

WAUCONDA PARK DISTRICT
Board Meeting
May 10, 2016 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Schlick called the meeting to order. Commissioners Berrelez, Geary, Kadlec and Leahy were present, along with Director Burton, Superintendent Staton, and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from April 26, 2016 was made by Commissioner Berrelez and seconded by Commissioner Kadlec. Roll Call: Commissioners Berrelez, Geary, Kadlec and Leahy voted aye. Commissioner Schlick abstained.

Approval of the Executive Session Minutes from April 12, 2016 was motioned by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye.

Comments from Public

None

Communications

Chamber of Commerce – An invitation to the annual Chamber of Commerce Golf Outing, scheduled for June 3, 2016 was received.

Approval of Bills

Approval of the disbursements from April 27, 2016 to May 10, 2016 in the amount of \$71,434.39 was made by Commissioner Kadlec and seconded by Commissioner Leahy. Roll Call: all aye. Commissioner Schlick inquired about the Shoreline Weed Control application and if it had been applied. Director Burton advised that the weed control application should be done this week, depending on the weather. Commissioner Schlick also inquired about the payment of \$450 to Performance Paving for two loads of asphalt grindings. He advised that the Wauconda Fire District has been able to get this at no cost from Peter Baker and suggested that this be looked into.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton reviewed his report with the board members. In addition, he addressed the issue of using the monetary league awards as class credits to be used for the next league session registration. He advised that this has been done in the past for adult softball leagues, specifically moving from the summer leagues to the fall leagues. He advised since the adult volleyball league only plays once a year that this would be too long of a period to have the credit under the captain's account. Additionally, there would be no way of making sure the credit was not used by the captains for something else, and that not all teams sign back up

with the same players.

- B. Finance – No report.
- C. Maintenance – Written report submitted. Director Burton informed board members that Superintendent Drinkwine was on medical leave until May 16th and reviewed his report with them. She added that two more seasonal maintenance employees would be starting next week.
- D. Risk Management – No report.
- E. W-Fest – The next scheduled meeting will be May 18th at 6:30 p.m.
- F. Administration – Director Burton reviewed her report with board members. Included in the packet was copy of a letter sent to 10 individuals involved in an incident on Wauconda Park District property on April 30, 2016. The letter was to inform them that they are banned from all Park District properties and could be charged for trespassing if they do not abide the ban. It also explained their right to appeal this decision. In regards to filling the Business Manager position, Director Burton advised that there is another option if the position does not immediately fill. She advised that there is a company called Governmental Financing Services that could temporarily supply someone to fill this position until someone is hired.

Business

- A. Ancel, Glink Appointment – A motion to approve the appointment of Ancel, Glink Law Firm as legal counsel for the 2016/2017 fiscal year was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.
- B. Budget & Appropriation Presentation – By unanimous consensus staff was advised to move forward with the budget process to include public viewing for the next 30 days.
- C. Personnel Policy 3.11 - A motion to approve Personnel Policy 3.11, Part-Time Paid Off Benefit was made by Commissioner Kadlec and seconded by Commissioner Berrelez. Roll Call: all aye. There was discussion regarding this policy to include if the time could be accumulated and rolled over. Director Burton informed board members that it could not, nor could it be cashed out. Commissioner Kadlec asked if the time off could be scheduled. Director Burton advised that could be reviewed on an individual basis with the employee's supervisor. She also advised that this policy would not go into effect until the 2016/17 budget is approved.
- D. Board Elections – By Board consensus it was decided to maintain the District Officers as is. Roll Call: all aye.

- E. Morning Star Holdings/Impact Fee Proposal – After much discussion regarding the submitted proposal asking to have the Park District impact fees waived, the board members decided not to waive the impact fees at this time.

Unfinished Business

None

Commissioners Comment

Commissioner Leahy advised that a resident from his subdivision Liberty Lakes had filed a complaint about the recent mowing job. Director Burton advised that it was being addressed.

Executive Session

None

Adjournment

At 8:43 p.m., Commissioner Kadlec motioned to adjourn, seconded by Commissioner Geary.
Roll Call: all aye.