

WAUCONDA PARK DISTRICT
Board Meeting
July 11, 2017 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Geary and Leahy were present, along with Director Burton, Superintendent Staton, Supervisor Ftacek, Business Manager Malloy and Peggy Amundson. Commissioners Berrelez and Schultz were both on vacation.

Approval of Minutes

Director Burton informed board members that there was an error on the date of the minutes on the agenda. The correct date for the minutes should have been June 13, 2017. Approval of the Regular Session Minutes from June 13, 2017 was motioned by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye. Approval of the Executive Session Minutes from June 13, 2017 was motioned by Commissioner Leahy and seconded by Commissioner Geary. Roll Call: all aye.

Comments from Public

None

Communications

Pieroni E-mail Correspondence – Included in board packet was an exchange of e-mails from a resident who had a recent run in with an unleashed dog on the walking path and Director Burton's response.

Approval of Bills

Approval of the disbursements from June 14, 2017 to June 27, 2017 in the amount of \$78,678.97 was motioned by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.

Approval of the disbursements from June 28, 2017 to July 11, 2017 in the amount of \$88,299.81 was motioned by Commissioner Leahy and seconded by Commissioner Geary. Roll Call: all aye.

Commissioner Geary asked if the format of the new disbursement list could be changed. Commissioner Kadlec added she would like to see the quickest and easiest view for all departments. Commissioner Leahy stated he liked the new report.

Committee Reports

- A. Recreation – Written report. Superintendent Staton reviewed his report with the board members. There was discussion regarding the lower number of participants for this year's 5K/10K and whether Father's Day was a deterrent. Director Burton advised that staff needs to review their options for this event and send a survey to current and past participants for feedback. Superintendent Staton also mentioned that volunteers are

needed for both the kids and adults triathlon. He also informed them that the Boys Scouts will hold a pancake breakfast at the Adult Triathlon again this year.

- B. Finance – Written report submitted. Business Manager Malloy reviewed her report with board members.
- C. Maintenance – Written report submitted. Director Burton reviewed Superintendent Drinkwine’s report with board members. She advised that a new full-time employee (Jason Seidenzahl) was hired and will start on July 17, 2017. Commissioner Kadlec stated that she noticed more dead grass left after mowing and wanted to know if this is due to the new mowers. Director Burton said she had not noticed, but that it could be due to all the rain and grass growing so quickly. She advised she would check with Superintendent Drinkwine.
- D. Risk Management – Written report submitted. Supervisor Ftacek reviewed his report with board members. Supervisor Ftacek informed board members that the claim for property loss was for the tent that was damaged by high winds. Director Burton advised that a new tent (not a canopy) will be purchased and should arrive the first week in August. Supervisor Ftacek added that he has taken on the responsibility of Volunteer Coordinator for the Triathlon events this year.
- E. W-Fest – Under Administrative report. Director Burton advised that the next meeting will be in mid-August.
- F. Administration – Director Burton reviewed her report with board members. Included in the board packets for Board review was the most current re-cap for this year’s W-Fest. Director Burton advised that there may still be some expenses related to this event.

Business

- A. Skinner Amusement Contraction 2018/2020 – By Board consensus it was decided to allow Commissioner Kadlec and Director Burton to negotiate the contract for W-Fest for the next 3-year time period with the understanding that the Board will need to approve the final contract.
- B. Phil’s Beach Master Plan Approval – This was tabled until the August meeting to allow for a full Board approval. There was discussion on changing the board meeting date to insure all board members can attend. Director Burton will contact Commissioners Berrelez and Schultz regarding changing the meeting to August 15, 2017.
- C. Bulldog Youth Sports Proposal – By Board consensus it was decided to allow Bulldog Youth Sports to move forward and complete the proposed work on the North Field at Cook Park.

Unfinished Business

None

Commissioners Comment

Commissioner Leahy stated that the fireworks were amazing. Commissioner Kadlec asked if the Village shared in any of the monetary or clean-up associated with the fireworks event. Director Burton advised that they do not, but that this could be discussed. Commissioner Kadlec also asked who paid for the porta-potties and stated that there needed to be more requested for this event. Commissioner Geary asked if there could be signage stating no glass bottles allowed for the event. Commissioner Geary stated that staff did a great job at W-Fest and the fireworks. Commissioner Kadlec wanted to thank all the staff whether paid or volunteer, that their hard work was very much appreciated.

Executive Session

At 8:06 p.m., a motion to go into Executive Session for the purpose of discussion of litigation, pending or imminent 5ILCS 120/2 (c)(11); personnel, appointment, employment, compensation, discipline, performance or dismissal of specific employees 5ILCS 120/2 (c)(1) or real estate, purchase or lease (buy) 5ILCS 120/2 (c)(5); setting price for sale/lease 5ILCS 120/2 (c)(6) was made by Commissioner Geary and seconded by Commissioner Leahy. Roll Call: all aye.

At 8:18 pm a motion to come out of executive session was made by Commissioner Leahy and seconded by Commissioner Geary. Roll Call: all aye.

Issues to be voted on by Board that were discussed in Executive Session

A motion to approve a \$1,000 bonus for Maura Malloy, Business Manager for her outstanding performance this past year was made by Commissioner Kadlec and seconded by Commissioner Geary. Roll Call: all aye.

Adjournment

At 8:19 p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Leahy. Roll Call: all aye.