

WAUCONDA PARK DISTRICT
Board Meeting
February 12, 2019 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Berrelez, Geary and Leahy were present, along with Director Burton and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from January 8, 2019 was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye. Approval of the Executive Session Minutes from January 8, 2019 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Comments from Public

None

Communications

DNR – A letter was received from the Illinois Department of Natural Resources informing the Wauconda Park District that we have been awarded grant funds in the amount of \$400,000.00 through the 2019 OSLAD grant program.

Included in the board packet was a copy of correspondence that was mailed out to three individuals revoking their parking privileges for the remainder of the year. She stated the individuals were caught on video driving recklessly in the parking lot. Wauconda Police assisted the District in the matter.

Approval of Bills

Approval of the disbursements from January 9, 2019 to January 22, 2019 in the amount of \$80,281.74 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Approval of the disbursements from January 23, 2019 to February 12, 2019 in the amount of \$69,902.98 was motioned by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.

Committee Reports

- A. Recreation – Written report submitted. Director Burton advised that Superintendent Staton attended his leadership program in Naperville today and would not be at the meeting. Director Burton reviewed the recreation report with board members. She informed board members that in order to allow Marketing Coordinator Freeman to work on social media, special events, sponsorship program, etc., that the brochure would continue to be outsourced at this time. Commissioner Kadlec asked about the

open preschool/early childhood supervisor position. Director Burton advised that this position would be re-advertised and hopefully be hired by summer. She advised that the previous applications did not meet the requirements of the position. Director Burton informed board members that the summer lunch program held at Osage Park last year was going to be extended to everyone, including adults. There is discussion regarding our summer camp program participants being able to take advantage of this program starting this year. Director Burton advised that the lunches are provided by the Northern Illinois Food Bank and due to the amount of food that will be provided on a daily basis there is also discussion on using the High School refrigerators for storage.

- B. Finance – No report.
- C. Maintenance – Written report submitted. Director Burton advised that Superintendent Drinkwine was not in attendance due to the fact that he had been plowing in the early hours. She reviewed his report with board members. Director Burton advised that staff would be replacing the fluorescent bulbs with LED's throughout the main building at a cost of approximately \$1,000. Commissioner Kadlec asked about branches that had come down at Phil's Beach due to the recent ice storm. Director Burton advised that staff will wait for better weather and will be renting a chipper to clean up the site.
- D. Risk Management – No report.
- E. W-Fest – Director Burton advised that the next meeting will be April 4th. She advised that the entertainment is almost set and that they had to switch a couple of bands due to availability. She also informed them that the Committee was entertaining the idea of having a karaoke contest on Sunday.
- F. Administration – Director Burton reviewed her report with board members. Director Burton informed board members that the District had received seven bids for the Phil's Beach project. She stated that Hitchcock Design is currently reviewing bid results. She also informed board members that Phil's Beach now has an official address of 328 N Main Street.

Business

- A. Personnel Manual Review Sections 4 & 5 – Director Burton reviewed the referenced chapters with the board members. She advised that Section 5.1/Employee Discounts was tabled, due to staff still working on this matter.
- B. Executive Session Minutes Review – A motion to approve Resolution 2019-01 authorizing release of certain closed session minutes was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye

- C. Juan Diaz Request – A motion to approve the rental being held on March 17, 2019 allowing beer and wine to be served was made by Commissioner Leahy and seconded by Commissioner Bader. Roll Call: all aye.

Unfinished Business

- A. Sponsorship Plan – A draft copy of the sponsorship handout was reviewed by board members. They were all happy with the new layout and design. They liked the idea that there was the option of customizing the handout for specific sponsors.

Commissioners Comment

None

Executive Session

At 8:07 p.m., a motion to go into Executive Session for the purpose of discussing (1) Litigation pending or imminent 5ILCS 120/2 (c)(11), (2) Personnel appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c)(1), or (3) Real Estate purchase or lease (Buy) 5ILCS 120/2 (c)(5) or setting price for sale/lease 5 ILCS 120/2 (c)(6), was made by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye.

At 8:24 p.m., a motion to come out of Executive Session and return to the regular board meeting was made by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye.

Issues to be voted on by Board that were discussed in executive session.

None

Adjournment

At 8:25 p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.