

**WAUCONDA PARK DISTRICT**  
**Board Meeting**  
**September 12, 2017 – 7:00 p.m.**  
**Community Center**

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Geary, Leahy and Schultz were present, along with Director Burton, Superintendent Staton and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from August 15, 2017 was motioned by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye. Approval of the Executive Session Minutes from July 11, 2017 was tabled until the next scheduled board meeting.

Comments from Public

Wauconda Area Queens – Sheryl Ringel, along with Junior Miss Ashley Cheshier and her mother Sylvia Cheshier were present to address the Board of Commissioners for an endorsement for their organization.

Communications

NISRA – An invitation from NISRA to their Annual Fashion event to be held Saturday, November 18, 2017. Director Burton advised board members to let her know who would be attending.

Approval of Bills

Approval of the disbursements from August 16, 2017 to August 29, 2017 in the amount of \$55,020.13 was motioned by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.

Approval of the disbursements from August 30, 2017 to September 12, 2017 in the amount of \$74,827.10 was motioned by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.

Commissioner Kadlec asked about the mileage reimbursement payment to an employee for mileage from September 2016 – August 2017. Director Burton advised that this is a custodial employee who cleans multiple sites and uses her own vehicle for transportation. Commissioner Kadlec stated that this was fine, but this needs to be submitted in a more timely and consistent manner; not to be held.

Committee Reports

- A. Recreation – Written report. Superintendent Staton reviewed his report with the board members. Commissioner Kadlec inquired if anyone had asked for a refund of their beach passes due to the beach being closed due to flooding. Superintendent Staton stated no, but he did have one marina customer ask if the closing season could be extended. He stated that the number of people attending the senior picnic had increased from 175 to 225 participants since last week. Commissioner Kadlec asked if Northern ICE owed the Park District any money. Superintendent Staton advised that yes, they owe for the tournaments held at the Park District, but that the money is not due until the end of the season.
- B. Finance – No report submitted.

- C. Maintenance – Written report submitted. Director Burton advised that Superintendent Drinkwine currently has the flu and reviewed his report with board members. Commissioner Kadlec inquired about the seasonal help. Director Burton advised that there is one remaining employee, who will probably work through the end of September or until the grant monies run out.
- D. Risk Management – No report submitted.
- E. W-Fest – Director Burton advised that she would be scheduling a meeting in early October, depending on room availability.
- F. Administration – Director Burton reviewed her report with board members. Included in Director Burton’s report was communication from a Keith Kmiecik and attached were newspaper articles regarding drone usage on and over other Park District’s in the area. Director Burton advised that this issue needs further investigation and will bring it back to the board at a later time.

### Business

- A. Wauconda Area Queens – Ashley Cheshier, Wauconda Area Junior Miss spoke to the board members regarding a charity event idea to benefit the Wauconda Area Pageant called “Mr. Wauconda” and that her organization would like to hold it at the annual W-Fest. Another of their organizations community service events is called “Tiaras and Toiletries” held four times a year at the Wauconda Cruise Nights. They collect toiletries for the Wauconda/Island Lake Food pantries. She explained that toiletries are an often-timed overlooked need. Sheryl Ringel also addressed the board of commissioners explaining that the organization has been in existence for 52 years and that she and her daughter Megan have recently become the directors. She advised that the organization attends many community events in Volo, Lakemoor, Island Lake, Barrington and Wauconda, including Wauconda Park District events. The participants normally work 60-80 hours a year at county-wide events. She asked if the board members would be willing to write up an endorsement letter for the organization to help build up their portfolio. She advised that she had also been at the Wauconda Library the night before requesting the same. The board members asked for staff to check and confirm that this is the organization that volunteers at the Park District events, before they do an endorsement for them.
- B. Sweeps and Sculls Agreement – A motion to accept the agreement for Fall 2017 with the Sweeps and Sculls organization was made by Commissioner Leahy and seconded by Commissioner Schultz. Roll Call: all aye.
- C. Bulldogs Youth Sports Agreement – A motion to accept the agreement from August 2017 – August 2018 with Bulldogs Youth Sports was made by Commissioner Leahy and seconded by Commissioner Schultz. Roll Call: all aye. Commissioner Kadlec stated that the Bulldogs have already started playing on the Cook Park fields and why is the agreement coming up for approval now, since the agreement expired in August. Superintendent Staton apologized and said he would make a note to have the agreement to the Board before it expires next year.
- D. Parking Lot Light Recommendation – By Board consensus, Option #1 Acorn

Style was favored over Option #2 Standard Fixture for the replacement of Cook Park's parking lot lights. Commissioner Leahy asked if there were any grants available to help cover the cost of the replacement lighting. Director Burton advised that staff is looking into this. Commissioner Schultz asked if we wanted to coordinate the chosen lighting for the Phil's Beach project. Director Burton stated that the lighting at Phil's Beach would probably be a different type. Commissioner Berrelez asked if staff had considered solar lights; Director Burton advised no, not for the main parking lot, but that solar was a good idea and would work well on an area like the walking path.

- E. July 3<sup>rd</sup> Fireworks Recap – A financial recap was included in the board packets for review. Commissioner Kadlec stated the event still needs more porta-potties and directed staff to ask the Village for help in covering this expense. Superintendent Staton added that possibly the Village could get a donation from Waste Management in this regard. Commissioner Geary asked that we put up signage stating no bottles allowed in the Park for this event. Commissioner Schultz asked about the people selling glow necklaces at the event and if they had permits. Director Burton advised that they pay the District a fee to be a vendor at the event. Staff also sells glow necklaces at the event.
- F. Phil's Beach Project – This was discussed under Executive Session.

#### Unfinished Business

Skinner Amusement Contract – No update.

#### Commissioners Comment

Commissioner Kadlec asked for an update on Ultimate Athletics. Superintendent Staton advised that we received an invoice for the tumbling classes that taught prior to closing their doors. Director Burton advised that she would not pay this, since we had already refunded our participants for the classes. She advised that staff is still holding onto the check for the dance room rentals. Commissioner Kadlec requested this matter be put under "Unfinished Business".

#### Executive Session

At 8:18 p.m., a motion to go into Executive Session for the purpose of discussion of litigation, pending or imminent 5ILCS 120/2 (c)(11); personnel, appointment, employment, compensation, discipline, performance or dismissal of specific employees 5ILCS 120/2 (c)(1) or real estate, purchase or lease (buy) 5ILCS 120/2 (c)(5); setting price for sale/lease 5ILCS 120/2 (c)(6) was made by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

A motion to come out of executive session at 8:45 pm was made by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye.

#### Issues to be voted on by Board that were discussed in Executive Session

None

#### Adjournment

At 8:46 p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Schultz. Roll Call: all aye.