



**Board Meeting Minutes
August 12, 2025 – 6:00 pm
Community Center
600 N. Main Street, Wauconda, IL**

1. Call to Order – Pledge of Allegiance
At 6 pm Commissioner Starkey called the meeting to order.
2. Roll Call: Commissioners – Berrelez, Carr, Bianco, Tallman, and Starkey
Commissioners Tallman, Carr, Bianco, Berrelez, and Starkey were present along with Executive Director Staton and Director Babicz. The following members of the public attended the meeting: JoAnn Freeman and Aaron Gold.
3. Approval of Minutes - July 22, 2025 – Regular Session Minutes
A motion to approve the Regular Session Minutes from July 22, 2025, was made by Commissioner Tallman and seconded by Commissioner Berrelez. Roll call: All aye
Discussion- Update sign in sheet for Public Comment Policy and add the policy to the next program guide.
4. Comments from the Public – Those wishing to comment during the public comment section of the Board Meeting may do so, provided they follow the District’s Public Comment Policy located on the District’s website at <https://www.waucondaparks.com/general/policies/>. Public comment will be limited to three (3) minutes for each speaker.
None
5. Communications
Director Staton shared positive comments from the Triathlons that were submitted through social media. The District received a Thank You from the Kinsley & Emmy’s Lemonade Stand for the raffle basket that we provided for their event.
6. Approval of Disbursements – July 23, 2025 – August 12, 2025, = \$214,066.86
A motion to approve the disbursements from July 23, 2025-August 12, 2025, in the amount of \$214,066.86 was made by Commissioner Carr and seconded by Commissioner Bianco. Roll call: All aye
Discussion- Commissioner Bianco asked if the payment to Durham was for the entire camp season. Staton stated it wasn’t, but that we have three field trips a week that require buses. It is a big expense for the District/program.
7. Committee Reports
 - A.) Recreation
Director Babicz reviewed her written report. Highlights were end of summer programming, past and upcoming Special Events, and the start of CLUB and As We Grow Preschool.

B.) Finance

Director Staton is working with Lauterbach and Amen on some discrepancies with the most recent report. He hopes to have a finalized report to the Board by the end of the week.

C.) Park Maintenance

Director Staton reviewed Director Drinkwine's written report. The Parks Department has been busy with Triathlon set-up and takedown, building the playground at Osage Park, and routine park maintenance.

D.) W-Fest

Recap meeting for Summer 2025 will be next Wednesday, August 20. Most of the bills have come. Staton anticipates having a Fest Financial Report for the Board at the next meeting.

E.) Comprehensive Plan

Director Staton has been focused on Osage Park and summer events but will shift his focus back to the Comprehensive Plan.

Discussion- Commissioner Starkey asked when is a good time for a review of the Comprehensive Plan? Director Staton will do an update for the next meeting and will get back on track with a monthly update the first meeting of each month.

F.) Administration

Director Staton reviewed his written report. Highlights were the Triathlons, Osage Park, Bangs Lake Marina project, and vandalism in the parks.

Discussion- Participant survey for Triathlons will be sent out by staff. Commissioner Starkey wanted the sentiment, "Great job to all" passed along at the Triathlon recap meeting. Next Osage Park walk through will be tomorrow, August 13.

Discussion: Commissioner Starkey asked if staff can replace the Osage Park sign along with the Fieldbrook Park sign. Court rules will be made to hang at Osage Park this season.

8. New Business

A.) Discussion and Approval – Audit Engagement Letter FY 24/25- Roger Wooten, CPA

A motion to enter into an agreement with Roger Wooten, CPA, to perform an Audit of the Wauconda Park Financial records for the Fiscal year ending April 30, 2025, for an amount not to exceed \$10,500 was made by Commissioner Carr and seconded by Commissioner Berrelez. Roll call: All aye.

B.) Discussion and Approval – Ordinance 2025-05 – An Ordinance Annexing Certain Territory to the Wauconda Park District.

A motion to approve Ordinance 2025-05 An Ordinance Annexing Certain Territory to the Wauconda Park District was made by Commissioner Bianco and seconded by Commissioner Tallman. Roll call: All aye

Discussion- Is there a house on the property and does it affect the ordinance. Staton advised that a house on the property did not affect the ordinance.

C.) Approval - DRS Skinners Amusements Inc. Contract 2026-2028

A motion to approve the contract provided by DRS Skinner Amusements outlining the amount paid to the District on gross ride revenue, concession trailers and annual sponsorship for the

Fest years of 2026-2028 was made by Commissioner Tallman and seconded by Commissioner Berrelez. Roll call: All aye

Discussion- The Board is happy with their service and feels we have a good working relationship.

- D.) Discussion – Speer Financial – General Obligation Limited Tax Park Bonds, Series 2025
Aaron Gould was present to review and answer questions regarding the planning packet for General Obligation Limited Tax Park Bonds, Series 2025. No Board action was taken at this meeting.

9. Unfinished Business
None

10. Commissioners Comment
Commissioner Tallman wanted to mention his appreciation to staff for getting through the summer events.

11. Executive Session – If needed for the
1. Litigation – Pending or Imminent 5 ILCS 120/2 (c)(11)
 2. Personnel – Appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c) (1)
 3. Real Estate – Purchase or Lease (Buy) 5 ILCS 120/2(c)(5)
Setting Price for Sale/Lease 5 ILCS 120/2 (c) (6)

12. Issues to be voted on by the Board that were discussed in executive session

13. Adjournment

At 7:02 pm a motion to adjourn was made by Commissioner Berrelez and seconded by Commissioner Carr. Voice vote: all aye, none opposed.

The Wauconda Park District is subject to the requirements of the American's With Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Tim Staton at (847) 526-3610 promptly to allow the Wauconda Park District to make reasonable accommodations for these persons.