

WAUCONDA PARK DISTRICT
Board Meeting
June 13, 2017 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Geary, Leahy and Schultz were present, along with Director Burton, Superintendent Staton, Supervisor Ftacek, Business Manager Malloy and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from May 23, 2017 was motioned by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.

Comments from Public

None

Communications

None

Approval of Bills

Approval of the disbursements from May 24, 2017 to June 13, 2017 in the amount of \$135,663.56 was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye. Commissioner Berrelez inquired about the payment of \$531.00 to North Shore Sign Company for the repair of the digital sign. Director Burton informed her that this was for a new ballast which was not under the warranty. She stated the majority of the invoice was for labor costs.

Committee Reports

- A. Recreation – Written report. Superintendent Staton reviewed his report with the board members and also presented the latest version of the new website. Commissioner Leahy asked when the new website would go live. Superintendent Staton advised in the fall. Commissioner Geary asked if the Fitness First hours could also be listed on the home page; Superintendent said yes and said the beach hours could be added as well. Commissioner Schultz asked about keeping track of the number of people who visit the website. Superintendent Staton advised that this was done using Google Analytic and that he and staff would be trained on how to run the reports. Commissioner Berrelez asked if we can change the website. Superintendent Staton advised that we could change or update information, but that staff could not change the layout. That would have to be done by the web designers. He also added that the website would be mobile friendly. Commissioner Kadlec informed everyone of a resident suggestion for the movie in the park. She advised that the suggestion was to turn the movie screen towards the lake and play “Jaws”, so people on the lake could watch. Commissioner Berrelez asked where the movie in the park event would be held and what time.

Superintendent Staton advised that it would be behind the building where there is an electrical supply for the movie and DJ. He advised that the DJ would open the event at 7:30 p.m. and the movie would begin at dusk. Commissioner Geary suggested that the screen be placed so it could be seen from Main Street. Commissioner Kadlec advised that the golf committee in the past has used the funds raised from the Women's Golf Outing for scholarships, but that they have requested that the proceeds now go to the Phil's Beach fund.

- B. Finance – Written report submitted. Business Manager Malloy reviewed her report with board members.
- C. Maintenance – Written report submitted. Director Burton reviewed Superintendent Drinkwine's report with board members. She advised that the A/C compressor for the office area at the main office was serviced this past week. Additionally, she added that staff is in full swing for W-Fest prep and that the skate park will be moved Wednesday, June 14th and that the tents will arrive on Sunday, June 18th. Commissioner Berrelez asked if this would interfere with the 5K/10K run. Director Burton advised that the race would be over before they arrive.
- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report with board members.
- E. W-Fest – Under Administrative report. Director Burton advised that the Explorer meeting to go over parking will be Wednesday, June 14th.
- F. Administration – Director Burton reviewed her report with board members. Director Burton informed board members that there have been a couple of incidents at the marina. First, there have been some thefts and that the Wauconda Police Department is aware of this, and second, there is an issue with muskrats nesting and biting through fuel lines on one of the boats.

Business

- A. 2017/18 Budget & Appropriation Ordinance #2017-02 – A motion to approve Ordinance 2017-02 that adopts the combined annual budget and appropriation of the funds for the Wauconda Park District, Lake County, Illinois for the fiscal year beginning on the first day of May, 2017 and ending on the thirtieth day of April, 2018 was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.
- B. Transfer of Funds Ordinance #2017-03 – A motion to approve Ordinance 2017-03 authorizing the transfer of funds (Corporate, Recreation, Bond and Debt) into the Capital Fund, the transfer of funds (Corporate) into the Audit fund and the transfer of funds (Recreation) into the Beach fund for the fiscal year ending April 30, 2017 was made by Commissioner Leahy and seconded by Commissioner Berrelez. Roll Call: all aye.

- C. Prevailing Wage Ordinance #2017-04 – A motion to approve Ordinance #2017-04 adopting prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Wauconda Park District was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.
- D. Phil’s Beach Project Grant Update – Director Burton prepared a report and reviewed it with board members. After reviewing the report, the board members by consensus directed staff to move forward with submittal of grant documentation for the project.

Unfinished Business

None

Commissioners Comment

None

Executive Session

At 8:11 p.m., a motion to go into Executive Session for the purpose of discussion of litigation, pending or imminent 5ILCS 120/2 (c)(11); personnel, appointment, employment, compensation, discipline, performance or dismissal of specific employees 5ILCS 120/2 (c)(1) or real estate, purchase or lease (buy)5ILCS 120/2 (c)(5); setting price for sale/lease 5ILCS 120/2 (c)(6) was made by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.

Issues to be voted on by Board that were discussed in Executive Session

None

At 8:35 p.m., a motion to come out of Executive Session and return to the regular board meeting was made by Commissioner Leahy and seconded by Commissioner Berrelez.

Adjournment

At 8:36 p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Schultz. Roll Call: all aye.