

WAUCONDA PARK DISTRICT
Board Meeting
July 16, 2019 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Berrelez, Geary and Starkey were present, along with Director Burton, Superintendent Staton, Business Manager Malloy, Supervisor Ftacek and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from June 11, 2019 was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

Comments from Public

None

Communications

None

Approval of Bills

Approval of the disbursements from June 12, 2019 to June 25, 2019 in the amount of \$217,838.31 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Approval of the disbursements from June 25 to July 16, 2019 in the amount of \$570,476.69 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton reviewed his report with board members. Commissioner Kadlec asked if there was any way to advertise the adult softball leagues to gain more participation. He advised that other local area park districts are seeing their numbers also drop. He advised that he was considering working with other park districts, i.e., to combine leagues and have them alternate play locations. Director Burton added that the current league participants are also aging out. Commissioner Kadlec inquired about possibly aerating the beach area to help minimize the collection of the E. coli bacteria. Director Burton advised that the level rises when we get a lot of rain and in the past we have tried a pump but it was not successful. She also stated that the geese like our beach at night which doesn't help the situation.
- B. Finance – Business Manager Malloy reviewed her report with board members. She included a status report of the Park District's cash and investments, along with the May 2019 budget report.

- C. Maintenance – Written report submitted. Director Burton reviewed the report with board members. Commissioner Kadlec asked about the open position. Director Burton advised that they will be interviewing for the position next week. Commissioner Kadlec advised that the bushes between the north and south soccer fields and a tree at Garland and Main look dead. Commissioner Geary stated that she had a similar situation at home and a neighbor advised that they may not be dead, but dormant due to the recent winter. Commissioner Kadlec also showed a picture of the garage door at Lagoon Park with a large rust stain and holes in the parking lot. Director Burton stated that she was aware of this and that there needs to be work done at this site.
- D. Risk Management – No report.
- E. W-Fest – This was under the Administration report. Director Burton informed board members that she would be writing a letter to Mayor Knight regarding the important service the Emergency Management Team provided for this event. Commissioner Starkey suggested that Director Burton also attend a Village Board meeting to also thank them for their assistance with this event. Commissioner Starkey stated that he was disappointed that the band was not able to go on Thursday night after the rain stopped. Director Burton advised that normally DJ Ewing and his sound man Bob usually bring portable sound equipment that would allow the band to setup, but had not brought it to this event. Commissioner Starkey also inquired about putting hay down to help with the water residual from the rain. Director Burton advised that had been tried in the past, in addition to trying Turface and nothing works since the ground is lower than the lot and this area just turns to mud. Commissioner Geary commented on how well the evacuations went during the Fest.
- F. Administration – Director Burton reviewed her report with board members. Under upcoming events Commissioner Kadlec asked if employees who work the Fireworks event were on the clock and how much do we make from serving food. Director Burton advised normally they are on the clock and that financially we break about even for this event. Commissioner Kadlec suggested bringing in food trucks to give staff a break, and that we could charge the vendors a fee just like the food vendors for Fest. Director Burton advised that food trucks normally do not pay a fee that they show up to help promote an event and keep the proceeds they make. Director Burton advised that she can look into the matter further. Commissioner Geary stated that it was nice to have no parking on the grass for this year's fireworks event and recommended that this is done from now on.

Business

- A. Budget & Appropriation Ordinance 2019-02 - A motion to approve Ordinance 2019-02 adopting the combined annual budget and appropriation of funds for the Wauconda Park District, Lake County, Illinois for the fiscal year beginning on the first day of May 2019, and ending on the thirtieth (30th) day of April 2020 was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

- B. Non-Exclusive Easement Agreement/Prate – A motion to accept in principal the non-exclusive easement agreement with Michael Prate and to delegate the authority to Director Burton to finalize the agreement was made by Commissioner Starkey and seconded by Commissioner Berrelez. Roll Call: all aye.
- C. Shared Parking/Waste Hauling Agreement/Prate – A motion to accept the Shared Parking/Waste Hauling Agreement with Michael Prate and to delegate the authority to Director Burton to finalize the agreement was made by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye.
- D. Stormwater Management Commission Watershed Plan – Commissioner Kadlec requested to table this matter in order for Director Burton to do more research on this. Commissioner Kadlec asked that this be put under Unfinished Business.
- E. Boat Launch Renovation – Director Burton updated board members regarding the renovation of the boat launch and also the parking lot at the marina. She informed them that there is a grant that the Park District may be able to apply for to assist with the project. She stated the grant deadline is August 19, 2019. She also informed the Board that she has been discussing the project with two engineering firms.
- F. Phil’s Beach Project – Director Burton gave a status update on the project to the board. She advised the picnic shelter had been ordered, along with baggo boards and game tables. Director Burton informed board members that owner of the Atrium Garden in Deer Park is interested in donating some landscaping materials for the project.

Unfinished Business

None

Commissioners Comment

Commissioner Kadlec inquired how the Park Foundation was doing. Director Burton advised that with all the recent special events they have not had a chance to meet, but would have a meeting in the near future and she will update the Board then.

Executive Session

At 8:14 p.m., a motion to go into Executive Session for the purpose of discussing litigation, pending or imminent 5 ILCS 120/2 (c)(11), Personnel, the appointment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 12/2 (c)(11), Real Estate, the purchase or lease (Buy) 5 ILCS 120/2 (c)(5) or Setting Price for Sale/Lease 5 ILCS 120/2 (c)(6), was made by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye.

At 8:47 p.m., a motion to come out of Executive Session and return to the regular board meeting was made by Commissioner Starkey and seconded by Commissioner Berrelez. Roll Call: all aye.

Issues to be voted on by Board that were discussed in executive session.

None

Adjournment

At 8:48 p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Starkey. Roll Call: all aye.