

**WAUCONDA PARK DISTRICT**  
**Board Meeting**  
**June 11, 2019 – 7:00 p.m.**  
**Community Center**

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Berrelez, Geary and Starkey were present, along with Director Burton, Superintendent Staton, Business Manager Malloy, Supervisor Ftacek and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from June 11, 2019 was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

Comments from Public

None

Communications

A letter from a resident of unincorporated Wauconda was received regarding non-resident rates relating to senior programs. Director Burton advised board members that she would forward the letter to them, since it was not included in the packet.

Approval of Bills

Approval of the disbursements from May 15, 2019 to May 28, 2019 in the amount of \$101,226.69 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Approval of the disbursements from May 29 to June 11, 2019 in the amount of \$58,777.32 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton reviewed his report with board members. Superintendent Staton stated that in May, both the Early Childhood/Preschool Supervisor and Athletic Supervisor positions have been filled. Beth Christianson who currently worked for the District became the Early Childhood/Preschool Supervisor and Debbie Yakimisky was hired for the Athletic Supervisor/Camp Supervisor. Superintendent Staton advised board members that the youth sports programs have picked up this season. He stated the summer lunch program began at Cook Park and the average number of lunches served per day was 120. Commissioner Kadlec asked that Superintendent Staton remind Rick Eklund with ICE to remind all participants that their dogs must be leashed. Superintendent Staton asked if she saw anyone parking on the grass; she advised no, but that a large amount of vehicles were parked along Garland Road.

- B. Finance – Business Manager Malloy reviewed her report with board members. She informed board members that Knutte & Associates was purchased by Sikich, which is a large accounting firm and that they will honor the final year of the contract. She advised that since this is the last year of the contract, staff will be accepting proposals for audit services for next year.
- C. Maintenance – No report. Director Burton informed board members that Superintendent Drinkwine was out due to his mother having surgery. Director Burton informed board members that maintenance staff is staying busy with mowing in between the rain storms. She also informed board members that the main entrance of the building was roped off for safety reasons. She advised that the high winds had blown off a couple of eave sections and stated that staff needed to borrow the Wauconda High School’s lift to make the repairs tomorrow. She also informed board members that she had interviews for the seasonal positions and that they need to fill two more positions.
- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report with board members.
- E. W-Fest – Director Burton advised that the Fest was two weeks away and that committee members were working on recruiting volunteers. She advised that the volunteer meeting will be Wednesday, June 26<sup>th</sup> at 6:30 p.m. She also informed board members that an Uber drop-off and pick-up site would be located at the Wauconda High School’s handicap parking area.
- F. Administration – Director Burton reviewed her report with board members. Under upcoming events Commissioner Starkey noticed the Red, White and Blue event was not listed. There was discussion regarding participation in this event and marketing strategies to increase the numbers.

### Business

- A. Wauconda Triathlon Resolution 2019-03 – A motion to approve Resolution 2019-03 providing for the indemnification of certain highway authorities to facilitate the Wauconda Triathlons was made by Commissioner Bader and seconded by Commissioner Berrelez. Roll Call: all aye.
- B. Non-Exclusive Easement Agreement/Prate – This matter was tabled until the next scheduled meeting.
- C. Shared Parking/Waste Hauling Agreement/Prate – This matter was tabled until the next scheduled meeting.

- D. Phil's Beach Project – Director Burton informed board members that she had received the formal notification of the OSLAD grant today and that everything covered under this grant can now proceed. She also informed board members that a change order has been approved for additional alarms and emergency lights in the buildings per Wauconda Fire Department's recommendation. She also informed board members that staff had purchased the chairs for the patio area and that she is waiting on quotes for fencing along the north side of the property.

#### Unfinished Business

1. Sponsorship Plan – The board members had the latest version of the sponsorship plan layout. Board members pointed out a couple of typos, but otherwise approved the final version. Commissioner Kadlec advised that it could be taken off of unfinished business.

#### Commissioners Comment

Commissioner Starkey advised that he and Commissioner Bader attended the IPRA Bootcamp and found it very informative and thanked Director Burton for sending them. Commissioner Kadlec stated that the Annual Women's Golf Outing is scheduled for September 20<sup>th</sup> at Prairie Isle. She asked Commissioners Geary and Berrelez if they would be on the committee and stated that they should meet in July. She recommended that a "Save the Date" postcard be mailed out. They decided to keep the beach theme on the postcard, since this is now a fundraiser for the Park Foundation and all proceeds are currently going to the Phil's Beach project. Commissioner Kadlec informed the other board members that she had found out there was a miscommunication between the Eagle Scout and Library regarding the little library boxes. She advised that for the meantime, she would be taking care of the library box at Osage Park. She will monitor it once a week and keep it filled. She asked if we could keep a box in the Cook Park foyer for children book donations. She also advised that she had been in contact with the lady who has the Mill Street library box for sharing of books.

#### Executive Session

None

#### Adjournment

At 8:04 p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Starkey. Roll Call: all aye.