

WAUCONDA PARK DISTRICT
Board Meeting
October 10, 2017 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Leahy and Schultz were present, along with Director Burton, Superintendent Staton and Peggy Amundson. Commissioner Geary was absent due to illness.

Approval of Minutes

Approval of the Regular Session Minutes from September 26, 2017 was motioned by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye. Approval of the Executive Session Minutes from September 26, 2017 was tabled until the next scheduled board meeting.

Comments from Public

None

Communications

None

Approval of Bills

Approval of the disbursements from September 27, 2017 to October 10, 2017 in the amount of \$48,410.71 was motioned by Commissioner Leahy and seconded by Commissioner Schultz. Roll Call: all aye.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton reviewed his report with board members. Commissioner Kadlec asked if Administrative Assistant Jagielski still helped with proofing the brochure. Superintendent Staton advised only in the first proof for grammatical errors. He informed board members of the entire process the brochure goes through before going to print. Most of the work (proofing and input into Active) is done by the recreation supervisors and the Marketing Coordinator is responsible doing the layout and getting the final product to the printer.
- B. Finance – No report.
- C. Maintenance – Written report submitted. Director Burton reviewed his report with the board members. Director Burton also stated that the marina will be closed on Sunday, October 15. She also informed them that the order for the light poles has been made at a cost of \$21,000 and that they should arrive in 5 – 6 weeks. Installation will be dependent on the weather. Commissioner Kadlec asked if maintenance had cut down a tree along the walking path near Garland Road. She advised the tree was sawed off at

an angle and was worried someone could be injured if they fell against it. She also advised that there was a small tree along Garland Road, closer to Main Street that looks like it is dead.

- D. Risk Management – No report.
- E. W-Fest – Director Burton advised that the next meeting will be October 19th at 6:30 p.m.
- F. Administration – Director Burton did not submit a written report since she was on vacation last week. She did inform board members that it will be time to review the employee health coverage plan soon. She also informed board members that the W-Fest lot will be used this weekend for overflow parking for a resident wedding and that they will have a shuttle bus for participants. Director Burton stated that Ryan Jacobson has approached the Park District in regards to possibly being a site for the Wall that Heals event. She stated this was traveling Vietnam Veterans Memorial. Director Burton was advised that the Board is open to the idea, but needs more information before approving.

Business

- A. Hitchcock Design Proposal – A motion to approve the professional service agreement between Hitchcock Design Group for the Phil’s Beach PUD project to include program, analysis, design, development of PUD, wetland delineation and bathymetric survey for a total of \$33,800 was made by Commissioner Leahy and seconded by Commissioner Schultz.
- B. Phil’s Beach Project – No Report

Unfinished Business

- A. Skinner Amusement Contract – This will be discussed at the October 24, 2017 meeting.

Commissioners Comment

None

Executive Session

At 7:36 p.m., a motion to go into Executives Session for the purpose of discussion of litigation, pending or imminent 5 ILCS 120/2 (c)(11); personnel, appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2(c)(1) or real estate, purchase or lease (buy) 5 ILCS 120/2(c)(5); setting price for sale/lease 5 ILCS 120/2 (c)(6) was made by Commissioner Leahy and seconded by Commissioner Schultz. Roll Call: all aye.

A motion to come out of Executive Session at 8:19 pm was made by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye.

Issues to be voted on by Board that were discussed in Executive Session

None

Adjournment

At 8:22 p.m., Commissioner Leahy motioned to adjourn, seconded by Commissioner Schultz. Roll Call: all aye.