

**WAUCONDA PARK DISTRICT**  
**Board Meeting**  
**March 26, 2019 – 7:00 p.m.**  
**Community Center**

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez and Leahy were present, along with Director Burton, Superintendent Staton, Supervisor Ftacek and Peggy Amundson. Commissioner Bader was absent due to work and Commissioner Geary was absent due to a family commitment.

Approval of Minutes

Approval of the Regular Session Minutes from March 12, 2019 was motioned by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.

Comments from Public

Glenn Starkey was in attendance.

Communications

None

Approval of Bills

Approval of the disbursements from March 13, 2019 to March 26, 2019 in the amount of \$42,768.48 was motioned by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.

Committee Reports

- A. Recreation – No report. Superintendent Staton informed board members that Josh Buchenberger, the Athletic Supervisor had submitted his resignation effective May 7, 2019. He advised that the position has been listed on Indeed. Commissioner Kadlec inquired about the Preschool position. Superintendent Staton advised that he had contacted two applicants for interviews, but that they never returned his calls. He advised that he was waiting for one current employee to make a decision on whether she would be interested in the position. Commissioner Kadlec also advised that she heard we had lost one of the preschool teachers. Superintendent Staton advised that yes, one of them is moving to Ohio. He advised that he has someone in mind to replace this position. Superintendent Staton also advised that the website is close to being done.
- B. Finance – No report. The January budget report was included in board packet for review.
- C. Maintenance – No report. Director Burton informed board members that Superintendent Drinkwine was currently on vacation. She advised that staff is getting

ready for spring i.e., wood chipping at both Phil's Beach and Garland Road property has taken place. Lights on ballfield have been ordered and will be changed out within the next two weeks. She advised that they hope to have a replacement for the open full-time position by the beginning of May. She also stated that they were not sure yet which seasonal employees would be returning this summer.

- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report with board members.
- E. W-Fest – Director Burton advised that the next meeting will be April 4<sup>th</sup>. Also, the food vendor applications are due mid-April. Commissioner Kadlec advised she will not be attending this meeting.
- F. Administration – Director Burton reviewed her report with board members. Director Burton informed board members that a Wauconda based company EHC can do the asbestos removal at Phil's Beach for \$7,250.00. Director Burton discussed the issue of not having received the grant agreement from the IDNR for the OSLAD grant and that her contact advised it may not be available until May. She advised the pricing quoted for the items the grant monies would cover expires before that. She advised them that they could do a letter of intent for these items and possibly still get the quoted pricing. It was decided by Board consensus to approve the sending of a letter of intent to Water Play for the referenced items.

Director Burton stated that the District had still not received the OSLAD grant agreement from the IDNR. She stated that IDNR thought the agreements would not be available until May. She advised the Board that it would be in the best interest of the District, if the Board agreed to send a Letter of Intent to Water Play, Inc. regarding the spray pad equipment. The letter would outline the fact that the District wishes to proceed with the order for equipment and that we have the funds available to do it, should the OSLAD agreement be withdrawn from the IDNR. Director Burton stated that Water Play, Inc has agreed to hold 2018 pricing until the end of March for the District. The consensus of the Board was to allow staff to move forward with the Letter of Intent.

### Business

- A. Personnel Policy/Employee Discount Program – Commissioner Kadlec asked that this be tabled. She advised that Commissioner Geary had some questions regarding how many people take advantage of this program.
- B. Berger Excavating Proposal/Phil's Beach Building Demo – A motion to approve the contract with Berger Excavating Contractors, Inc. to do the demolition of the old structures located at Phil's Beach in the amount of \$15,750.00 was made by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.

### Unfinished Business

A. Sponsorship Plan – No update.

### Commissioners Comment

Commissioner Leahy informed the board members and staff that this would be his last meeting as his new house would be ready by the end of the month. He wanted to thank the board members and staff during his term. He stated that the Park District is a true gem and a huge asset to the community. He asked regarding the continued capital improvements, specifically that the skate park be upgraded. Both Commissioner Kadlec and Director Burton thanked him for his time and service and presented him with a plaque. Commissioner Kadlec commented on the location of the little library at Osage Park. She thought it should have been closer to the road so people could see it easily. She advised that there was a posting of locations for these book libraries on Facebook. She advised it stated they were on Osage, Mill and Maple. She also asked who would be maintaining the boxes. She had concerns about their location, stating out of site; out of mind. Commissioner Leahy advised that there was an article in the newspaper recently about other towns that had these book libraries and that maybe we could advertise ours and their locations.

### Executive Session

None

### Adjournment

At 7:39 p.m., Commissioner Leahy motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.