

**WAUCONDA PARK DISTRICT
Board Meeting
November 14, 2017 – 7:00 p.m.
Community Center**

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Leahy and Schultz were present, along with Director Burton, Superintendent Drinkwine, Business Manager Malloy and Peggy Amundson. Commissioner Geary was absent.

Approval of Minutes

Approval of the Regular Session Minutes from October 24, 2017 was motioned by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.

Comments from Public

- A. Elan Kapadia from Smart Watt was in attendance for a Board presentation.

- B. Laurie Drinkwine was in attendance to observe the meeting.

Communications

None

Approval of Bills

Approval of the disbursements from October 25, 2017 to November 14, 2017 in the amount of \$106,880.88 was motioned by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye. Commissioner Kadlec inquired about the payment to Grainger for a replacement pump/dryer booster and if this was replacement of the clothes dryer. Superintendent Drinkwine advised that this was a booster to force more air from the clothes dryer to the outside. Commissioner Kadlec inquired about the mileage reimbursement to Supervisor Schuring for October; asking if she is using her own personal vehicle. Director Burton advised that yes, she uses her vehicle to do shopping at Sam's or Walmart for her classes, special events and the Club program. Commissioner Kadlec also inquired about the payment of \$1,000 to the Wauconda Chamber of Commerce for the Trick or Treat and Holiday Walk on Main Street. Director Burton advised that the Park District collects all the sponsorship monies and then distributes back to the Chamber their share of the proceeds.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton was not in attendance. Director Burton reviewed his report with board members. Commissioner Schultz asked if the Park District has a hash tag. Director Burton advise that she thought so but would confirm with staff. Included in report were photos of the recent Trick or Treat event that were in the Lake County Journal. Included in Board packet was the revised letter to Ultimate Athletics, that included the total lost revenue for the Park District due to their

untimely closing.

- B. Finance – No report. Business Manager Malloy was in attendance to review the annual audit with board members.
- C. Maintenance – Written report. Supervisor Drinkwine reviewed his report with board members. He advised that staff was all ready for winter and had decorated the tree at Cook Park for the tree lighting event. Commissioner Kadlec stated that she had noticed that a path was no longer being cut from the walking path to Garland Road. Superintendent Drinkwine advised that this is usually done in winter and that in previous years he had more manpower. He also advised that this area had been cut back and that there were several tree stumps that needed to be grinded before they can mow the area.
- D. Risk Management – No Report.
- E. W-Fest – The next scheduled meeting will be held on Thursday, December 7, 2017 at 6:30 p.m.
- F. Administration – Director Burton reviewed her report with board members. Director Burton advised that there is no update on the Phil's Beach project. She advised that she had spoken to our contact at the DNR and was advised that we should be receiving a decision soon from IHPA in regards to the removal of the existing buildings.

Business

- A. Smart Watt Energy Presentation - By Board consensus it was decided to allow Director Burton to move forward with this. Elan Kapadia did a presentation on his company's energy savings program. The program includes evaluating areas throughout the District where cost saving upgrades (i.e., windows, HVAC systems, etc.) could be performed and contractor recommendations to do the work. All the energy savings the Park District recoups from these upgrades would then be re-directed to pay off the loan for energy savings work performed. Commissioner Kadlec also asked that this subject be moved to Unfinished Business.
- B. 2018 Estimated Tax Levy Presentation – Director Burton presented the estimated tax levy Ordinance 2017-05 for the 2018 year. She stated the total property tax to be levied for 2018 will be \$1,747,346. She reminded them that final approval will be at the December 12, 2017 board meeting.
- C. 2016/2017 Audit Presentation – Business Manager Malloy reviewed the 2016/2017 audit performed by Knutte & Associates with the board members. Commissioner Berrelez requested more time to review the report. Commissioners tabled the approval of the audit until the December 12, 2017 meeting.

- D. John Deere Snow Thrower Recommendation – A motion to approve staff’s recommendation to purchase a John Deere Snow Thrower in the amount of \$8,778.58, which includes the trade-in value of \$2,200 for the John Deere 2004 WAM was motioned by Commissioner Leahy and seconded by Commissioner Schultz. Roll Call: all aye.

- E. Skinner Amusement Contract – A motion to enter into a 3-year contract as presented for 2018, 2019 and 2020 with Skinner Amusements was made by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye.

Unfinished Business

None

Commissioners Comment

None

Executive Session

None

Adjournment

At 8:47 p.m., Commissioner Leahy motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.