

WAUCONDA PARK DISTRICT
Board Meeting
September 26, 2017 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Geary, Leahy and Schultz were present, along with Director Burton, Superintendent Staton, Supervisor Ftacek and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from September 12, 2017 was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

Approval of the Executive Session Minutes from August 15, 2017 was motioned by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye.

Approval of the Executive Session Minutes from September 12, 2017 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Comments from Public

None

Communications

None

Approval of Bills

Approval of the disbursements from September 13, 2017 to September 26, 2017 in the amount of \$32,769.04 was motioned by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye. Commissioner Kadlec noted before the vote that the total amount of the disbursements listed on agenda was incorrect and she stated to board members the correct total.

Committee Reports

- A. Recreation – No written report. Superintendent Staton informed board members that the Women’s Golf outing was a success and added that the participants liked this year’s games. The new “Kinder Club” has been going well and preschool is up and running; it started a couple of weeks ago.
- B. Finance – No report.
- C. Maintenance – No report submitted. Director Burton advised that Superintendent Drinkwine was out ill. She stated that mowing has slowed down somewhat. Staff was working on the gate for the dumpster enclosure, along with other park projects and assisting the Recreation staff with the senior picnic. The next big event will be the Trick or Treat on Main Street being held Sunday, October 29 from 2 p.m. – 6 p.m. Park staff will be moving the tent to Beach Park for this event. Commissioner Schultz stated that she saw graffiti at Country Ridge Park under the steps of the playground equipment that faces the swings. Director Burton would inform staff.
- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report with board members.

- E. W-Fest – Director Burton advised that the next meeting will be October 19th at 6:30 p.m. A recap of 2017 W-Fest will be available and committee members are to bring new ideas for consideration. Entertainment will also be discussed.
- F. Administration – Director Burton reviewed her report with board members. Director Burton also informed board members that the Senior Picnic event was well attended by 200+ participants and that they had great weather for the event. Director Burton also informed board members that she will be on vacation from October 2nd through October 6th.

Business

- A. Hitchcock Design Proposal – By Board consensus, it was decided to allow Director Burton to move forward with the contract proposal outlining the associated fee structure and importance/priority of options from Hitchcock Design. Director Burton is to come back to the Board with her recommendations. Steve Konters reviewed the proposal via phone with board members and was available to answer questions from the board members. He informed board members that some of the options listed could be done later, but that they would eventually have to be done to move forward with actual construction. He pointed out which ones needed to be done sooner than later to insure a smooth work flow and no lag time in process. Commissioner Geary asked about Option A.4 regarding the on-site wetland delineation and if this needed to be done right away. Steve Konters advised yes, as this can only be done when there is actual growth of the plants and the ground is not frozen. If not done in next couple months, the option could not be completed until next spring, delaying the project. Commissioner Schultz inquired if some options were done later, would the quoted prices increase. He advised no.
- B. 2018 Marina Fee Review – By Board consensus, this issue is to be tabled until next year. Staff is directed to get the costs for installing bumpers on all sides of the piers and bring back for consideration next fall.
- C. Phil's Beach Project – No discussion.

Unfinished Business

- A. Skinner Amusement Contract – This will be discussed at the October 24, 2017 meeting.
- B. Ultimate Athletics - Superintendent Staton included a draft letter to the owner of Ultimate Athletics regarding payment of invoices for Board review. Commissioner Geary asked since staff refunded all the participants for these classes, didn't we also lose all the revenue the Park District would have made in addition to the noted refund fees for processing. Staff agreed and this amount will be calculated and added to the letter. Commissioner Geary also asked if staff had ever considered renting space from the owner of the building. Commissioner Kadlec stated that she believed Menges Roller owned the building and that staff could check into renting out a space in the building, if the cost was reasonable.

Commissioners Comment

None

Executive Session

At 8:18 p.m., Commissioner Geary motioned to go into Executive Session for the purpose of discussion of litigation, pending or imminent 5ILCS 120/2 (c)(11); personnel, appointment, employment, compensation, discipline, performance or dismissal of specific employees 5ILCS 120/2 (c)(1) or real estate, purchase or lease (buy) 5ILCS 120/2 (c)(5); setting price for sale/lease 5ILCS 120/2 (c)(6) and seconded by Commissioner Geary. Roll Call: all aye.

Superintendent Staton stayed for the Executive Session to present an issue to the board members for discussion.

Issues to be voted on by Board that were discussed in Executive Session

None

At 9:12 p.m., Commissioner Leahy motioned to come out of Executive Session and return to the regular board meeting, seconded by Commissioner Berrelez. Roll Call: all aye.

Adjournment

At 9:13 p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Schultz. Roll Call: all aye.