

**WAUCONDA PARK DISTRICT**  
**Board Meeting**  
**May 14, 2019 – 7:00 p.m.**  
**Community Center**

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Berrelez, Geary and Starkey were present, along with Director Burton and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from April 9, 2019 was motioned by Commissioner Geary and seconded by Commissioner Bader. Roll Call: all aye.

Comments from Public

The following citizens were welcomed to the board meeting by Commissioner Kadlec and were in attendance to observe the swearing in of the newly elected and re-elected Board Commissioners: Bob Berrelez, Linda Starkey, Annamarie Bader, Joann Freeman, Maria Weisbruch, Beth Ann Beasley, Tim Howe, Adam Schlick and Mayor Lincoln Knight.

Communications

None

Approval of Bills

Approval of the disbursements from April 24, 2019 to May 14, 2019 in the amount of \$145,112.69 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Committee Reports

- A. Recreation – No report.
- B. Finance – No report.
- C. Maintenance – No report. Director Burton informed board members that the park staff is in full swing with mowing the parks weather permitting. She stated that the department is still down one full time staff member, the position was offered to a candidate but never call back. She stated that they are still looking for 2-3 more seasonals for the summer.
- D. Risk Management – No report.
- E. W-Fest – Director Burton advised that the next meeting will be May 16<sup>th</sup> at 6:30 p.m. and that pricing for tickets and rides will be on the agenda.
- F. Administration – Director Burton reviewed her report with board members. A backup

date for the ground breaking at Phil's Beach was discussed due to the predicted snow storm for Saturday. It was decided to be held the next day, Sunday at 10 a.m.

### Business

- A. Oath of Office – Bader, Berrelez, Geary and Starkey – Commissioner Kadlec swore in re-elected Board Commissioners Bader, Berrelez and Geary, and newly elected Board Commissioner Starkey.
  
- B. Board Elections –
  - 1. Secretary – Commissioner Kadlec nominated Director Burton for the Board Secretary position and Commissioner Berrelez seconded. No other nominations were made. Vote carried 5-0, to make Director Burton Board Secretary.
  
  - 2. President – Commissioner Geary nominated Commissioner Kadlec for the Board President and Commissioner Berrelez seconded. No other nominations were made. Vote carried 5-0, to make Commissioner Kadlec Board President.
  
  - 3. Vice- President – Commissioner Berrelez nominated Commissioner Geary for the Board Vice-President and Commissioner Bader seconded. No other nominations were made. Vote carried 5-0, to make Commissioner Geary Board Vice-President.
  
  - 4. Treasurer – Commissioner Geary nominated Commissioner Berrelez for the Board Treasurer and Commissioner Berrelez seconded. No other nominations were made. Vote carried 5-0, to make Commissioner Berrelez Board Treasurer.
  
- C. Budget & Appropriation Ordinance Presentation – Director Burton presented the Budget and Appropriation Ordinance #2019-02 adopting the combined annual budget and appropriation of the funds for the Wauconda Park District, Lake County, Illinois for the fiscal year beginning on the first day of May 2019, and ending on the thirtieth (30<sup>th</sup>) day of April 2020 for review. Director Burton informed the Board that the ordinance needed to be available for public review for 30 days prior to formal approval. By Board consensus staff was directed to move forward with posting of a public notice and hearing date for July 16, 2019.
  
- D. Phil's Beach Project – Director Burton presented several choices for the board members to make regarding beach amenities. She informed them that they would have a shingle vs. metal roof on the shelter and that baggo courts would be near the shelter. Commissioner Geary asked if the Park District logo could be put on the boards; Director Burton advised she believed this could be done. Director Burton also showed an example of the tables and chairs she wanted for the patio area. The chairs are stackable and they come in a graphite color. She advised that she can get these from Costco at a much more reasonable price. It was determined that she purchase between 20 – 24 sets. She also showed board members a sample Phil's Beach sign and advised that she

would like to have the colors changed from the teal and brown to red and grey which reflect the original colors. She also pointed out that the teal would not match with the green shingles on the buildings.

1. Game Tables – Director Burton showed examples of wooden and concrete tables. The board members decided to go with the wooden tables.
2. Board Walk – Director Burton showed sample color tiles and the board members chose the lighter color tile/Rustic Cedar.
3. Splash Pad Equipment - The board members chose to stick with primary colors for the pieces of equipment.
4. Splash Pad – Director Burton showed sample color tiles for the splash pad itself. The board members picked the color smoke. They asked Director Burton to find out the cost of having 2 colors in a swirl pattern for both the center and border areas.

#### Unfinished Business

1. Sponsorship Plan – The board members had the latest version of the sponsorship plan layout. They commented the layout and colors were much better than the original, but that there were several typos. Commissioner Kadlec asked that on the event pages that the events be put in chronological order. Other recommendations made were to update the payment page and remove the Park Foundation and replace with Wauconda Park District, remove the Fest button cost from benefits section. Commissioner Starkey stated that the black font on the blue pages was difficult to read.

#### Commissioners Comment

Commissioner Berrelez inquired about the property sale. Director Burton advised that the attorney completed a letter of agreement which she will be forwarding to the interested party. She also advised that the value of an acre was determine by the current tax bill, so there would not be a need for an appraisal.

#### Executive Session

None

#### Adjournment

At 8:04 p.m., Commissioner Starkey motioned to adjourn, seconded by Commissioner Geary. Roll Call: all aye.