

WAUCONDA PARK DISTRICT
Board Meeting
December 14, 2021
Community Center

At 7:00 pm, Commissioner Starkey called the meeting to order. Commissioners Berrelez, Bader, Carr, and Micelli were present, along with Executive Director Staton and Director Babicz.

Approval of Minutes

Approval of the Regular Session Minutes from November 9, 2021, was motioned by Commissioner Micelli and seconded by Commissioner Bader. Roll Call: all aye

Approval of the Regular Session Minutes from November 23, 2021, was motioned by Commissioner Bader and seconded by Commissioner Berrelez. Roll Call: all aye

Comments from Public

None

Communications

The Board received a thank you card from Cindy Babicz for the flower arrangement sent to her mother's funeral.

Also included in the packet was an invitation from the attorneys to dinner at IPRA/IAPD conference. The board was in agreement that they wanted to attend this event.

Approval of Disbursements

Approval of the disbursements from November 24, 2021 to December 14, 2021 in the amount of \$105,326.90 was motioned by Commissioner Carr and seconded by Commissioner Micelli. Roll Call: all aye.

Commissioner Starkey asked if there were any questions for Executive Director Staton. Executive Director Staton let the Board know that there were two payments for retired Executive Director Burton's Dental Insurance made for December and January. The District will be reimbursed for these payments through IMRF. This will be a recurring monthly payment.

The payment of the 2020 Bond will be made prior to the next meeting and this disbursement will be on the next disbursement report. Since this is the last meeting in December, Executive Director Staton will email the next disbursement to the Board, and they will verify they are okay with paying. A formal vote will take place at the first meeting in January 2022.

Commissioner Carr mentioned that both he and Commissioner Micelli would be out of town for the second meeting in January. The Board will need to decide if they will have a quorum and wish to cancel or reschedule the meeting.

Committee Reports

A. Recreation – A written report was submitted by Director Babicz. She reviewed her report with the Board.

B. Finance – Executive Director had forwarded the October budget report to the Board. He stated that revenues and expenses are in-line with what has been budgeted for this year.

C. Park Maintenance – A written report was submitted by Director Drinkwine. Director Drinkwine is working on pricing to update the lighting at Phil's Beach. We have received some preliminary pricing on replacing our HVAC units at the Community Center. The cost is approximately \$26,000.

Commissioner Starkey inquired if lighting of the Phil's Beach overhead sign was on the list. Executive Director Staton will investigate this.

We are still waiting on a replacement slide for the playground at Meadowview Park. This slide was supposed to be delivered in November and it looks like it will not come now until the end of February.

Parks staff is preparing to renovate the outdoor bathrooms at Lagoon and Cook Park. These bathrooms have been closed off and on over the past few weeks due to vandalism. The dugouts at Fieldbrook Park were vandalized and the fiberglass roof tops have been replaced in this location. Commissioner Carr asked about installing security cameras at these locations. Executive Director Staton advised security cameras are on the to do list for the Community Center and maybe some other areas of the park system. Commissioner Starkey also inquired about cameras at Phil's Beach.

Parks staff purchased and installed a new washer and dryer for the Community Center.

The dedication plaque for Phil's Beach has been installed.

D. Risk Management – No written report and the Board will receive the next report second meeting in January.

E. W-Fest – Looking for two bands. One for each of the early time slots on Saturday and Sunday. Staff received pricing on the Boy Band Revue for Saturday night and the cost was \$4,500. Staff will put that out to the Committee but feels we should be looking for someone a little lower in price. The next meeting will be on January 4 at 6:30 pm.

F. Administration – Executive Director Staton reported that everything was moving along with the Wauconda Boat purchase. The title has been ordered, along with the survey. The Bond pricing went well as our pricing was very comparable to other comps that have recently been done. The Bond Closing will be on December 21. Executive Director Staton also shared the inspection reports with the Board and asked them to be prepared to discuss these reports at the next meeting. Staton also distributed a FAQ sheet to the Board and asked for feedback, so this could be posted on the District’s website. Inspection reports were distributed to the Board.

An email was sent to Laurie and Britany Barth regarding Beach Park. Staton also followed-up with a phone conversation to Laurie and she will work to set-up a meeting between the Village, Park District, and the Barth’s regarding this project.

The District has currently sold fifty-one (51) of the boat slips at Beach Park.

Executive Director Staton met with Mayor McLaughlin of Island Lake and Stacey Pyne, Trustee of Island Lake, to discuss recreational opportunities for their residents. They recently had their recreation supervisor resign and they want to reevaluate that department. Staton suggested that they set-up a policy/procedure where their residents register for programs at our District and the Village of Island Lake reimburses them for the nonresident fees.

New Business

A. Ordinance 2021-11 – An Ordinance for the Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023. This ordinance was presented to the Board. All Board Members had the chance to review and ask questions. There were no questions. A motion to approve the ordinance was made by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.

B. Sound Production Agreement – Executive Director Staton presented the Board with a recommendation for a new sound production company for Wauconda Fest. This was prepared by retired Executive Director Burton. She received three quotes and recommended the Board approve the proposal submitted by Sound Works Pro, Inc. After brief discussion a motion to approve the contract presented by Sound Pro Works Inc. in the amount of \$10,400 was made by Commissioner Micelli and seconded by Commissioner Berrelez. Roll Call: all aye.

C. Wauconda Boat - Items regarding Wauconda Boat were discussed under Executive Director Staton’s Administration report.

Unfinished Business

A. Master Plan – Staton received a follow-up email from Steve Konters, Hitchcock Design this morning and will follow-up with him. Staton will work with him to get a better idea of what the pricing includes and have a recommendation for the Board at the January 11 meeting.

Commissioners Comments – Commissioner Starkey let the Board know that he had a list of questions for Executive Director Staton to discuss prior to the meeting and the Staton was well prepared.

Executive Session

None

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

At 7:42 pm a motion to adjourn was made by Commissioner Berrelez and seconded Commissioner Micelli. Roll Call: all aye.