



**Board Meeting Minutes
August 26, 2025 – 6:00 pm
Community Center
600 N. Main Street, Wauconda, IL**

1. Call to Order – Pledge of Allegiance
At 6:00 pm Commissioner Starkey called the meeting to order.
2. Roll Call: Commissioners –Berrelez, Carr, Bianco, Tallman, and Starkey
Commissioners Tallman, Carr, Berrelez, and Starkey were present along with Executive Director Staton and Director Babicz. Commissioner Bianco was absent. The following members of the public attended the meeting: JoAnn Freeman.
3. Approval of Minutes – August 12, 2025 – Regular Session Minutes
A motion to approve the Regular Session Minutes from August 12, 2025, was made by Commissioner Berrelez and seconded by Commissioner Carr. Roll call: All aye
Discussion: None
4. Comments from the Public – Those wishing to comment during the public comment section of the Board Meeting may do so, provided they follow the District’s Public Comment Policy located on the District’s website at <https://www.waucondaparks.com/general/policies/>.
Public comments will be limited to three (3) minutes for each speaker.
None
5. Communications
Director Staton shared a letter the District received from the Village of Wauconda asking all property owners along the shoreline of Bangs Lake to participate in a Bangs Lake Shoreline Assessment Survey. An email was also shared with the Board from a resident asking for the sound barriers to be taken down on the courts at Osage Park. The resident and his neighbor feel the sound proofing material obstructs their view of the park.
Discussion: None
6. Approval of Disbursements – August 13, 2025 – August 26, 2025, = \$94,465.39
A motion to approve the disbursements from August 13, 2025-August 26, 2025, in the amount of \$94,465.39 was made by Commissioner Berrelez and seconded by Commissioner Tallman. Roll call: All aye
Discussion: None

7. Committee Reports

A.) Recreation

Director Babicz spoke about fall programs starting, Fun in the Sun Senior Picnic, and end of season Phil's Beach.

B.) Finance

Director Staton provided the Board with a detailed Finance Report prepared by Lauterbach and Amen, along with a summary he prepared. A bi-weekly check-in with Lauterbach and Amen will be held next week.

Discussion- There was a brief discussion on the Finance report. Commissioner Starkey asked about playground repairs and where that falls into the budget. Staton said this is part of the regular maintenance budget.

C.) Park Maintenance

Director Staton noted that the Parks Department has been working on playground repairs and finishing up the playground and amenities at Osage Park, along with keeping up with regular park maintenance.

Discussion - None

D.) W-Fest

Director Staton reviewed the final Fest Recap Report with the Board. Next meeting will be in November.

Discussion- There was discussion of possibly designing a new logo or theme for next year.

E.) Comprehensive Plan

No report. The Board discusses items related to the comprehensive plan during the first meeting of each month.

F.) Administration

Director Staton reviewed his written report. Highlights included Osage Park soft opening, FBLA ALZ Walk, Bangs Lake Outflow Project at Phil's Beach, Corks and Kegs update, and a Cops and Bobbers recap.

Discussion- Commissioner Starkey asked how popular the Futsal Court has been and if a parking discussion is needed. Staton stated that there has been good use of the Futsal Court so far. He will be discussing the possibility of adding marked parking spaces along Osage Street with the Village. Commissioners Starkey and Carr will not be at the September 23 meeting.

8. New Business

A.) Discussion and Approval – ILM Contract to Treat the Cook Park Shoreline for Invasive Phragmites

A motion to approve the contract provided by ILM for the application of systemic herbicide to Cook Park Shoreline for the purpose of controlling invasive Phragmites was made by Commissioner Tallman and seconded by Commissioner Carr. Roll Call: All Aye

Discussion: None

B.) Discussion and Approval – Purchase of Dram Shop Insurance for Davidson Rental on October 5, 2025

A motion to approve Scott Davidson's request to purchase DRAM Shop Insurance and serve beer and wine at his celebration on Sunday, October 5 in the Community Center was made by Commissioner Tallman and seconded by Commissioner Berrelez. Roll Call: All Aye

Discussion: Commissioner Starkey asked how many of these events we approve in a year. Staton stated that the District rarely gets these requests and we usually approve two to three similar events each year.

9. Unfinished Business

None

10. Commissioners Comment

None

11. Executive Session – If needed for the

1. Litigation – Pending or Imminent 5 ILCS 120/2 (c)(11)
2. Personnel – Appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c) (1)
3. Real Estate – Purchase or Lease (Buy) 5 ILCS 120/2(c)(5)
Setting Price for Sale/Lease 5 ILCS 120/2 (c) (6)

12. Issues to be voted on by the Board that were discussed in executive session

13. Adjournment

At 6:55 pm a motion to adjourn was made by Commissioner Berrelez and seconded by Commissioner Carr. Voice vote: all aye, none opposed.

The Wauconda Park District is subject to the requirements of the American's With Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Tim Staton at (847) 526-3610 promptly to allow the Wauconda Park District to make reasonable accommodations for these persons.