services report.

### Unfinished Business

None

Commissioners Comments – None

Executive Session – None

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

At 8:12 pm a motion to adjourn was made by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.