

WAUCONDA PARK DISTRICT
Board Meeting
January 9, 2018 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Berrelez, Geary, Leahy and Schultz were present, along with Director Burton, Superintendent Staton and Peggy Amundson.

Approval of Minutes

Approval of the Regular Session Minutes from December 12, 2017 was motioned by Commissioner Leahy and seconded by Commissioner Geary. Roll Call: all aye.

Approval of the Executive Session Minutes from December 12, 2018 was motioned by Commissioner Geary and Commissioner Berrelez. Roll Call: all aye.

Comments from Public

None

Communications

None

Approval of Bills

Approval of the disbursements from December 13, 2017 to December 26, 2017 in the amount of \$38,356.50 was motioned by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye. Approval of the disbursements from December 27, 2017 to January 9, 2018 in the amount of \$66,743.77 was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye. Commissioner Kadlec asked about the Amazon and Walgreen charges. Director Burton advised that was for employee recognition gift cards. Commissioner Kadlec asked about the payment to Walmart for Hawaiian shirts. Director Burton advised that these were sample W-Fest shirts for the Fest Committee to look at. Commissioner Kadlec asked about the reimbursement to Supervisor Schuring for New Year's Eve supplies. Director Burton advised that these were lights she was going to return to Walmart, but instead will be used for the W-Fest wine tent.

Committee Reports

- A. Recreation – Written report submitted. Superintendent Staton reviewed his report with board members. Commissioner Schultz stated that the W/S early childhood classes were not displaying on the mobile site. Superintendent Staton advised he would look into it.
- B. Finance – No report. Director Burton stated the monthly budget report would be available at the next meeting.

- C. Maintenance – Written report submitted. Supervisor Drinkwine was not in attendance and Director Burton reviewed his report with board members. Director Burton informed board members that park staff installed 3 of the new parking lot lights on the fence side by the softball fields. Commissioner Schultz asked if the Park District was responsible for the sidewalk at Country Ridge Park. Director Burton advised no, the Park District is only responsible for clearing walking paths that cut through a park, i.e., Larkdale Park. The Park District only has three parks that meet this requirement, with Cook Park having top priority. She stated that the walking paths are a low priority in terms of plowing. Park staff concentrate on clearing the Community Center and Beach House lots prior to plowing any of the walking paths.
- D. Risk Management – No report.
- E. W-Fest – Director Burton advised that there was no report, but that the bands for Thursday, Friday and Saturday have been booked. Commissioner Kadlec asked if we had the beer agreement; Director Burton advised, not yet but stated she has spoken to Mike Miller, Kloss Distributing.
- F. Administration – Director Burton reviewed her report with board members. Included was a copy of a letter banning an individual from District premises. She stated the Wauconda Police Department requested the letter be sent. Commissioner Kadlec asked what happens to the PDRMA incentive award presented to the Park District. Director Burton advised that it will go back into the Risk fund to be used for employee training and incentive programs. She informed the Board that Smart Watt Energy representatives had come out to do their preliminary inspections before the holidays.

Business

- A. Resolution 2018-01 – A motion to accept the Resolution 2018-01 regarding sexual harassment was made by Commissioner Leahy and seconded by Commissioner Geary. Roll Call: all aye.
- B. CLCJAWA Water Main Easement – This matter was discussed by board members. They asked Director Burton to confirm that the water main easement would go all the way to Gilmer Road. Director Burton also discussed with the Board the possibility of turning the property being discussed for the easement over to the Village of Wauconda. Currently the path goes behind approximately 12 homes and just ends in Fieldbrook Park. She stated from a District standpoint it is not very beneficial. She stated that the path could be eliminated if a new section of sidewalk was installed which tied into the existing sidewalk. The consensus of the Board was to allow Director Burton to discuss this option with Village officials.
- C. Executive Session Semi-Annual Review – This was discussed under Executive Session.

Unfinished Business

- A. Phil's Beach Project – Under Administration Report.
- B. Smart Watt Energy – Under Administration Report.

Commissioners Comment

Commissioner Kadlec asked if anyone else received an e-mail regarding the Chamber of Commerce's Speed Networking event scheduled for Tuesday, Jan 16, 2018 from 5 – 6 p.m. and if they would be attending.

Executive Session

At 8:01 p.m., a motion to go into Executive Session was for the purpose of discussion of litigation, pending or imminent 5 ILCS 120/2 (c)(11); personnel, appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2(c)(1) or real estate, purchase or lease (buy) 5 ILCS 120/2(c)(5); setting price for sale/lease 5 ILCS 120/2 (c)(6) was made by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

At 8:22 p.m., a motion to come out of Executive Session and return to the regular board meeting was made by Commissioner Berrelez and seconded by Commissioner Geary. Roll Call: all aye.

Issues to be voted on by Board that were discussed in executive session

A motion to approve Resolution 2018-02 Authorizing the Release of Certain Closed Session Minutes was made by Commissioner Schultz, seconded by Commissioner Leahy. Roll Call: all aye.

Adjournment

At 8:23 pm., Commissioner Geary motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.