

Wauconda Park District
Board Meeting
April 23, 2024
Community Center

At 6:00 pm Commissioner Starkey called the meeting to order. Commissioners Berrelez, Carr, Bianco, and Tallman were present along with Executive Director Staton. JoAnn Freeman, Marketing Coordinator, and Island Lake resident was in attendance to observe the meeting.

Approval of Minutes

A motion to approve the regular session minutes from April 9, 2024 was made by Commissioner Berrelez and seconded by Commissioner Tallman. Roll Call: all aye.

Comments from the Public

None

Communications

Executive Director Staton shared information with the Board about the upcoming NISRA Golf Outing on June 7.

An email from Commissioner Starkey with some suggestions he received from a colleague regarding the marina and lake usage was shared with the Board. The Board had a brief discussion on the points raised in the email.

Commissioner Carr shared notes from the recent Bangs Lake sub-committee meeting.

Approval of Disbursements

Approval of Disbursements from April 10, 2024 – April 23, 2024, in the amount of \$62,288.29 was motioned by Commissioner Bianco and seconded by Commissioner Berrelez. Roll Call: all aye.

Committee Reports

A. Recreation – Director Babicz did not attend the meeting due to vacation. Staton gave a brief update on recreation programs ending for the season and staff getting into their busy season with summer quickly approaching.

B. Finance – Staton provided the Board with the end of March Statement of Revenues and Expenditures. The District continues to do well, but as the end of the fiscal year is quickly approaching and class registration begins to slow before summer, expenses begin to accumulate faster than the revenues at this time of year.

C. Park Maintenance – Interviews have begun for our open Parkman position. Mowing is in full swing and both marinas have been installed for the season.

D. Wauconda Fest – The next fest meeting will be held on Wednesday, April 24. The Committee will be discussing security, filling committee spots that have been vacated by long-time committee members, and the addition of new alcohol selections.

E. Administration – Staton reviewed his written report with the Board. Staff is looking to outsource the HR functions to free up staff time to work on projects associated with the comprehensive plan and updating District policies and procedures. He received a quote from Lauterbach and Amen with an estimated cost of \$1250 per month for 20-24 hours of work a month including two days of on-site work. Staton would like to talk with a couple of other companies before making a decision to move forward with this service.

F. Comprehensive Plan – The District continues to move forward with the Osage Park redevelopment project.

New Business

A. Review Budget and Appropriation Ordinance 2024-04 – Executive Director Staton reviewed the ordinance with the Board and outlined the process for its public display. A public meeting for the purpose of gathering public comments on the Ordinance will be held on Tuesday, May 28 at 5:45 pm. Staton will place notice in the Daily Herald approximately two weeks prior to that date.

B. Approval of Prate Roofing and Installation quote for replacement of the roof on the Arthur Farley Handicap Accessible Fishing Pier – The roof on the handicap accessible fishing pier needs repair. Staton provided the Board with a quote from Prate roofing to replace the existing roof, along with trim and fascia. A motion to approve the quote not to exceed \$5000 was made by Carr and seconded by Commissioner Tallman. Roll Call: all aye.

Unfinished Business

None

Commissioner Comments

Commissioner Starkey commented that a meet and greet regarding the general condition of the lake referenced in Commissioner Carr’s Bangs Lake sub-committee notes would be a good idea and a great way for residents to get engaged.

The Commissioners also expressed an interest in receiving a rolling version of the Comprehensive Plan showing timelines and progress on specific initiatives that we are working on. This should be a separate report instead of being included in the Executive Director’s administration report. Specific topics including branding, programs, and Phil’s Beach signage from the lake side of the property were discussed.

Commissioner Berrelez asked if additional garbage cans can be placed by the Beach Park Marina during the busy boating season. Staton felt that was something that could easily be done.

There was also discussion of placing a small light by the handicap accessible fishing pier so that night kayakers could have a reference point of where Cook Park is when it is dark.

Executive Session

None

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

A motion to adjourn at 7:33 pm was made by Commissioner Berrelez and seconded by Commissioner Tallman. Roll Call: all aye.