

WAUCONDA PARK DISTRICT
Board Meeting
April 11, 2017 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Schlick called the meeting to order. Commissioners Berrelez, Geary, Kadlec and Leahy were present, along with Director Burton, Superintendent Staton and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from March 28, 2017 was motioned by Commissioner Kadlec and seconded by Commissioner Berrelez. Roll Call: all aye.

Comments from Public

Laura Schultz was in attendance to observe meeting.

Communications

None

Approval of Bills

Approval of the disbursements from March 29, 2017 to April 11, 2017 in the amount of \$24,057.13 was motioned by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye. Director Burton informed board members that the original amount to be approved \$24,151.98 was decreased by \$94.85 for a duplicate payment that was listed for Comcast. Commissioner Berrelez inquired about the engraving of a paver brick from Impressions in Stone, in the amount of \$15; Director Burton informed her it was for a brick for Memorial Park. Commissioner Berrelez inquired about the 2 payments of \$870 each to Clarke Aquatic Services and what it included. Director Burton advised that this was for treatment of invasive weeds along the shorelines at Cook Park, Beach Park and Phil's Beach. Commissioner Berrelez asked about the \$256.50 payment to Fire Wagon Holding for Hockey Snowplow Class. Superintendent Staton informed her that this is an ice hockey class held at the Crystal Ice House in Crystal Lake and is the percentage that we owe them for the class. Commissioner Berrelez asked about the 2 payments to Menards with the exact same amounts of \$49.98 and was wondering if this was a duplicated amount. Director Burton advised that the total payment of \$99.96 was split up between 2 accounts; Fieldbrook and W-Fest. Commissioner Berrelez asked about the purchase from Russo Power Equipment in the amount of \$1,549 for a gas portable post driver; she asked what the equipment was used for. Director Burton advised that this is a gas driven post driver that is used to install fence posts for the Fest.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton reviewed his report with the board members. Superintendent Staton informed board members that staff would

be meeting with Americaneagle.com in a couple of weeks to review the progress of the new website. Commissioner Leahy asked if staff had ever considered “boosting numbers” on our social media. He explained that there are different ways to increase the number of people who visit your website. Superintendent Staton advised that this was done a few years back, but not recently. He added that he could look into it with Marketing Coordinator Magee. Under Youth Variety, Superintendent Staton listed several classes that ran this season; Commissioner Kadlec inquired on the ages of the children that registered for these classes. Superintendent Staton advised 6 – 10 years of age.

- B. Finance – No report. Under Administration report.
- C. Maintenance – Written report submitted. Superintendent Drinkwine was not at the meeting and Director Burton reviewed his report with board members. Director Burton informed board members that staff received the new mowers and will start mowing the parks next week. Director Burton also informed board members that hopefully the marina piers will be installed by end of the week.
- D. Risk Management – No report.
- E. W-Fest – Director Burton advised the next meeting is scheduled for April 19th at 6:30 p.m.
- F. Administration – Director Burton reviewed her report with board members.

Business

- A. 2017/18 Budget Review – Director Burton included in board packets a Tax Rate comparison sheet for other park districts in Lake County; Wauconda had the third lowest EAV of 0.466. Additionally, a report with budget draft changes to the Corporate, Social Security and IMRF funds was reviewed with board members.
- B. Capital Improvement Projects – Director Burton asked to table this item until the next meeting.
- C. Village of Wauconda Fireworks Sponsorship – By consensus of the board members, a pledge of \$3,000 to the Village of Wauconda for the annual fireworks celebration was approved.
- D. Fitness First Cardio Equipment/Direct Fitness – A motion to approve the purchase of 10 pieces of cardio equipment in the amount of \$66,175 from Direct Fitness was made by Commissioner Leahy and seconded by Commissioner Geary. Roll Call: all aye

- E. Employment Contract/Burton – A motion to approve the employment contract for a 3-year period effective April 11, 2017 through March 31, 2020 was made by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.

Unfinished Business

- A. Parking Lot Lighting – No update.
- B. Phil’s Beach Project – Director Burton distributed two draft layout options created by Hitchcock Design Group for review and discussed with board members the concepts and design options. The consensus of board members was that they preferred the second option.

Commissioners Comment

Commissioner Kadlec inquired about survey markers she had seen on the Garland Road property. Commissioner Geary stated that the Reardon’s were going to be building two homes on the site next door and the markers were for that property. Commissioner Kadlec stated that she noticed a lot of brush on the Garland Road site. Director Burton advised that the maintenance staff would work on the site once the seasonal help is hired.

Executive Session

None

Adjournment

At 8:22 p.m., Commissioner Kadlec motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.