

WAUCONDA PARK DISTRICT
Board Meeting
October 24, 2017 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Geary, Leahy and Schultz were present, along with Director Burton, Superintendent Staton, Business Manager Malloy, Supervisor Ftacek and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from October 10, 2017 was motioned by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.
Approval of the Executive Session Minutes from September 26, 2017 was motioned by Commissioner Berrelez and seconded by Commissioner Schultz. Roll Call: all aye.
Approval of the Executive Session Minutes from October 10, 2017 was motioned by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: Commissioners Berrelez, Leahy, Kadlec and Schultz voted aye. Commissioner Geary abstained.

Comments from Public

None

Communications

None

Approval of Bills

Approval of the disbursements from October 10, 2017 to October 24, 2017 in the amount of \$23,067.16 was motioned by Commissioner Leahy and seconded by Commissioner Geary. Roll Call: all aye.

Committee Reports

- A. Recreation – No written report. Superintendent Staton advised that staff is busy getting ready for the Trick or Treat on Main event being held Sunday, October 29 from 2 – 6 p.m. at Beach Park. He advised that the Batmobile from the Volo Car Museum will be at the event. Additionally, first session classes have ended and dance recital classes started today. Commissioner Geary asked about the status of the new website. Superintendent Staton advised that staff is still updating/loading information into the site and hope to have it finished towards the end of November. Commissioner Kadlec asked for an update regarding the invoice from Ultimate Athletics. Superintendent Staton advised that he still needed to figure in the lost revenue and add it to the letter. Commissioner Geary asked if the new rental space was more expensive than UA. Superintendent Staton advised yes that is was, but that the profit margin allows enough revenue to cover the increase.

- B. Finance – Written Report submitted. Business Manager Malloy reviewed her report with board members.
- C. Maintenance – No written report. Mike Drinkwine, Superintendent of Parks was out ill. Director Burton informed board members that staff will be moving the big tent down to Beach Park for the Trick or Treat on Main event. She stated that the marina piers have been removed and the park staff did a great job in completing the project in 1 ½ days. Commissioner Kadlec inquired about the parking lot lights. Director Burton advised that the light poles and light fixtures have been ordered. The fixtures were due to be delivered this week and the light poles could take up to six weeks.
- D. Risk Management – Written Report submitted. Supervisor Ftacek reviewed his report with board members.
- E. W-Fest – Director Burton stated that the Fest Committee met on October 19th to recap the 2017 Fest. She stated that the Committee did discuss entertainment options for 2018, and wish to bring back two bands from last year. She also reviewed the recap report with board members.
- F. Administration – Director Burton reviewed her report with board members. A recap of the Women’s Golf Outing were included in board packets for review. She stated that the proceeds from the outing were being earmarked for the Phil’s Beach project. Director Burton advised that the 2018 Annual IPRA Conference is being held January 17-19th in Chicago, she asked that board members let her know if they were interested in attending.

Business

- A. PDRMA Health Plan Selection 2018 – A motion to accept the recommended 2018 Health Plan to include the same options as in 2017 was made by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye. Commissioner Kadlec asked how many years employees have only had to pay 12%. Director Burton believed it has been the past 4 years. Commissioner Kadlec requested that she would like to know exactly what year the increase was implemented.
- B. PartnerTek Service Contract – By Board consensus it was decided to approve staff’s recommendation to purchase another 30 hour block of service from PartnerTek in the amount of \$3,375. Commissioner Berrelez asked how many hours of service were currently left. Superintendent Staton stated 7 hours, which should last through February 2018.
- C. Phil’s Beach Project – Director Burton stated that staff had met with Hitchcock Design to discuss the next steps relating to the PUD process. Staff discussed possible Phase 1 options to reduce cost of the project to \$2.5 million, including the possibility of having one building, only outdoor showers and no concession stand. Board members asked if

the current concession stand was profitable. Director Burton stated that it barely breaks even and the staff member for concessions is also gate person. Staff stated that the concession stand would have a very limited selection and vending machines could also be used as an alternative. Commissioner Geary commented that she thought Hitchcock Design said they would be able to overlay phase 1 options over the master plan design. Director Burton stated yes she thought they would be able to do that. She also commented that in order to complete Phase 1 cost reductions would need to be made.

Unfinished Business

- A. Skinner Amusement Contract – Director Burton stated that this item will be on the agenda at the next meeting.

Commissioners Comment

None

Executive Session

None

Adjournment

At 8:05 p.m., Commissioner Leahy motioned to adjourn, seconded by Commissioner Geary.
Roll Call: all aye.