

WAUCONDA PARK DISTRICT
Board Meeting
September 24, 2019 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Geary and Starkey were present, along with Executive Director Burton, Director Staton, Business Manager Malloy, Supervisor Ftacek and Peggy Amundson. Commissioner Bader was absent due to illness.

Approval of Minutes

Approval of the Regular Session Minutes from September 17, 2019 was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Commissioner Starkey stated that under Commissioner Comments, he would like the minutes to reflect that he said the Village is considering installing a speed indicator not would be. Commissioner Kadlec confirmed that is what he said. Roll Call: all aye

Comments from Public

None

Communications

Steve Johnson – This resident lives on the south side of Phil’s Beach and sent an e-mail request, along with a photo (of water from his property being diverted onto Phil’s Beach property), regarding the privacy fence that would be installed along the two properties. This was discussed under Phil’s Beach Project.

Approval of Bills

Approval of the disbursements from September 11, 2019 to September 24, 2019 in the amount of \$94,944.08 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Committee Reports

- A. Recreation – No report. Director Staton did submit a report regarding Commissioner Kadlec’s request on how many days the beach was closed this year due to high bacteria counts. He is still compiling information regarding the Board’s request for a report on the District’s free special events and the associated costs.
- B. Finance – Written report submitted. Business Manager Malloy reviewed her report with board members and included the end of the month balances for the fund accounts, and cash and investments as of August 31, 2019. She also advised that she and Director Burton would be meeting with Speer Financial to discuss possible bond issuance in the upcoming year. She also advised that the health insurance information for 2020 has been received from PDRMA.

- C. Maintenance – No written report. Executive Director Burton advised that staff continues to mow grass on a daily basis. She stated that Wauconda Township allowed the District to borrow their lift truck to repair softball lights. She also informed board members that the open full-time position is tentatively filled. Staff is awaiting additional information from the applicant.
- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report with board members.
- E. W-Fest – Executive Director Burton advised that the next meeting will be the week of October 14th; she will be sending out meeting notices shortly.
- F. Administration – Executive Director Burton reviewed her report with board members. She stated that she would be attending the Village Board meeting on October 1, to express the District’s appreciation for the Emergency Management services relating to the Fest and Triathlon. She informed the Board that Prate Installations would be doing repair work on the soffits at the Community Center.

Business

- A. Marina Fees 2020 – Staff provided the Board a written report on the Marina outlining current and past fees. Board members discussed various options in regards to increasing fees for the 2020 year, including increasing by a set percentage similar program pricing or increasing by a set dollar amount each year. The consensus of the Board was to leave rates the same for the 2020 year and readdress the issue next year and develop a price increase policy for the marina.
- B. Dewberry Architects Proposal – Executive Director reviewed the proposal and the timeline for the project. She stated the goal is to have preliminary concepts completed which can be used for the PARC grant application in January. A motion to approve the proposal for the community center improvement plan from Dewberry Architects in the amount of \$29,006.00 was made by Commissioner Starkey and seconded by Commissioner Berrelez. Roll Call: all aye.
- C. Phil’s Beach Project – Executive Director Burton included updates for the project in her report. Board members approved the colors for the signage that will be used at the park. Commissioner Kadlec asked about access to the parking lot when the beach is open. Executive Director Burton informed her that there will be signage stating “Permit Parking Only” and pass holders would be given a permit along with anyone paying a daily fee. Commissioners asked about parking after beach operations, Executive Director Burton stated that at this time the lot would be closed. Commissioners asked about vehicles currently using the lot. Executive Director Burton stated that signage has been installed stating construction vehicle parking only. Commissioners agreed that the lot should be closed until it is completely finished. Commissioner Kadlec also inquired if

the sidewalk in front of the beach would be redone. Director Burton advised that to her knowledge the Village had no plans to redo the sidewalk area in front of the beach. Executive Director Burton reviewed the request from Mr. Johnson who was requesting that the privacy fence at Phil's Beach start at the rear of his garage request of starting the privacy fence at the rear of his garage instead of the front so the fence would not block his downspouts which currently drain into the park. Executive Director Burton stated that there is ornamental fencing on both the north and south sides that wrap around the corner. She said this was done for visibility and safety concerns. Commissioners all agreed that the fencing should remain as originally planned, starting at the front of the garage not the back. They also stated that they believed there is a Village Ordinance against draining water onto your neighbor's property. Executive Director Burton stated that she will look into the matter.

Unfinished Business

Stormwater Management Commission Watershed Plan – Executive Director Burton asked if this item could be removed from Unfinished Business since a decision was made to donate \$625 (same amount as requested from the Village of Wauconda) to the Stormwater Management Commission Watershed Plan. Commissioners agreed that it could be removed.

Commissioners Comment

Commissioner Kadlec wanted to thank everyone involved who assisted with this year's annual Women's Golf Outing and stated that the event went very well. Executive Director Burton informed board members that she already has a tentative date set for next year of September 18, 2020.

Executive Session

None

Adjournment

At 8:20 p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.