

WAUCONDA PARK DISTRICT
Board Meeting
July 19, 2016 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Schlick called the meeting to order. Commissioners Berrelez, Geary, Kadlec and Leahy were present, along with Director Burton, Superintendent Staton and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from June 14, 2016 was made by Commissioner Geary and seconded by Commissioner Kadlec. Roll Call: all aye

Approval of the Special Meeting Minutes from June 29, 2016 was made by Commissioner Kadlec and seconded by Commissioner Berrelez. Roll Call: all aye

Approval of the Executive Session Minutes from May 24, 2016 was made by Commissioner Leahy and seconded by Commissioner Geary. Roll Call: Commissioners Leahy, Geary, Kadlec & Berrelez voted aye. Commissioner Schlick abstained.

Approval of the Executive Session Minutes from June 14, 2016 was made by Commissioner Geary and seconded by Commissioner Kadlec. Roll Call: all aye.

Comments from Public

None

Communications

None

Approval of Disbursements

None

Committee Reports

- A. Recreation – No report. Superintendent Staton advised that staff is moving along with summer activities and programs. He stated he is keeping busy with the upcoming triathlon event and that Supervisor Schuring is working with the life guards prepping them for this event. Second session programs have started with a drop in the summer Pee Wee camp, but an increase in sports programs and summer camp. The fall brochure has been delivered and each Commissioner received a copy. Director Burton added that they have started taking applications for the marketing position and that the beach was closed due to a high bacteria level today. She advised that staff will continue to monitor the situation; worst case scenario, staff would have to cancel the swim part

of the triathlons this weekend.

- B. Finance – No report. Director Burton advised that Business Manager Maura Malloy is acclimating herself to her position and that the annual audit has been scheduled for September.
- C. Maintenance – Written report submitted. Director Burton advised the Board that Superintendent Drinkwine was on vacation. She reviewed his report with board members. Commissioner Schlick asked about the replacement of trees at the parks and if the Park District was eligible to participate in the Village’s 50% tree purchase program. Director Burton stated that she would contact the Village to see if the District was eligible. She did state however the size of the trees that the Village was offering was smaller in diameter than they were looking at planting.
- D. Risk Management – Written report submitted. Director Burton advised that Supervisor Ftacek was also on vacation and reviewed his report with board members.
- E. W-Fest – Under Administration.
- F. Administration – Director Burton reviewed her report with board members. Included with report was a preliminary recap for 2016 Fest. Director Burton advised that she and staff have been tossing around ideas regarding both the 5K/10K and Fest activities to include moving the run a week ahead of the Fest and doing Fest related activities on Monday and Tuesday night leading up to volunteer night on Wednesday. Regarding the Fireworks event; Commissioner Schlick asked if the Park District has ever considered taking on the entire event. Director Burton advised that we would also have to take on the liability for the event and felt comfortable leaving it as it is. She advised that possibly we could ask for more help with cleanup afterwards.

Business

- A. Wauconda Fest Electric – The board members were in consensus that staff move forward with the electric upgrade for the Fest site. Director Burton advised that this project would come out of the Fest budget.
- B. Community Center Parking Lot Project – Director Burton advised that the drawings were not available for review at this time. She discussed the reversal of the location; going back to the original handicap area next the dumpster. Commissioner Kadlec asked if there would be more or less parking spaces. Director Burton advised most likely fewer due to needing a water retention area for this project. Commissioner Kadlec asked when the project would start; Director Burton advised hopefully September.
- C. Wauconda Chamber Street Dance/Beach Park – The board members were in consensus to allow staff to move forward with hosting this event at Beach Park. Commissioner asked if the District would be covered by the Chamber’s insurance; Director Burton

advised yes. She advised that the same stipulations as in the past would be required again to include adult supervision at Beach Park for the entire event. Commissioner Geary asked if clean-up of the park could also be included. Director Burton advised yes it could.

- D. Bank of America Collateral Pledge Agreement – The board was in consensus to allow Director Burton to move forward with this agreement.
- E. Libertyville Bank & Trust Collateralized Agreement – The board was in consensus to allow Director Burton to move forward with this agreement.

Unfinished Business

None

Commissioners Comment

Commissioner Kadlec asked what fund the monies collected for parking permits at the Fest site during the school year go into. Director Burton advised the funds go into the Special Events Fund. Commissioner Kadlec inquired about the date for this year's Women's' Golf Outing; Director Burton advised the date is Friday, September 16th.

Executive Session

At 8:00 p.m., a motion to go into Executive Session to discuss the acquisition or lease of real property, the employment, dismissal, performance of employees, or litigation affecting or on behalf of the District pending, probable or imminent was made by Commissioner Kadlec and seconded by Commissioner Berrelez. Roll Call: all aye.

At 8:19 p.m., a motion to come out of Executive Session and to return to the regular board meeting was made by Commissioner Leahy and seconded by Commissioner Berrelez.

Adjournment

At 8:20 p.m., Commissioner Leahy motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.