

WAUCONDA PARK DISTRICT
Board Meeting
March 27, 2018 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Geary and Leahy were present, along with Director Burton, Superintendent Staton, Business Manager Malloy, Supervisor Ftacek and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from February 27, 2018 was motioned by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye.

Approval of the Executive Session Minutes from February 27, 2018 was tabled until the April 10th board meeting.

Approval of the Special Meeting Minutes from March 21, 2018 was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

Approval of the Special Meeting Minutes from March 22, 2018 was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

Approval of the Executive Session Minutes from March 22, 2018 was motioned by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.

Comments from Public

None

Communications

E-Mail – Director Burton included in Board packets an e-mail from an Early Childhood parent praising her daughter’s teacher for her high level of professionalism and love she brings to her classroom. Commissioner Kadlec stated that it was nice to hear that our staff goes above and beyond in their jobs.

Approval of Bills

Approval of the disbursements from February 28, 2018 to March 13, 2018 in the amount of \$63,576.78 was motioned by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.

Approval of the disbursements from March 14, 2018 to March 27, 2018 in the amount of \$12,857.73 was motioned by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton reviewed his report with board members. Superintendent Staton advised that the correct date for the planned National Night Out will be the first Tuesday in August; August 7th. Commissioner Kadlec asked if once the beach is transferred over, if staff was planning to add any more slips to

the marina. Director Burton advised that she would need to check the Village Ordinances regarding this. Commissioner Kadlec asked when the summer brochure was going to print. Superintendent Staton advised next week. Superintendent Staton asked Commissioner Kadlec if she was still interested in assisting staff proof reading the brochure. She said yes, Superintendent Staton advised he would get her copy to review.

- B. Finance – Written report submitted. Business Manager Malloy reviewed both her report and the February budget report with board members.
- C. Maintenance – Written report submitted. Director Burton informed board members that Superintendent Drinkwine was on vacation and she reviewed his report with them. Director Burton informed board members that Tyler Gick was hired for the open maintenance position and that he has worked the summer seasonal position for the last three years. She added that there is one more position to be filled and they will make a decision next week.
- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report with board members.
- E. W-Fest – Director Burton advised the next meeting will be April 3rd at 6:30 p.m. She also advised that food vendor applications were mailed and she has already received three or four back.
- F. Administration – Director Burton reviewed her report with board members. Included with her report was the newspaper article regarding the Community Service Award presented to the Wauconda Police Department from the Wauconda Park District.

Business

- A. Erskine Power Broom Purchase – A motion to approve the purchase of the Erskine Power Broom from John Deere in the amount of \$5,850.00 was made by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye. Commissioner Kadlec inquired if there was a warranty for this item. Director Burton stated she was sure there was, but did not currently have that information and would get back to the Board with this information.
- B. Clark Aquatic Proposal – By Board consensus it was decided to enter into a contract for the 2018 year with Clark Aquatic for shoreline treatment of Park District properties.
- C. 2018 License Agreements – A motion to approve the 2018 Lease agreements with Sweeps & Skulls, Northern Ice, Wauconda Baseball/Softball and WAYSC was motioned by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.
- D. Refund Policy Revision – A motion to approve the refund policy revision recommendation by staff, effective May 7, 2018 the first day of summer registration

was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

- E. Amendment to 333-336 N Main Real Estate Contract – action taken under Issues to be voted on by Board that were discussed in Executive session.
- F. Board Vacancy – A motion to appoint John Bader to the vacant board seat effective April 10, 2018 was made by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.
- G. Diamond Rules of Order – By consensus of the Board, they agreed to using the Diamond Rules of Order for a six month trial period.
- H. Burton Employment Contract – action taken under Issues to be voted on by Board that were discussed in Executive session.

Unfinished Business

- A. Phil's Beach Project – Director Burton informed board members that the Village Planning and Zoning need to approve the minutes from their last meeting and then moves forward to the Village for final approval in May 2018.
- B. Smart Watt Energy – Under Administrative report. By Board consensus this will be removed from unfinished business.

Commissioners Comment

None

Executive Session

At 8:42 p.m., a motion to go into Executive Session for the purpose of discussing (1) Litigation pending or imminent 5 ILCS 120/2 (c)(11), (2) Personnel appointment, employment, compensation, discipline, performance or dismissal of specific employees 5ILCS 120/2(c)(1) or (3) Real Estate purchase or lease (Buy) 5 ILCS 120/2(c)(5) or setting price for sale/lease 5 ILCS 120/2(c)(6), was made by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.

At 8:50 p.m., a motion to come out of Executive Session was made by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye.

Issues to be voted on by Board that were discussed in Executive Session

- A. Amendment to 333-336 N Main Real Estate Contract – A motion to approve the Amendment to 333-336 N. Main Real Estate Contract was made by Commissioner Geary and seconded by Commissioner Leahy: Roll Call: all aye.

B. Burton Employment Contract – A motion to approve the Employment Agreement for Director Burton was made by Commissioner Berrelez and seconded by Commissioner Leahy. Roll Call: all aye.

Adjournment

At 9:00 p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.