

WAUCONDA PARK DISTRICT
Board Meeting
August 13, 2019 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Geary called the meeting to order. Commissioners Bader, Berrelez and Starkey were present, along with Executive Director Burton, Director of Recreation Staton and Peggy Amundson. Commissioner Kadlec arrived at 7:21 p.m.

Approval of Minutes

Approval of the Public Hearing Minutes from July 16, 2019 was motioned by Commissioner Starkey and seconded by Commissioner Geary. Roll Call: all aye.

Approval of the Regular Session Minutes from July 16, 2019 was motioned by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye.

Approval of the Executive Session Minutes was tabled until the next scheduled Board meeting.

Comments from Public

None

Communications

None

Approval of Bills

Approval of the disbursements from July 17, 2019 to July 30, 2019 in the amount of \$50,854.24 was motioned by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye.

Approval of the disbursements from July 31 to July 16, 2019 in the amount of \$63,391.37 was motioned by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye.

Committee Reports

- A. Recreation – Written report submitted. Director Staton reviewed his report with board members. He stated that the beach was closed due to high bacteria count from Aug 1 - 8. The beach was able to reopen under a swim advisory on August 9. This morning staff received notice that our count was once again high. Director Staton stated that at this time the facility is only open on the weekends, so he was hoping that the levels would be lower by the end of the week. An update was given on the National Night Out event held on August 6. Commissioner Starkey commented that he thought the event was well promoted. Director Staton informed board members that the fall brochure was mailed out and starting this season, residents could register immediately instead of waiting for the required timeframe as in the past.
- B. Finance – No report. A report of cash investments as of July 31, 2019 was included in the packet for board members to review. Executive Director Burton informed board members that the auditors were here this week.
- C. Maintenance – No report. Director Burton updated board members on park projects and stated

that all the seasonal staff have finished for the summer.

- D. Risk Management – Witten report submitted. Supervisor Ftacek was on vacation and Director Burton reviewed his report with board members.
- E. W-Fest – Executive Director Burton informed board members that she should have the financial recap to review at the September meeting. A Committee meeting will be scheduled in October to review this year's Fest and start planning next year's.
- F. Administration – Director Burton reviewed her report with board members.

Business

- A. Marina/Launch Renovation Project – Tom Rychlik from Gewalt Hamilton was in attendance to present to the board and public the plans for the boat ramp improvements. He gave an overview of the project which includes replacement of approximately 100' of sheet wall, parking lot improvements including new curbing, new asphalt, drainage improvements and fencing. He reviewed the cost estimate for the project. Discussion also occurred on the permitting requirements for this type of project. Tom Rychlik explained that permits could take up to 6 months to receive. Commissioner Bader asked if the entire parking lot would need to be replaced. Tom Rychlik explained that the process would be to remove the existing asphalt and grind it down. The grindings would then be stored on site until excavation was complete and drainage improvements made. Commissioner Starkey asked if the project included any lighting changes. Executive Director Burton stated that it did not but staff could look into that issue. She stated that there are two light poles at the marina that have LED fixtures currently. Executive Director Burton stated that staff is currently working on the BAAD grant proposal and will be submitting to the IDNR by the end of the week.
- B. Illinois Boat Access Grant Certification Statement – A motion to approve the Illinois Boat Access Grant Certification Statement was made by Commissioner Kadlec and seconded by Commissioner Berrelez. Roll Call: all aye.
- C. National Fitness Campaign – Director Burton presented the video that explains the concept and informed board members that the organization is interested in working with the Park District in installing a fitness court at Cook Park. Director Burton asked board member if this project was something they wished staff to investigate further. She explained the cost structure for the program which included a \$30,000 grant from National Fitness but the District would still need to raise an additional \$75,000. She informed board members that Hoffman Estates Park District recently open one and she will be contacting them for additional information. The consensus of the Board was to have staff investigate the project further.
- D. Phil's Beach Project – Director Burton included a status report in board packets for board members to review. There was discussion on the number of colors and cost for the splash pad. The board members chose to have the splash pad concrete two color. Director Burton stated the additional cost would be approximately \$6,500. She stated that the District would be receiving a donation of trees and shrubs from the owner of Atrium nursery. That donation total was approximately \$3,500. Commissioner Kadlec wanted to bring to Director Burton's attention the fact that Main Street Taco had moved their dumpster to the other side of the parking lot and that it was open and overflowing. She stated she did not want this to come back

on the Wauconda Park District. Director Burton did advise that she had not received any complaints yet.

Unfinished Business

Stormwater Management Commission Watershed Plan – Director Burton informed board members that in speaking with Village representatives, they acknowledge that they will be donating \$625 to the Commission.

Commissioners Comment

None

Executive Session

At 8:14 p.m., a motion to go into Executive Session for the purpose of discussing (1) Litigation pending or imminent 5ILCS 120/2 (c)(11), (2) Personnel appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c)(1), or (3) Real Estate purchase or lease (Buy) 5ILCS 120/2 (c)(5) or setting price for sale/lease 5 ILCS 120/2 (c)(6), was made by Commissioner Kadlec and seconded by Commissioner Berrelez. Roll Call: all aye.

At 9:12 p.m., a motion to come out of Executive Session and return to the regular board meeting was made by Commissioner Berrelez and seconded by Commissioner Starkey. Roll Call: all aye.

Issues to be voted on by Board that were discussed in executive session.

A motion to approve a \$1,000 bonus for Mark Ftacek, Administrative Support Supervisor for his work efforts during the time the District did not have an Athletic Supervisor, was made by Commissioner Starkey and seconded by Commissioner Berrelez. Roll Call: all aye.

Adjournment

At 9:13 p.m., Commissioner Kadlec motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.