

**WAUCONDA PARK DISTRICT**  
**Board Meeting**  
**October 9, 2018 – 7:00 p.m.**  
**Community Center**

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Berrelez, Geary and Leahy were present, along with Director Burton and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from September 11, 2018 was motioned by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye.

Approval of the Executive Session Minutes from September 11, 2018 was motioned by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.

Comments from Public

Glenn Starkey was in attendance.

Communications

NISRA Invitation – An invitation to attend the annual NISRA Fashion Show was received. Director Burton asked that board members inform her if they would be attending.

Approval of Bills

Approval of the disbursements from September 26, 2018 to October 9, 2018 in the amount of \$124,040.33 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton was not in attendance as he attended the IPRA Leadership Academy earlier in the day. Director Burton reviewed his report with board members.
- B. Finance – No report. A copy of the August budget report was included in board packets for review.
- C. Maintenance – Written report submitted. Director Burton informed board members that Superintendent Drinkwine was currently out due to a family matter. She reviewed his report with the board members.
- D. Risk Management – No report.
- E. W-Fest – Director Burton advised the re-cap meeting is scheduled for October 15 at 6:30 p.m.

- F. Administration – Director Burton reviewed her report with board members. Director Burton informed board members that 60 tickets have been sold to the Wauconda Park Foundation’s event at Phil’s Beach on October 13<sup>th</sup>. She stated that tickets can also be purchased at the gate the day of the event. She advised that the tent has been moved to the site and that several donations have been received for the event. Director Burton discussed with board members that the Foundation would like to announce at the event that they have a Buy a Brick program available. Bricks would be sold for \$150 and located at Phil’s Beach. Director Burton reminded board members that this idea had come up in earlier discussions about fundraising ideas. Board members agreed with the concept and the consensus was to allow the Foundation to announce the program. Director Burton stated that the current master plan does not incorporate paver bricks but she has spoken to Hitchcock Design about the idea, and it will not be an issue to incorporate them into the overall plan. Commissioner Kadlec asked for clarification regarding the \$10 membership fee. Director Burton advised that this covered a 1-year membership period and provided the Foundation with contact information for the members. Commissioner Kadlec also inquired if there would be lighting for the event. Director Burton advised that there would be.

#### Business

- A. Marina Fees 2019 – A motion to increase the marina fees for slips by \$75 for the 2019 season from \$525 to \$600 for residents and from \$800 to \$875 for non-residents and an increase of \$25 for both resident and non-resident launches was made by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.  
A decision to close the Marina the second weekend in October from this point forward, with the option to extend closing one more week contingent on the weather was made by Board consensus.
- B. North Shore Sign Agreement – A motion to enter into a maintenance agreement for a 24-month period and for a monthly fee of \$89 with North Shore Sign effective November 1, 2018 was made by Commissioner Bader and seconded by Commissioner Leahy. Roll Call: all aye.
- C. Plat of Dedication Village of Wauconda – A motion to dedicate the plat of land associated with the Phil’s Beach which is located on Main to the Village of Wauconda was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

#### Unfinished Business

- A. Sponsorship Plan – Director Burton informed board members that she has met Superintendent Staton and Joann Freeman, Marketing Coordinator about the sponsorship plan document recently. She stated unfortunately some of the previous work cannot be retrieved and it will take some extra time to get back up to speed on this project.

- B. Fitness First Equipment – Staff has decided that there is no rush in replacing the missing equipment and that there was not much feedback from fitness members. Director Burton advised that staff may also look to replace the stepper with something different.

Commissioners Comment

- A. Commissioner Kadlec inquired if the winter/spring brochure would be outsourced. Director Burton advised that the situation is being evaluated. In addition, the marketing coordinator is still learning how to use the Mac computer.
- B. Commissioner Berrelez asked that Director Burton pass on to Superintendent Drinkwine that the paths, piers, etc., look nice and that they did a great job of cleaning up Phil's Beach. Director Burton informed board members that she had received a message from the Reilly family stating the same and that it brought back memories of how the beach used to be.

Executive Session

None

Adjournment

At 8:05 p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.