

WAUCONDA PARK DISTRICT
Board Meeting
May 22, 2018 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader and Geary were present, along with Director Burton, Superintendent Staton, Supervisor Ftacek and Peggy Amundson. Commissioner Berrelez arrived at 7:02 p.m. Commissioner Leahy was absent due to a death in his family.

Approval of Minutes

Approval of the Regular Session Minutes from May 8, 2018 was motioned by Commissioner Geary and seconded by Commissioner Bader. Roll Call: Commissioners Kadlec, Geary and Bader voted aye. Commissioner Berrelez was absent for vote.

Comments from Public

None

Communications

None

Approval of Bills

Approval of the disbursements from May 9, 2018 to May 22, 2018 in the amount of \$87,794.64 was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

Committee Reports

- A. Recreation – No written report. Superintendent Staton informed board members that seasonal staff training has been conducted this entire week and that the beach opens this Saturday, May 26th. Also the annual dance recital was held this past Saturday and went very well. There was one complaint from a patron who was upset by the choice of a song for one of the Hip Hop dances. Both Director Burton and Superintendent Staton advised that the song was actually an edited version, but someone who knows the words may have believed it was the original. They advised that Meghan Reimers responded to the patron and Commissioner Kadlec stated that her response to the situation was handled well. Superintendent Staton also informed board members that there would be an ICE tournament this weekend and that Preschool ended today, with graduation tomorrow.
- B. Finance – Written report submitted. Business Manager Malloy is currently on vacation and will be working on the year-end figures and the April budget report upon her return.
- C. Maintenance – No written report. Director Burton informed board members that

Superintendent Drinkwine is on vacation until Thursday May 24th and that staff is keeping busy mowing, doing W-Fest prep work, light replacement and tree trimming. Beach equipment was also installed last week and the fourth seasonal employee starts next Wednesday.

- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report with board members.
- E. W-Fest – Under Administrative Report. Director Burton advised the next meeting will be held on Tuesday, June 5th.
- F. Administration – Director Burton reviewed her report with board members. Director Burton stated that they have started advertising for the Marketing Coordinator position and have already received application. Also included in board packet was a copy of the Daily Herald dated May 16, 2018 with the article regarding the approval of the Phil’s Beach renovation plan by the Village of Wauconda.

Business

- A. Memorial Bench/Cook Park – By Board consensus it was decided to allow the installation of a bench donation in the memory of Lauren Miller to be installed at Cook Park.
- B. Hitchcock Design Group Proposal – Lacey Lawrence from Hitchcock Design reviewed the final design development and construction phase services with the board members. There was also discussion regarding the use of a “construction manager” vs “general contractor”, which at the last meeting Director Burton was pushing for the “construction manager”, but had since changed her choice. Both Ms. Lawrence and Director Burton addressed the concerns of the board members for the decision change.

Unfinished Business

Sponsorship Plan – Staff is still working on this.

Commissioners Comment

Commissioner Geary stated that she would not be attending the June 12, 2018 Board meeting. Director Burton did state that she does need a quota for this meeting.

Executive Session

None

Adjournment

At 8:26 p.m., Commissioner Berrelez motioned to adjourn, seconded by Commissioner Bader. Roll Call: all aye.