

**WAUCONDA PARK DISTRICT**  
**Board Meeting**  
**May 24, 2016 – 7:00 p.m.**  
**Community Center**

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Geary and Leahy were present, along with Director Burton, Business Manager Haglund and Peggy Amundson. Commissioner Schlick was absent.

Approval of Minutes

Approval of the Regular Session Minutes from May 10, 2016 was made by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Comments from Public

None

Communications

Preschool – Enclosed in board packet was an e-mail from the Schotke family commending the program and the teachers for the last 5 years their daughters have attended, and on how well prepared they are upon entering Kindergarten and first grade.

Correspondence from Lake County Juvenile Officer’s Association about upcoming event they were sponsoring.

Approval of Bills

Approval of the disbursements from May 11, 2016 to May 24, 2016 in the amount of \$81,957.01 was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye. Commissioner Leahy inquired about the pricing for mulch. Commissioner Kadlec inquired about the payment of \$1,631.36 to Buck Brothers for service and parts. Director Burton advised that the drive shaft needed to be replaced on the Wam mower.

Committee Reports

- A. Recreation – No report. Superintendent Staton was not in attendance due to a family commitment. Director Burton advised board members that the dance recital program has ended with the recital being held May 21<sup>st</sup>. Preschool graduation has also taken place and that staff did an awesome job as usual for this event. She stated that Club staff is handling the days off program for the in between week before summer camp starts and training for summer seasonal staff is being conducted.
- B. Finance – Written report submitted. Business Manager Haglund reviewed her final finance report with board members.
- C. Maintenance – No report. Director Burton advised board members that one more

seasonal employee starts this week and that staff is being kept busy with mowing, landscaping of parks and working with Acres on replacement trees along Garland Road.

- D. Risk Management – No report. Director Burton advised that Supervisor Ftacek is on vacation and will be back next Tuesday and will begin with training of new seasonal staff.
- E. W-Fest – The next scheduled meeting will be June 9<sup>th</sup> at 6:30 p.m. Director Burton informed board members that buttons have been ordered. The food vendor meeting is scheduled for June 15<sup>th</sup> at 7 p.m., and the volunteer meeting will be on June 22<sup>nd</sup>.
- F. Administration – Director Burton reviewed her report with board members. Director Burton informed board members that the new business manager will start on May 25<sup>th</sup> and that her name is Maura Malloy. Included in board packet for review was a copy of a recent change to the Fair Labor Standards Act that was discussed at the legal seminar Director Burton attended. Also included in the board packet was an e-mail from a Marina boat slip customer regarding refunding of his slip deposit to Commissioner Schlick and his reply back to the customer.

#### Business

- A. Interest Ordinance # 2016-02 – A motion to approve Ordinance #2016-02 authorizing the transfer of interest between funds into the general corporate fund for the fiscal year beginning May , 2015 and ending April 30, 2016 was made by Commissioner Leahy and seconded by Commissioner Geary. Roll Call: all aye.
- B. Triathlon Resolution #2016-03 – A motion to approve Resolution #2016-03 providing for the indemnification of certain highway authorities to facilitate the Wauconda Sprint Triathlon was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.
- C. Uniform Proposal - A motion to enter into a three-year agreement from May 2016 – May 2019 with Aramark to provide uniform service for the Parks Department was made by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.

#### Unfinished Business

None

#### Commissioners Comment

Commissioner Kadlec inquired about the Village's new "Special Event" fee and if Director Burton had found out when it goes into effect. Director Burton advised that the last payment to the Village for police services would be applied to this year's W-Fest event. Commissioner Berrelez advised that a marina customer had related to her that there was a light out at the marina; adding that it had been out for two years. Director Burton advised

she would have staff check on this. Commissioner Leahy thanked Director Burton for taking care of the mowing situation at Sedgebrook Field.

Executive Session

At 7:45 p.m., a motion to go into Executive Session to discuss the acquisition or lease of real property, the employment, dismissal, performance of employees, or litigation affecting or on behalf of the District pending, probable or imminent was made by Commissioner Leahy and seconded by Commissioner Geary. Roll Call: all aye.

At 8:18 p.m., a motion to come out of Executive Session and to return to the regular board meeting was made by Commissioner Leahy and seconded by Commissioner Berrelez.

Issues to be voted on by Board that were discussed in executive session.

None

Adjournment

At 8:19 p.m., Commissioner Leahy motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.