

**WAUCONDA PARK DISTRICT**  
**Board Meeting**  
**August 9, 2016 – 7:00 p.m.**  
**Community Center**

At 7:00 p.m., Commissioner Schlick called the meeting to order. Commissioners Berrelez, Geary, Kadlec and Leahy were present, along with Director Burton, Superintendent Staton, Business Manager Malloy, Supervisor Ftacek and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from July 19, 2016 was made by Commissioner Kadlec and seconded by Commissioner Geary. Roll Call: all aye.

Approval of the Executive Session Minutes from July 19, 2016 were tabled at this time.

Comments from Public

None

Communications

None

Approval of Bills

Approval of the disbursements from July 27, 2016 to August 9, 2016 was motioned by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.

Commissioner Schlick inquired about the payment to Paddock Publications, Inc. in the amount of \$1,579. Director Burton advised that was for Wauconda Fest ads in the Daily Herald. Commissioner Kadlec inquired about the payment for brakes for the Ford 550 and mentioned that District may want to contact MB Garage in the future for brake repair and service.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton reviewed his report with board members.
- B. Finance – No report. Director Burton introduced Business Manager Maura Malloy to board members. Business Manager Malloy advised that she had done a few payrolls, the end of year conversion from Sportsman to Active and that the 2015/2016 fiscal year audit is scheduled for September 7<sup>th</sup> and 8<sup>th</sup>. She also advised board members that she will be looking into new finance software. Commissioner Kadlec asked that this be put under new “Unfinished Business”.
- C. Maintenance – Written report submitted. Superintendent Drinkwine was not in attendance. Director Burton reviewed his report with board members. She also informed board members that there is an issue of a sinkhole near the marina launch

area that maintenance staff needs to address and that there is only one seasonal employee left at this time. Commissioner Kadlec informed Director Burton that the Eagle Scout project bench by Garland Road has a worn out seat. Director Burton advised she would inform maintenance staff. Commissioner Schlick also inquired what Director Burton found out about the Village's tree program and if we can participate. Director Burton advised that she would have the information at the next meeting.

- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report with board members. Supervisor Ftacek also informed board members that two beach rentals had to be cancelled due to the fact that the beach was closed due to e.coli counts.
- E. W-Fest – Next meeting will be sometime in September. Director Burton reminded board members to e-mail any suggestions they may have for next year's Fest.
- F. Administration – Director Burton reviewed her report with board members. Included with her report were e-mailed comments from triathlon participants commending the Park District on this year's event.

#### Business

- A. ICMA-RC 457(b) – By Board consensus Director Burton was advised to move forward with the recommendation to switch the employee retirement funds from Edward Jones to ICMA-RC. Director Burton included in the board packet a flyer on ICMA-RC, a public sector retirement program that staff recommends for Park District employees to transfer their monies to from Edward Jones. Director Burton informed board members that there is no cost to the Park District for this to happen. All costs are incurred by the employees and they are very minimal.
- B. Community Center Parking Lot Project – By Board consensus Director Burton was advised to move forward with this project. Director Burton did provide the revised drawings of the lot with the original location of the handicap area next the dumpster. She also provided a time-line for the project to be completed by the end of October. Commissioner Schlick reminded Director Burton that the Presidential elections are on November 8<sup>th</sup> and that project needs to be completed before then, in case there are any delays.

#### Unfinished Business

None

#### Commissioners Comment

Commissioner Kadlec advised that a resident contacted her about the adult trips the Park District offers and why there are not more scheduled on the weekends. Superintendent Staton advised that there are several trips scheduled on weekends including the trip to Ravinia this past Sunday. Commissioner Kadlec said the resident mentioned Zoo Lights at

Lincoln Park Zoo. Superintendent Staton advised that this has been done in the past few years, but was not programmed this past winter.

Executive Session

At 7:58 p.m., a motion to go into Executive Session to discuss the acquisition or lease of real property, the employment, dismissal, performance of employees, or litigation affecting or on behalf of the District pending, probable or imminent was made by Commissioner Kadlec and seconded by Commissioner Geary. Roll Call: all aye.

At 8:21 p.m., a motion to come out of Executive Session and to return to the regular board meeting was made by Commissioner Berrelez and seconded by Commissioner Geary.

Adjournment

At 8:22 p.m., Commissioner Leahy motioned to adjourn, seconded by Commissioner Geary. Roll Call: all aye.